

**ARTICULATION AGREEMENT**  
between  
**COLLEGE OF SOUTHERN MARYLAND**  
And  
**ST. MARY'S COLLEGE OF MARYLAND**

This Articulation Agreement ("Agreement") is made by and between the College of Southern Maryland (CSM), 8730 Mitchell Road, P.O. Box 910, La Plata, MD 20646 and St. Mary's College of Maryland (SMCM), 18952 East Fisher Road, St. Mary's City, MD 20686.

WHEREAS the College of Southern Maryland and St. Mary's College of Maryland recognize the need of local employers for graduates with degrees in computer science, and

WHEREAS the College of Southern Maryland and St. Mary's College of Maryland recognize the importance of facilitating the transfer of computer science students from the College of Southern Maryland to St. Mary's College of Maryland as these students pursue their educational goals, and

WHEREAS the College of Southern Maryland and St. Mary's College of Maryland recognize that a formal articulation agreement between the colleges will facilitate the transfer of students between the colleges, and

WHEREAS the College of Southern Maryland and St. Mary's College of Maryland have conducted a thorough review of the curricula at the College of Southern Maryland and St. Mary's College of Maryland,

NOW, THEREFORE, in consideration of the mutual promises and conditions herein, the College of Southern Maryland and St. Mary's College of Maryland hereby agree as follows:

## ACADEMIC AGREEMENTS

1. Students enrolled at CSM in good standing and pursuing an A.S. in computer science may apply to the dual admission program as developed and approved by CSM and SMCM. Successful completion of the program while at CSM assures participants of matriculation to SMCM. Both institutions will identify and advise students of the potential benefits of the program. The requirements for the associate's of science degree in computer science are outlined in Attachment A; the additional requirements for the bachelor's degree in computer science are outlined in Attachment B.
2. CSM students will be granted dual admission at SMCM under the following conditions:
  - a. They are pursuing an A.S. and have declared the computer science major;
  - b. They have completed at least one semester at CSM with at least a 3.0 GPA; and
  - c. They have submitted the dual admission form and the SMCM application for admission.

Students who are accepted into the dual admission program are guaranteed admission to SMCM in the semester following completion of their A.S. degree in computer science as long as their cumulative GPA at graduation is at least 3.0. Students who do not qualify for dual admission or who do not meet the cumulative GPA requirement may apply to SMCM as regular transfer students.

Students pursuing the dual admissions program will be encouraged to complete their associate's degrees at CSM by completing coursework there or by transferring credits from SMCM

3. Students must complete all components of the SMCM application for admission and the dual admission form, including permission for CSM and SMCM to exchange registration and grade information.
4. For purposes of tuition, financial aid, student governance and housing, students in the dual admission program shall be considered CSM students until they earn their associate's degree (unless they transfer to SMCM before earning their associate's degree) and SMCM students thereafter. Students transferring to SMCM College will be considered for financial aid, housing, and other services available to SMCM College students at the time of transfer. CSM and SMCM will provide financial aid, which may take the form of scholarships, grants,

loans, and/or work-study to meet the needs of eligible students. Students are eligible to apply for financial aid through CSM until the time of transfer or upon earning an A.A. or A.S. degree, whichever comes first.

CSM graduates who are Phi Theta Kappa members in good standing will receive a St. Mary's College Phi Theta Kappa Scholarship. All transfer students are considered for a SMCM Transfer Student Scholarship on a competitive basis.

5. Prior to the time that students matriculate to SMCM, concurrent admission students will have access to and be encouraged to participate in various SMCM activities and events. CSM students who wish to complete credit coursework at SMCM prior to obtaining their A.S. at CSM may apply to SMCM as part-time, non-matriculating continuing education students.
6. Appointed institutional representatives from the computer science departments at the CSM and SMCM will insure that appropriate personnel in their respective institutions are aware of this agreement, including the admissions and advising staffs, transfer coordinators and appropriate faculty and deans. These departmental representatives from the two colleges will meet at least twice a year to review the effectiveness of this agreement, update course requirements and proposed modifications to the agreement, if necessary. These meetings will be initiated by the CSM representative.

## STUDENT SERVICES

1. CSM will distribute information regarding this articulation agreement to CSM students interested in pursuing a bachelor's degree in computer science.
2. The colleges will work together to develop materials to promote this agreement to local high school students and employers. To assure a seamless transition, CSM and SMCM commit to developing a joint advising program for concurrent admission students.

## SCHOLARSHIPS

SMCM will work with CSM to develop scholarships for students in this program. Each year, SMCM will invite students who are part of the dual program to apply for a special scholarship that will allow one of them, as selected by the departmental committee, to attend one course at SMCM under a special fellowship to be determined subsequent to this agreement.

## MISCELLANEOUS

This agreement becomes effective upon signature by all parties. It shall continue in effect until either party terminates it by written notice to the other party at least sixty (60) days in advance. Notwithstanding the foregoing, the termination shall be of no effect with respect to any person enrolled in the computer science program at the College of Southern Maryland and admitted into the dual admission program as of the date of the notice of termination. Students attending the College of Southern Maryland who are eligible to apply for the dual enrollment program at the time of its termination shall have six months to complete their application to the program.

Each institution shall be solely responsible for determining whether any reasonable accommodations must be made under any federal, state or local law protecting persons with disabilities with respect to its courses or facilities and for making such necessary reasonable accommodations available at its sole cost.

Neither the College of Southern Maryland nor St. Mary's College of Maryland shall discriminate against or harass any student who partakes of the benefits of this Agreement on the basis of gender, sexual orientation, race, age, color, religion, disability or marital status, nor retaliate against any such student for alleging any such discrimination or harassment.

Notices required by this Agreement shall be in writing and shall be sent as set forth below. Either party may, by notice given as aforesaid, change its address for all subsequent notices.

To the College of Southern Maryland:  
Dean of Career and Technical Education  
College of Southern Maryland  
8730 Mitchell Road  
P.O. Box 910  
La Plata, MD 20646

To St. Mary's College of Maryland:  
Provost  
St. Mary's College of Maryland  
18952 East Fisher Road  
St. Mary's City, MD 20686

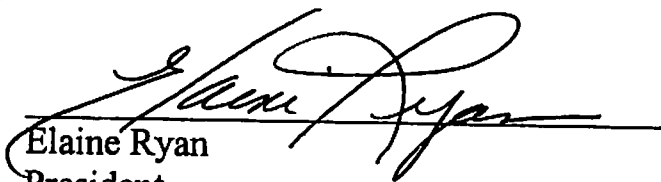
If the application of any term or provision of this Agreement whether in whole or in part is held invalid or unenforceable in general or in any instance the remainder of the Agreement shall not be affected by such holding and shall be fully valid and enforceable.

Neither party to this Agreement shall assign or delegate this Agreement or any part thereof without the prior written consent of the other party. Any assignment or delegation made without prior written consent is void.

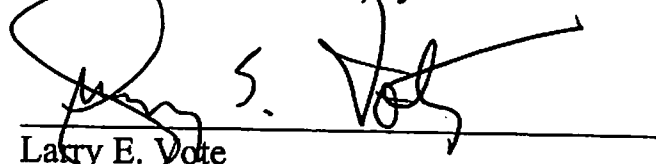
The College of Southern Maryland and St. Mary's College of Maryland will consider, in good faith, any amendments proposed by either party. Notwithstanding the foregoing, the Agreement may only be amended or modified in writing, signed by both parties. Each party acknowledges that no representations, inducements, promises or agreements, oral or otherwise, other than those embodied herein, have been made by any party.

This Agreement is not intended to create legal rights on the part of any applicant, student, or other third party as a third party beneficiary or in any other capacity.

IN WITNESS WHEREOF the authorized representatives of the College of Southern Maryland and St. Mary's College of Maryland execute this Agreement in duplicate this 27th day of January, 2005.

  
Elaine Ryan  
President  
College of Southern Maryland

January 27, 2005  
Date

  
Larry E. Vote  
Provost  
St. Mary's College of Maryland

January 27, 2005  
Date