



# St. Mary's College of Maryland

at Historic St. Mary's City

## Disability Information Request and Release

For qualified students with disabilities, St. Mary's College of Maryland (SMCM) offers opportunities for equal participation in the educational and co-curricular programs and activities of the College. Nancy Danganan coordinates services under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1992. Students who require assistance are urged to identify themselves as early as possible after admission so arrangements can be made for reasonable accommodations. The confidentiality of information concerning student disabilities will be maintained, except to the extent that it is necessary to notify persons or offices responsible for addressing any special needs. The disability information release will be used for this purpose.

Students with specific disabilities who are seeking accommodations from the Office of Academic Services should provide recent official documentation (prepared within the last three years) from an appropriate specialist (qualified physician, psychiatrist, psychologist, learning specialist, etc.) identifying the disability and suggesting appropriate accommodations. Please send directly to:

Nancy Danganan  
ADA Coordinator  
Anne Arundel Hall, Room 100  
18952 E. Fisher Road  
St. Mary's City, MD 20686  
Fax: 240-895-4331

Appropriate accommodations will be arranged after a meeting with Nancy Danganan. If you have any questions, please contact her at 240-895-4388 or [nadanganan@smcm.edu](mailto:nadanganan@smcm.edu). More information is available at <http://www.smcm.edu/academics/academicsserv/disabilities.cfm>.

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Name (please print) \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Entering SMCM for Academic Year \_\_\_\_\_ Fall \_\_\_\_ Spring \_\_\_\_ Summer \_\_\_\_

Student Status: First Year \_\_\_\_ Sophomore \_\_\_\_ Junior \_\_\_\_ Senior \_\_\_\_

*(continued on the reverse side)*

Brief description of disability (in your own words):

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I have received the following accommodations in the past:

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**STATEMENT OF AUTHORIZATION**

I hereby authorize the Office of Academic Services to send letters to each of my professors, my academic adviser, the associate dean of students, and other officials of the College as needed while I am in attendance at St. Mary's College of Maryland. These letters will state the recommended adjustments or accommodations potentially needed for equal access to an education. This permission may be withdrawn by me at any time by providing the Office of Academic Services with written notice.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
ADA Coordinator's Signature

*Please return the completed form to:*  
Office of Academic Services – St. Mary's College of Maryland  
Anne Arundel Hall, Room 100  
18952 E. Fisher Road  
St. Mary's City, MD 20686