



**BOARD OF TRUSTEES  
OPEN SESSION**

**MINUTES**

**Date of Meeting:** May 15, 2015

**Trustees Present:** Gail Harmon, Cindy Broyles '79, Larry Leak '76, Sven Holmes, Katharine Russell, Lex Birney, Danielle Troyan '92, Gary Jobson, Peg Duchesne '77, John McAllister, Carlos Alcazar, Tim Heely, Jim Muldoon, Molly Mahoney Matthews, Ann McDaniel, Peter Bruns, Steny Hoyer

**Trustees Absent:** Donny Bryan '73, Elizabeth Graves '95, Mike O'Brien '68, John Wobensmith '93, Glen Ives

**Others Present:** Tuajuanda Jordan, Chip Jackson, Laraine Glidden, Leonard Brown, Gary Sherman, Mike Grandillo, Carolyn Curry, Erin Millar, Kathy Grimes, Cheryl Bates-Lee, Anna Yates, Harry Weitzel, Laura Cripps, Taylor Schafer '15, Gina Faden, Wes Jordan, Vera Damanka '17, Mary Grube, Dan Branigan, Catherine Pratson, Gretchen Miller/The Enterprise

**Executive Summary:**

Board Chair Harmon called the open session to order at 3:06 p.m.

A motion was made to approve the agenda and the minutes from the last meeting. The motion was seconded and passed unanimously.

**CHAIR'S REPORT**

Chair Harmon reported on the closed session that was held earlier in the day to address personnel and legal items and to take action on governance items. She announced that the current officers would continue to serve for the 2015-16 academic year: Chair—Gail Harmon, Vice-Chair—Cindy Broyles, Treasurer—John Wobensmith, Secretary—Lawrence Leak. She thanked the officers for their willingness to continue their service.

Board Chair Harmon welcomed Carolyn Curry, the newly-hired VP/Advancement, and thanked interim VP/Advancement Mike Grandillo for this service. She welcomed Dr. Laraine Glidden, Distinguished Professor of Psychology emeritus, who will serve as interim Provost/Dean of Faculty while a search for a permanent Provost/Dean of Faculty is undertaken. She also thanked VP/Business and Finance Chip Jackson for his leadership during a difficult time of transition and for his continued service.

Board Chair Harmon thanked Trustee Larry Leak for his successful leadership of the Government Relations Committee, Trustees Danielle Troyan and Tim Heely for their work on expanding access to St. Mary's for members of our military service, and Trustee Cindy Broyles for her leadership of the ad hoc Summer Programming Committee. She welcomed new trustee Peter Bruns and noted that retiring trustee Jim Muldoon would be honored at the evening's dinner.

**PRESIDENT'S REPORT**

President Jordan reported on local and national outreach efforts to raise awareness of the College, including community events, op-eds, blogs and participation in advisory groups. Four on-campus task forces have been

formed to address issues of inclusion and campus climate in the coming academic year.

President Jordan thanked Board Chair Harmon for her support during the past year and expressed appreciation to Harry Weitzel for his leadership of the Foundation Board and to Larry Leak for his leadership of the Government Relations Committee and his work with elected officials in Annapolis. She announced the hiring of Michael Dunn as the new Title IX coordinator and thanked Director of Human Resources Catherine Pratson for her service as the interim coordinator.

Vice President Jackson noted the new dashboard in the Board binder and thanked Assistant Vice President for Academic Administration Mark Heidrich for the improvements.

### **COMMITTEE REPORTS**

**Admissions:** Committee Chair Molly Mahoney Matthews reviewed a summary of outreach and recruiting efforts. A recent commercial promoting the College's 175<sup>th</sup> anniversary yielded over 17,000 views on Facebook. Yield from applications is up over past year and the target for first-year enrollment appears achievable.

**Development:** Committee Chair Cindy Broyles provided an update on the \$2.5M campaign, noting that faculty/staff participation rates are growing. Board participation in general fundraising has reached 100%, an important benchmark when soliciting donors. The upcoming Reunion Weekend will focus on improving alumni giving rates.

**Government Relations:** Committee Chair Larry Leak reported that the College fared well in the legislative session and will receive our full request of \$23.5M in operating funds in FY16. The Governor's budget makes the \$1.5M tuition reduction permanent and provides \$10.5M in capital funds to complete the Anne Arundel Hall project. Leak thanked President Jordan, Chip Jackson and Anna Yates for their work on the College's legislative priorities and recognized the service of Schaefer Interns Michael Abrams '16 and Terrence Threweatt '15.

### **ADDITIONAL REPORTS**

**Student Trustee:** Taylor Schaefer reported that students have responded positively to the leadership of interim Public Safety Director Sean Kennedy and feel the campus is more stable and secure. Recent events in Baltimore impacted many students and opportunities were provided for them to share their concerns. Schaefer introduced incoming student trustee Eric Schroeder and student trustee-in-training Vera Demanka. Board Chair Gail Harmon and Student Affairs Committee Chair Lex Birney thanked Schaefer for her service.

**Faculty Senate:** Wes Jordan congratulated the Class of 2015 and MAT graduates and reported strong faculty support for the new environmental studies major which was approved by the Board and will now be sent to MHEC. Faculty Senate is working on a revision of faculty bylaws and expect to bring the document to the Board in October.

**Foundation:** Foundation Board Chair Harry Weitzel reported that both the Board of Trustees and the Foundation Board have achieved 100% participation in fundraising and thanked both groups for meeting this important benchmark.

The open session adjourned at 4:28 p.m. A motion was made to return to the closed session, which had been

suspended at 2:55 p.m., seconded and passed unanimously.

**Action Item(s):**

**Action Item 1415-53:** Certification of MAT graduates. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-54:** Certification of the Class of 2015 graduates. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-55:** Revision of residency definition for veterans. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-56:** Approval of environmental studies as a major. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-57:** Approval of Facilities Condition Report. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-58:** Approval of the FY16 operating budget. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-59:** Approval of the FY16 plant budget, which incorporates B&G priorities. A motion was made to approve, seconded, and passed unanimously.

**Action Item 1415-60:** amendment of the employee handbook. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-61:** amendment to employee contracts replacing “Board” with “President” for all existing contracts. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-62:** Approval of the responsibility matrix, which identifies actions that the College takes and who has the authority to execute. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-63:** Revision of Staff Senate bylaws. A motion was made to approve, seconded and passed unanimously.

**Action Item 1415-64:** Affirmation of MOU between College and Foundation. A motion was made to approve, seconded and passed unanimously.