ST. MARY’S COLLEGE OF MARYLAND
ALUMNI COUNCIL MEMBER
POSITION DESCRIPTION

A member of the Alumni Council is elected to hold the position based on demonstrated involvement, support and commitment to St. Mary’s College of Maryland. In accepting the one-year appointment, renewable for six (6) years, an individual agrees to fulfill the responsibilities associated with Alumni Council membership. These include, but are not limited to:

1. Attending and participating in at least three of the four scheduled Council meetings each year. Members who miss two consecutive council meetings will be subject to dismissal.

2. Contributing financially to the College each year. All council members will contribute at a recognition level appropriate to their capability as donors. The council shall have 100% participation. Members not contributing are subject to dismissal.

3. Serving actively on council committees and task forces as assigned.

4. Becoming a representative and spokesperson in your community for St. Mary’s College of Maryland and the Alumni Association. This could involve talking with prospective students, meeting with other alumni, communicating with area legislators, attending local alumni events and more.

5. Seeking out and encouraging talented alumni for the Alumni Council Directors, other alumni activities, and alumni awards.

6. Assisting the College and the Alumni Association in identifying, cultivating and involving alumni in areas such as student recruitment, job placement, legislative advocacy and financial support.

7. Assisting the College and the Alumni office in identifying and implementing programs that will enhance the student experience at St. Mary’s College of Maryland, thus helping mold more loyal alumni.

8. Being familiar with the programs and activities sponsored, organized, and coordinated by the Alumni Association and participating in them to the extent possible, including major campus events.

9. Offering ideas to help make the Alumni Council and the Alumni Association more meaningful to the alumni constituency and initiating Council/Association activities and initiatives.

10. Being an ambassador and advocate of the Alumni Association and of St. Mary’s College of Maryland.

I, _____________________________________________________, have read the above position description spelling out the terms for serving as a member of the Alumni Council and hereby agree to place my name in nomination to become an Alumni Council member.