

FORM TO SELECT CORE CURRICULUM

Please use this form to request to switch from the General Education Curriculum (GEC) requirements (up through Catalog 2007-2008) to the Core Curriculum (Catalog 2008-2009 and beyond)

Deadline for submission of this request is May 1, 2008. Return completed form to the Registrar's Office.

Please note: Students who move up to a new catalog are required to fulfill all Core Curriculum, major and minor requirements as listed in the new catalog.

Name: _____ Student ID: _____

Date: _____ Current Catalog: UG 0 ____

I. Introduction to the Liberal Arts – Liberal Arts Seminars

Please indicate how you will fulfill the Introduction to the Liberal Arts requirement (Circle one: a-d):

- a. Completed IDIS101 pilot First Year Seminar in Fall 2007
(List the Seminar title or topic: _____)
- b. Will serve as a peer mentor in Fall 2008 (CORE401)
(List the Seminar title, topic, or instructor: _____)
- c. Will take CORE101 in Fall 2008 (space available registration only; registration opens during Add/Drop period in the Fall 2008 semester)
- d. Completed ENGL102 and will submit a portfolio that documents completion of an introductory level of competency in the four fundamental liberal arts skills: critical thinking, information literacy, written expression, and oral expression.

For the following, please list the course(s) you have taken. If you have not yet taken a course in a category, please indicate N/A.

II. International Language

Course used to fulfill the requirement: _____ Semester Taken: _____

III. Liberal Arts Approaches to Understanding the World

- | | | |
|--------------------------------------|---------------|-----------------------|
| 1) Arts: | Course: _____ | Semester Taken: _____ |
| 2) Cultural Perspectives: | Course: _____ | Semester Taken: _____ |
| 3) Humanistic Foundations: | Course: _____ | Semester Taken: _____ |
| 4) Mathematics: | Course: _____ | Semester Taken: _____ |
| 5) Natural Sciences with Laboratory: | Course: _____ | Semester Taken: _____ |
| 6) Social Sciences: | Course: _____ | Semester Taken: _____ |

IV. Experiencing the Liberal Arts in the World

Circle the one that applies (a-h) and list date of expected completion:

- a) Enrolling in CORE 350 Concurrently with an Independent Study or Directed Research for a minimum of 4 credits (Section 01)
- b) Enrolling in CORE 350 Concurrently with an Internship of a minimum of 4 credits (Section 02)
- c) Enrolling in CORE 350 Concurrently with a Semester or Year-Long Study Abroad Program in an SMCM Signature program (Section 03)
- d) Enrolling in CORE 350 Concurrently with a Semester or Year-Long Study Abroad Program in an SMCM-approved Exchange program (Section 04)
- e) Enrolling in CORE 350 Concurrently with a 4-credit SMCM Study Tour (Section 05)
- f) Enrolling in CORE 350 Concurrently with a 4-credit non-SMCM Study Tour (Section 06)
- g) Enrolling in CORE 350 Concurrently with an approved Service Learning Course (Section 07)
- h) Enrolling in CORE 350 Concurrently with a non-credit Summer Experience (Section 08)

Signatures:

Student _____ Advisor _____

Dean of the Core Curriculum and First Year Experience _____

Fundamental Skills Portfolio Submission Form

Due May 1, 2008

Student Name: _____

Student ID: _____

Date: _____

CHECKLIST FOR PORTFOLIO SUBMISSION:

1. I have completed the Form to Select the Core Curriculum, complete with my advisor's signature (attached);
2. I give permission for access to my academic record to establish that I have taken and passed (with a C- or better) ENGL102 to provide evidence of Critical Thinking and Written Expression skills;
3. I have included the Information Literacy Evidence Form and submitted a research paper (attached); and
4. I have included the Oral Expression Evidence Form, signed by a professor at St. Mary's College of Maryland (attached).

Student Signature: _____

TO BE COMPLETED BY THE REGISTRAR'S OFFICE:

Completed Portfolio Submission Received on: (date) _____

Portfolio Submission Reviewed on: (date) _____

Portfolio Satisfies Liberal Arts Seminar Requirement

YES _____ NO _____

Dean of the Core Curriculum and First Year Experience

Signature: _____

Date: _____

Confirmed Status of Portfolio Submission (as fulfilling or not fulfilling the LAS requirement) with Student on: (date) _____

Information Literacy Evidence Form

Student Name: _____

Student ID: _____

Date: _____

I have attended a library instruction session given by a Librarian:

Yes ___ No ___ If yes, for what course? _____

I have included in this portfolio a paper in which I applied information literacy skills. I wrote the paper in (give course number and title) _____ on (provide date or semester) _____. (Please also include a copy of the assignment.)

Please answer the following questions about the paper you have submitted:

I used the following methods to locate the sources for my paper: (check as many that apply)

- _____ An online search engine. Specify: _____
- _____ An online scholarly database. Specify: _____
- _____ The SMCM online catalog
- _____ The reference list from a scholarly article
- _____ Other (please specify): _____

What method proved most valuable to you for this paper? Why?

I used the following type of sources in my paper: (check as many that apply)

- _____ Primary text scholarly materials
- _____ Secondary text scholarly materials
- _____ Popular text

Pick one of your sources and describe its value and limitations. Please include in your description whether your source was a primary or secondary source (and how you know).

I obtained my materials from: (check as many that apply)

- By going to the SMCM library
- By going to another library, please specify: _____
- Through Interlibrary Loan
- Via the Internet

If you used a website to obtain materials, discuss how you evaluated its appropriateness as a source of information for your paper. If you did not use a website for this paper, then discuss you would evaluate a website for appropriateness if you were to use one in the future.

I certify that the above information is true and accurate to the best of my knowledge, that I wrote the paper, and that the paper has not been plagiarized. (Please note that turning in a paper that you did not write can result in academic misconduct charges, such as suspension or expulsion.)

Student Signature: _____

Date: _____

TO BE COMPLETED BY THE DEAN OF THE CORE CURRICULUM:

Completed Portfolio Submission Received on: (date) _____

Dean's Signature: _____

Oral Expression Evidence Form

Student Name: _____

Student ID: _____

Date: _____

I completed an oral presentation on the topic of _____, in the course
(give course number and title) _____ on (provide
date/semester) _____.

TO BE COMPLETED BY THE PROFESSOR:

Introduction to the topic and practice of oral expression involves the following general topical areas: **Rhetorical Knowledge** (e.g., speaking with a particular purpose to a particular audience with appropriate use of format, tone, and level of formality), **Processes** (e.g., successfully supporting a claim and selecting appropriate supporting evidence to present), and **Delivery** (e.g., using effective verbal, nonverbal and technologies during the presentation).

The student listed above gave the listed oral presentation in my class. He/she received a grade of _____ (**please provide letter grade or identify as Satisfactory/Unsatisfactory**). He/she evidenced, at a minimum, an introductory level of knowledge and ability of the topical areas listed above (rhetorical knowledge, processes, and delivery).

Professor's Name: _____

Department/Discipline: _____

Signature: _____

Date: _____

TO BE COMPLETED BY THE DEAN OF THE CORE CURRICULUM:

Completed Portfolio Submission Received on: (date) _____

Dean's Signature: _____