

Registration Form

St. Mary's College of Maryland

Please complete this form and bring it to the Office of the Registrar or use the information requested on this form as preparation to register by telephone. The College does not accept registrations that are mailed, faxed, or left on voice mail. By registering for courses at St. Mary's College of Maryland, you agree to adhere to the policies and regulations of the College as described in the catalog and related materials.

PLEASE INDICATE IN THE BOX BELOW IF THIS IS A TUITION WAIVER

Last Name: _____ First & Middle Names: _____ Date: _____

Soc. Security No.: _____ SMCM ID# _____

Sex (M/F): _____ Date of Birth (Mo./ Day/ Yr.): _____ Home Phone: _____ Work Phone: _____

Local Mailing Address: Number & Street _____

City : _____ State: _____ Zip: _____

FOR NON-CREDIT REGISTRATION ONLY:

| Discipline Code | Course Number | Section Number | Course Title | Days/Time | Fee |
|-----------------|---------------|----------------|--------------|-----------|-----|
| NOCR | | | | | |

TOTAL NON-CREDIT FEES: _____

FOR CREDIT REGISTRATION ONLY:

First-time SMCM students must consult with the Office of Continuing and Professional Programs. Call 240-895-2200. Special permission is required in order to enroll for more than 11 credits. **Full-time tuition and fees apply to 12 or more credits.**

Please circle one for each of the following:

Ethnic Group (not required, but requested for federal reporting):

- 1 Black (Non-Hispanic) 2 American Indian
 3 Asian/Pacific Islander 4 Hispanic
 5 White (Non-Hispanic) 6 Other

Veteran Status:

- 1 Veteran
 2 Non-Veteran

Citizenship

- 1 U.S.
 2 Other: _____
 Visa Type: _____

Previous College:

Have you ever taken a college course? Yes No

College Attended: _____

City & State: _____

High School:

High School Attended: _____

City & State: _____

Year of Graduation: _____

| Discipline Code | Course Number | Section Number | Course Title | Days/Time | Credits | Tuition | Special Fee |
|-----------------|---------------|----------------|--------------|-----------|---------|---------|-------------|
| | | | | | | | |
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Tuition and Fee Calculation

Total of tuition (\$160 per credit hour) \$ _____
 Special Course Fees (if applicable) \$ _____
 Additional Fees (credit course only): \$ _____
 1-8 Credits..... \$ 0
 9-11 Credits \$ 307
TOTAL TUITION & FEES \$ _____

_____ CHECK HERE IF THIS IS A TUITION WAIVER

_____ *Person responsible for tuition payment*

Full-time tuition and fees apply to 12 or more credits

Contact Business Office for exact amounts

The College does not accept credit cards for payment of tuition and fees. Credit card tuition and fee payment can be made by contacting Tuition Management Systems at 1-800-722-4867 or at www.afford.com. There is a convenience fee added for this service. Checks should be payable to St. Mary's College. A minimum \$25 fee is assessed on returned checks. In compliance with the Student Right-to-Know and Campus Security Act, Public Law 101-542, St. Mary's College of Maryland will make available, upon request, a report on graduation rates and/or campus security report. Please contact the Office of Institutional Research and/or Public Safety.