



**BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE**

REPORT SUMMARY
(See appendix for supporting materials.)

Date of Meeting: February 1, 2019

Date of Next Meeting: May 9, 2019

Committee Chair: Co-Chair Lex Birney, Co-Chair Cindy Broyles '79

Committee Members: Carlos Alcazar, John Bell '95, Peg Duchesne '77, Elizabeth Graves '95, Board Chair Sven Holmes, Justin Hoobler '19, President Tuajuanda Jordan , Larry Leak '76, Danielle Troyan '92

Staff Member: Leonard Brown

Dashboard Metrics

N/A

Executive Summary

Discussion Items

Career Center:

The Career Center staff will speak to the committee about the ways in which services to students have expanded over the last few years and how those services will continue to evolve in concert with the LEAD curriculum initiatives. Examples discussed will include increasing opportunities for career exploration through job shadowing, mentorship in career fields of interest, and increased internship preparation/participation.

Role of Student Trustee:

As a follow up to the Fall Board meeting, the Student Trustee was asked by the committee chairs to work with the SGA President to clarify and document the role of the Student Trustee. The Student Trustee will share with the committee what was discussed between SGA and the Student Trustee and how the roles between the SGA President and the Student Trustee will be handled going forward.

Student Trustee Report:

Justin Hoobler '19 will present his Student Trustee Report.

Information Items

Response to Student Speak Out:

Vice President for Student Affairs and Dean of Students Leonard Brown hosted working dialogue sessions during the Fall 2018 semester, which provided students with a platform to voice their concerns. An email update was sent to students and provided to the Committee

highlighting actions taken to address the concerns, including policy clarifications, administration visibility, and topics for further working dialogues.

Alcohol Task Force:

A task force comprised of students, staff, and faculty has been formed to review the data from the two student surveys conducted in 2016 and 2018. The task force will meet throughout the Spring 2019 semester with the ultimate goal of recommending an implementation timeline for addressing alcohol and drug use on campus.

Approved minutes from Student Affairs Committee meeting of October 26, 2018.

Action Item(s) related to specific strategic plan goals as appropriate:

Action Item II. A. Endorsement of Emergency Operations Plan:

The SMCM Emergency Operations Plan (EOP) is designed to serve as a guideline for College personnel when responding to any disaster or emergency situation that could or does affect the College. The EOP is applicable to any human-made and natural disaster, including, but not limited to floods, hurricanes, earthquakes, power failures, hazardous material releases and civil disturbances. The EOP sets forth an operational structure and outlines basic operational procedures that shall direct those individuals and departments that may be called upon to assist in an emergency response. Because not every scenario can be predicted, the EOP is designed to allow policymakers and incident manager's flexibility to adapt to events as they unfold. By establishing a framework of defined responsibilities and communication links, the EOP will help to ensure that the College's response to an emergency is prompt, professional, and well-coordinated.



**STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019**

**OPEN SESSION
AGENDA**

- I. DISCUSSION ITEMS**
 - A. Career Center services and opportunities
 - B. Clarification of the role of Student Trustee and the connection to the Student Government Association
 - C. Student Trustee Report-Justin Hoobler

- II. ACTION ITEMS**
 - A. Endorsement of Emergency Operations Plan

- III. INFORMATION ITEMS**
 - A. Response to Student Speak Out
 - B. Alcohol Task Force
 - C. Minutes (meeting of October 26, 2018)

The committee does not expect to close a portion of this meeting.

**ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.B.**

**CLARIFICATION OF THE ROLE OF STUDENT TRUSTEE AND THE CONNECTION
TO THE STUDENT GOVERNMENT ASSOCIATION**



**Student Government Association
St. Mary's College of Maryland
St. Mary's City, Maryland, 20686**

16 January 2019

To the St. Mary's College of Maryland Board of Trustees,

We are writing this letter to address the concerns raised at the previous Board of Trustees meeting in October of 2018, which regarded the role and efforts of Student Trustee Justin Hoobler. Since then, Student Trustee Hoobler and leaders of the Student Government Association (SGA) have worked together to identify the source of these concerns, and to determine whether they may be resolved. It now may be safely said that any issues originally presented to the Board have been successfully resolved to the satisfaction of SGA leadership and Student Trustee Hoobler.

Regarding the role of the Student Trustee, a holistic understanding of the roles of students, student representatives, and the Student Trustee, had to be established:

Students →1 SGA Representatives →2 SGA President →3 Relevant Administrator

- In Relationship 1, the Student Trustee may advise parties if needed or requested.
- In Relationship 2, the Student Trustee may advise parties if needed or requested.
- In Relationship 3, the Student Trustee may advise parties if needed or requested. Additionally, the Student Trustee reports to the Board on the outcome of significant interactions between these parties.

Along with reporting on significant outcomes of interactions in Relationship 3, the Student Trustee also reports on other policy proposals or changes relevant to the student body, giving an institutional perspective that is informed by the heart of the students. If at any moment, the SGA wishes to provide a supplementary report to the

**ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.B.**

**CLARIFICATION OF THE ROLE OF STUDENT TRUSTEE AND THE CONNECTION
TO THE STUDENT GOVERNMENT ASSOCIATION**

Board, for the purpose of lending its perspective as the governing body elected by students, it enjoys the opportunity to do so. At the end of this process, the Student Trustee, as a Trustee, will vote on policy proposals brought to the Board, including proposals that result from interactions in Relationship 3. Finally, the Student Trustee reports back to the SGA and the student body on the decisions made by the Board.

This resolution between SGA leadership and Student Trustee Hoobler recognizes the value of unitary and proper execution from leadership within a governing body; though the position of the Student Trustee is separate from the role of the SGA President, both officers cooperate from their stations to serve, respectively, as a student-conscious Trustee, and the top elected representative for students. Moreover, the structure of the SGA Executive Board has been reorganized to place emphasis on the student-elected and SGA President-appointed officers who do the most direct work with the SGA, and derive their powers from the student body. This helps clarify the role of liaison officers, such as the Student Trustee, who are responsible to other governing bodies, but are still invited to participate with and advise on student concerns and initiatives.

Regarding the efforts of Student Trustee Hoobler, we are pleased to say that he has energetically worked alongside the SGA President and other SGA officers to both clarify the role of the Student Trustee, and to participate in projects that arise within the SGA Senate. Currently, Student Trustee Hoobler is working with SGA President Andrew Messick and Townhouse Senator Alec Bernstein to draft a proposal for Student Life policy regarding student-led live music on the Townhouse Greens, as well as a host of other initiatives.

Additionally, with the advice of the Dean of Students and SGA leadership, Student Trustee Hoobler has made his reports to the SGA less frequent, so that relevant information is more easily retained by members of the SGA Senate. He has also shown initiative in discussing his Student Trustee Board Report with SGA leadership in a timely manner, allowing for commentary and understanding of what he deems important and relevant. This action is important, as it allows SGA leadership an opportunity to decide whether they wish to issue a supplementary SGA Board Report that reflects their perspective as the top elected representatives of the student body.

To conclude, we are confident that all questions presented to the Board last semester have been more than satisfactorily resolved, and show promise as a renewed mandate for future Student Trustees to follow. The SGA continues to benefit from

**ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.B.**

**CLARIFICATION OF THE ROLE OF STUDENT TRUSTEE AND THE CONNECTION
TO THE STUDENT GOVERNMENT ASSOCIATION**

Student Trustee Hoobler's advice and input, and will continue to benefit from his close cooperation in the role as defined above. We look forward to the coming semester, and expect future SGA leadership and Student Trustees to be thoughtful and communicative in applying this renewed mandate.

Thank you for your consideration of the concerns raised last semester, and thank you for your time in reviewing its subsequent resolution.

Sincerely,

Andrew Messick, Student Government President
Alec Bernstein, Townhouse Senator
Justin Hoobler, Student Trustee

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.B.
CLARIFICATION OF THE ROLE OF STUDENT TRUSTEE AND THE CONNECTION
TO THE STUDENT GOVERNMENT ASSOCIATION**



**Student Government Association
St. Mary's College of Maryland
St. Mary's City, Maryland, 20686**

Presidential Proclamation 19:01 [S]

Memorandum of Understanding Regarding the Role of the Student Trustee

Sponsors: Andrew Messick, *SGA President*; Alec Bernstein, *Townhouse Senator*; Justin Hoobler, *Student Trustee*

Whereas: Recently, there have been several questions regarding the role of the Student Trustee;

Whereas: Clarity of an officer's role enables efficient cooperation;

Whereas: There is presently a need for a written formula in the SGA detailing proper cooperation between the Student Trustee and the SGA, that goes beyond the mandate "[The Student Trustee] Shall fulfill the duties associated with being the Student Member of the Board of Trustees" (SGA Constitution, V.K.1.c);

Whereas: It is altogether fitting and proper that a resolution of these questions be proclaimed in a Memorandum of Understanding, as the Student Trustee derives their power from a different governing body than the SGA, and is therefore not subject to the conventional, expressed powers of the SGA (SGA Constitution, V.K.1.b);

Be it Hereby Proclaimed: That this Memorandum of Understanding has been found useful, proper, and trustworthy:

The Role of the Student Trustee. The role of the Student Trustee is most easily understood from a holistic perspective of student representation, with each arrow representing a relationship:

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.B.**

**CLARIFICATION OF THE ROLE OF STUDENT TRUSTEE AND THE CONNECTION
TO THE STUDENT GOVERNMENT ASSOCIATION**

Students →₁ SGA Representatives →₂ SGA President →₃ Relevant Administrator

- In Relationship 1, the Student Trustee may advise parties if needed or requested.
- In Relationship 2, the Student Trustee may advise parties if needed or requested.
- In Relationship 3, the Student Trustee may advise parties if needed or requested. Additionally, the Student Trustee reports to the Board on the outcome of significant interactions between these parties.

Along with reporting on significant outcomes of interactions in Relationship 3, the Student Trustee also reports on other policy proposals or changes relevant to the student body, giving an institutional perspective that is informed by the heart of the students. If at any moment, the SGA wishes to provide a supplementary report to the Board, for the purpose of lending its perspective as the governing body elected by students, it enjoys the opportunity to do so. At the end of this process, the Student Trustee, as a Trustee, will vote on policy proposals brought to the Board, including proposals that result from interactions in Relationship 3. Finally, the Student Trustee reports back to the SGA and the student body on the decisions made by the Board.

This Memorandum recognizes the value of unitary and proper execution from leadership within a governing body; though the position of the Student Trustee is separate from the role of the SGA President, both officers cooperate from their stations to serve, respectively, as a student-conscious Trustee, and the top elected representative for students. Likewise, the Student Trustee may use their position to advise and cooperate with students and student representatives, if needed or requested.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
DISCUSSION ITEM I.C.
STUDENT TRUSTEE REPORT-JUSTIN HOOBLER**

Date of Meeting: February 1, 2019

Reporter: Justin Hoobler, Student

Executive Summary:

Welcome back! These past few months have seen promising growth in the relationship between students and administration, with administrators inclining their ear as students develop more efficient formal structures to communicate and resolve questions that concern their peers, and likewise benefit the rest of the St. Mary's community. These changes include: a renewed civil ethic to bridge the gap between students, those who represent them, and the administration who serve the college as a whole; the streamlining and clarification of student government systems and roles; and finally, an updated application form to the Student Trustee selection process. It is my hope that this forward momentum carries into the following years, and that future students of St. Mary's may enjoy the fruits of these improvements.

The primary concern of my last report regarded clear and consistent communication between students, and those who administered school policies. As with last semester, several students rose to the occasion, and cooperated with each other and administrators to form policies and guidelines that encouraged a creative and responsible campus environment. One student representative, Alec Bernstein ('19), collected over 20 hours of audio interviews with North Campus students, and organized student concerns into a compact list of goals. He has since organized a Student Initiatives Committee that handles these goals, and the committee is currently cooperating with respective administrators to improve student access and awareness regarding

campus health services. Additionally, Mr. Bernstein is finishing a proposal to create a controlled time and space for outdoor student-led live music on the Townhouse Greens, an opportunity that students have supported for years. Overall, these initiatives are prepared by students, who then cooperate with administrators to realize the projects.

This renewed spirit of connecting students with their representatives, and students and representatives with administrators, is facilitated by the streamlining and clarification of student government roles and systems. To this end, the Student Government Association (SGA) has bundled together its various action and advocacy committees, and the SGA Executive Board has been reorganized to place emphasis on the student-elected and SGA President-appointed officers who do the most direct work with the SGA, and derive their powers from the student body. This helps clarify the role of liaison officers, such as the Student Trustee, who are responsible to other governing bodies, but are still invited to participate with and advise on student concerns and initiatives. A formal letter, submitted by the SGA President, the Student Trustee, and a ranking SGA senator, explains this process and its resolution.

Finally, the Student Trustee-in-Training, Jasmine Long ('21), has taken the lead on updating the application form to the Student Trustee selection process. Her work has focused on coalescing similar prompts together, grouping the application into sections of related questions, and framing the prompts to directly seek what the qualified candidates bring to their application. I am looking forward to this year's process, as we intend to use these improvements to help future Student Trustees-in-Training conduct an expedient and thorough first stage to the application process.

Thank you again, for your attention to the students of our school. I am optimistic that this current generation of my peers, so dedicated to "a spirit of caring and an ethic of service," will

encourage future students to live out the St. Mary's Way, as their school's public servants—both students and administrators— have done before them.

Sincerely,

Justin Hoobler

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
ACTION ITEM II.A.
ENDORSEMENT OF EMERGENCY OPERATIONS PLAN**

(See appendix for supporting materials.)

RECOMMENDATION

The Student Affairs Committee recommends that the Board of Trustees endorse the 2019 Emergency Operations Plan submitted by the Emergency Response Team.

RATIONALE

The Emergency Operations Plan is a foundational document designed to support the College in meeting its obligation to be prepared for a variety of threats to the campus community.

The Emergency Operations Plan sets forth an operational structure and outlines basic operational procedures that shall direct those individuals and departments that may be called upon to assist in an emergency response.

While recognizing that emergency planning is an on-going effort, the endorsement of the Emergency Operations Plan by the Board of Trustees affirms the College's commitment to the safety and security of the campus at all levels of the institution.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
INFORMATION ITEM III.A
RESPONSE TO STUDENT SPEAK OUT**

From: Leonard Brown <lebrown1@smcm.edu>
Subject: {AllStudents} Student Speak Out Follow Up
Date: January 19, 2019 at 2:59:51 PM EST
To: allstudentemail@smcm.edu
Reply-To: lebrown1@smcm.edu

Welcome back to the spring 2019 semester. I hope everyone has had a safe and restful winter break. I am writing to follow up on the Student Speak Out from the fall semester and my response to the concerns raised during that event. As you may recall, I sent a response to the Student Speak Out outlining actions that would be taken to address those concerns. I thought it was important to highlight what was done in response and outline changes that are being made as a result. We are listening and we are taking action.

Policy clarification

1. Amplified Music was addressed and a new policy was passed by the Board of Trustees.
2. The Social Host policy was suspended until we could clarify the policy. Information regarding how that policy will be used is included at the end of this letter. There will be information sessions in February to answer questions about the policy and the policy will be reinstated March 1, 2019.
3. Public Safety and the Office of Residence Life have created a document to clarify how they will enforce policies. Once that document has been disseminated and training has been completed, a communication outlining the protocols will be shared with students.
4. Open invitation procedures. As a result of student focus groups, the Office of Residence Life is formalizing the process by which students who are hosting gatherings have the option to discuss with the RA staff how to maintain the gathering within reason and how communication with the RA staff who are on call can then be facilitated if any concerns arise. For specific information, please touch base with your RA. Public Safety and the RA staff are not being asked to judge if a party is open or not nor are they being asked to shut down parties because they appear to be open parties.

Administration Visibility

1. Connecting with the Dean. Last semester, I held open hours in the Grind. Several administrators from across campus joined me in the open hours as well. It was great speaking to a number of students who joined us to discuss a variety of topics or just to say hello. Continuing this effort, Connecting with the Dean will continue with alternate locations and times. Starting Tuesday January 22nd at 3:00 p.m. in the Grind, and alternating every other week with 1:00 p.m. on Thursdays in Brewd Awakening.

2. Dinners with the Dean. Dinner on me was offered to any student and their friends who were interested in chatting or talking about specific topics. The dinners were excellent and I have never eaten so much Chipotle in my life. Any student or group interested in a dinner with me on campus should email my assistant Mrs. Harvey Diggs at amharveydiggs@smcm.edu by January 25, 2019. Five groups will be randomly chosen for the Spring semester from the groups that sign up.

3. Good discussions don't always require food. I am more than willing to come to any student organization meetings to discuss topics or just to touch base. Invite me to your organization meeting to answer any questions or share any information your group may be interested in.

Working Dialogues

1. Wellness Center – In response to the discussion on the Wellness Center, the following actions have been/are being undertaken:

a. The Wellness Center is exploring options for after-hours crisis hotline services to make available to students who need mental health support when the Wellness Center is closed.

b. The Wellness Center is developing an advisory committee to receive input and feedback from students and improve lines of communication.

c. The Wellness Center has opened a meditation room that can be accessed any time the Center is open (no appointment necessary) to help students cope with symptoms of stress and anxiety. The room has been well utilized last semester (2-3 students/day).

d. The Wellness Center has implemented the use of an anonymous communication option so that students can reach out to a counselor anonymously to seek support and treatment recommendations. The link to access this service is on the Wellness Center website.

e. If it is determined that a particular student requires weekly mental health counseling, the Wellness Center staff will work with the student to meet this need on a case-by-case basis.

f. The Wellness Center will start a weekly column in the Point News to provide information about services and expert advice about students' mental health and medical concerns.

g. When scheduling an appointment for Counseling Services, students may choose a time slot where they may have to arrive late or leave early due to class. A notation will be made so the counselor knows you will be late or need to leave early.

2. Alcohol and Drug survey – A task force of students, staff, and faculty has been formed and will meet throughout the Spring 2019 semester to review the data from the two surveys completed in 2016 and 2018, with the ultimate goal of recommending an implementation timeline for addressing safety concerns resulting from alcohol and drug use on campus. Those recommendations will be shared with the campus community.

3. Title IX – Two of the main discussion points were around the difference between reporting to Public Safety and reporting to Title IX, and how Title IX violations impact the ability to study abroad.

a. To provide more information to students regarding how the reporting process works, two new posters are being disseminated across campus to illustrate different services and resources, including a flowchart to map out options.

b. The Title IX office has worked with the International Education Office to verify that information regarding Title IX policy violations are taken into consideration when determining eligibility for studying abroad. Title IX and International Education continue to work together to ensure that student's rights and protections under Title IX are available to them when studying abroad.

4. The experience of underrepresented groups on campus.

a. The College will continue to work on increased communication regarding safety issues. Communications last semester regarding the lock down situation at Great Mills High school is an example of our efforts to provide the community with increased information.

b. The College is hiring peers to be available in the multicultural resource room for students as a resource and extending the hours the room is open. There are currently three positions listed in HireSMCM. Anyone interested please apply!

c. We are developing an orientation program to better prepare underrepresented groups for the student experience and connecting them to resources earlier.

d. We are hiring a position in the Student Activities office to work specifically with affinity groups.

I would like to take the time to thank the advisory group of students who provide feedback to me. This semester, the Working Dialogues will continue and will include two open sessions for any topics students would like to discuss, a report out from students who sit on different committees across campus, and a session on the college budget and how it works.

- February 6th - Campus Center/Cole Cinema - Open Session

- February 20th - Campus Center/Cole Cinema - How the College budget works with Paul Pusecker, VP for Finance

- March 6th - Campus Center/Cole Cinema - Student Committee Reporting

- April 3rd - Campus Center/Cole Cinema - Open Session

Finally, for those students who really want to engage deeper in these topics to work with us in improving the student experience on campus, I would encourage you to sign up for the Leadership Summit to be held on March 2, 2019. The summit will walk through scenarios related to specific topics such as Title IX, Bias response, and budgeting to give students an in-depth understanding.

Social Host Policy Clarification

The social host policy reads:

A social host is any individual who provides a location for and/or facilitates opportunities for others to violate the College Alcohol Policy or other gathering-related policies. More specifically, a social host is an individual who provides or shares alcohol with an underage guest in his/her residence or who hosts one or more guests in his/her residence who violate the College Alcohol Policy or other gathering-related policies (e.g., quiet hours, fire code, damage, failure to comply). Additional consequences are in place for those who make the choice to host events in their residence where a violation of College policy takes place. Hosts who provide a location for others to engage in policy violations assume a greater level of responsibility for these incidents. If a student is found responsible for acting as a social host as described above, the minimum fine for the violation begins at \$100 for a first offense and increases up to \$250 for subsequent violations. Fines will be assessed per social host, and will not be divided among the room/apartment/townhouse residents.

Additional Information

When the Office of Student Conduct receives a report from a Resident Assistant/Residence Hall Coordinator or Public Safety that a policy violation may have occurred, such as underage alcohol use or quiet hours violation, the Office of Student Conduct (Not the RA's/RHC/s or Public Safety) will determine whether or not the student will also be charged with violating the social host policy.

In order to be charged with violating the social host policy, there must be evidence to suggest that the student was responsible for a social gathering that led to other students within that gathering to violate a college policy. For example, if a student is charged with a noise violation for outward facing speakers after quiet hours and there are underage students drinking outside of that townhouse or suite, the student will not be charged with a social host policy violation. The exception to this would be if there was evidence that the underage students were provided the alcohol by the student charged with the noise violation.

The Office of Student Conduct understands that groups of students often congregate in shared spaces, such as the townhouse greens, and that this may not be the responsibility of any specific student/resident.

The purpose of the policy is to hold students accountable who provide a space for other students to engage in policy violations. If students are hosting other students and no policy violation occurs (i.e. there is no evidence of underage drinking, or the quiet hours policy has not been violated) then they will not be considered in violation of the social host policy.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
STUDENT AFFAIRS COMMITTEE
MEETING OF FEBRUARY 1, 2019
INFORMATION ITEM III.B
UPDATE ON ALCOHOL TASK FORCE**

Task Force Purpose

Given the unique setting of the College, the campus culture, and the complexity of addressing substance use on any campus, the alcohol task force was formed as a cross campus effort to closely examine substance use at St. Mary's College of Maryland. The charge of the committee will be to first review all of the survey data to fully understand the scope and nature of the issue. This review will include opportunities to engage with the staff of the Maryland Collaborative. The task force will ultimately recommend to the Executive Council priorities to address, strategies to address those priorities and an implementation timeline. The task force will include representation from students, staff, and faculty.

Membership

- Kyle Bishop, Assistant Dean of Students, Co-chair
- Kailey Held, Student, Co-chair
- Maryellen Kraese, SMC Health Department
- Jason Child, Athletics
- Torry Dennis, Psychology Faculty
- Caitlin Henry, Student
- Joseph Perriello, Student
- Justin Foreman, Library
- Allan Wagman, Alumni
- Gerry Sellers, Campus Police
- Nataisha Young, Campus Police
- Rebecca Cooper, Student

Proposed Timeline

- February - Provide task force with charge and data that has already been collected, meet with the Maryland Collaborative to review data and their recommendations.
- March - Discuss recommendations and path forward
- April - Develop recommendations and implementation plan
- May - Finalize recommendations and provide recommendations to Dean of Students



**BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE**

MINUTES

Date of Meeting: October 26, 2018

Status of Minutes: Approved December 4, 2018

Student Affairs Committee Members Present: Committee Co-Chair Lex Birney, Committee Co-Chair Cindy Broyles, Peg Duchesne '77, Elizabeth Graves '95, Board Chair Sven Holmes, Justin Hoobler '19, President Tuajuanda Jordan, Danielle Troyan '92

Committee Members Absent: Carlos Alcazar, John Bell '95, Larry Leak '76

Staff Member: Leonard Brown

Others Present: Betsy Barreto, Daniel Belson '19, Samantha Berenschot-Bucciero '19, Allison Boyle, Peter Bruns, Carolyn Curry, Susan Dyer, Cynthia Gross, Gail Harmon, Anne Harvey-Diggs, David Hautanen, Jasmine Long '21, Ann McDaniel, Daniel Pindell, Paul Pusecker, Doria Stitts, Amanda VerMeulen, Allan Wagaman '06, Mike Wick, Anna Yates, Derek Young '02

Executive Summary

Student Affairs Committee Co-Chair Lex Birney called the meeting to order at 11:58 a.m.

Policy Revision Work in Collaboration with Students Vice President for Student Affairs/Dean of Students Leonard Brown introduced students Daniel Belson '19 and Samantha Berenschot-Bucciero '19 to the committee. These two students shared with the committee their work to review and revise policies in collaboration with administration. They had reached out to Dean Brown at the beginning of this academic year to discuss concerns brought forth by students regarding the Quiet Hours/Noise Policy. During resident assistant training the students were made aware of the Quiet Hours/Noise policy (specified in the student handbook). Upon learning about the policy, they were concerned that if the policy was enforced as written, students would be displeased. They decided to take action and meet with administrators to discuss options. The North Campus residences were looking for communication with each other rather than strict enforcement. A focus group of 17 students created a petition from North Campus residents that included 250 signatures (out of 750 students living in North Campus). After approval was endorsed by the administration, the revisions were presented to and approved by the SGA.

Co-chair Birney commended the two students for doing a great job at listening and communicating. Dean Brown echoed Co-chair Birney's statement. He also expressed his appreciation that they stepped forward and created a model for handling issues.

Next Steps on Alcohol and Drugs on Campus Dean Brown thanked Co-chair Birney for the introduction to Tom Fontana, BASICS Program Coordinator at the University of Vermont. Their campus has survey data similar to SMCM regarding students' excessive use of alcohol and drugs. The goal is to reduce alcohol and other drug use, in order to reduce the negative consequences

associated with excessive alcohol and drug use. During a conference call with student affairs staff, creation of a task force of students, staff and faculty was recommended with the goal to create a three to four year plan to decrease the negative consequences of alcohol and drug use. A task force is expected to be in place by the Spring 2019 semester.

Student Trustee Report-Justin Hoobler Before the report was presented, Co-chair Birney charged both the SGA and Justin Hoobler with developing a plan to describe the expected roles of the student trustee and student trustee-in-training to be presented at the February 2019 Board of Trustees meeting.

Justin Hoobler stated that rather than read his report aloud, since it was available on the portal, he would present supplementary information. He went on to state that student concerns about various issues arose during the beginning of this academic year. Things had come to a head during the first SGA meeting, with hundreds of students present. Students are concerned their social environment is being threatened and not in line with the St. Mary's Way. He and other students were shocked and felt deceived that public safety is so short-staffed, therefore, students do not feel safe. He also shared student concern that public safety staff were not getting enough time to spend with their families due to working so many hours to cover shifts.

He stated that the SGA suggested he host formal meetings with more student groups to get a better sense of their concerns. Most groups had no specific concerns to raise. However, groups such as the Black Student Union (BSU), Feminists United for Sexual Equality (FUSE), and the Jewish Student Union (JSU) did. BSU raised their concern that new students are not aware that a Bias Incident Response Team exists until a bias incident occurs. FUSE raised concerns regarding increasing the awareness of sexual violence, increased access to the Wellness Center, and 24-hour access to emergency contraception. The JSU group raised concerns about increased signage for food ingredients in the Great Room for religious holidays/other religious reasons.

Board Chair Sven Holmes thanked Justin and shared his appreciation of continued dialogue to support student safety, which is always a priority. He stated that an extensive review of student safety was completed Spring 2018.

Response to Student Speak Out

Dean Brown briefly reviewed the materials presented at the forum held in response to the student speak out at SGA earlier this semester. He stated that forums to address the concerns raised at the speak-out are on-going. The next meeting will address Title IX. Dr. Jordan commented that communication is a two-way street and commended the students that worked with Dean Brown and student affairs staff to address policy concerns. She asked that they continue to do so because an active role is important. She stated that although the forums have not been well attended, it would be helpful for SGA and Justin Hoobler to help ensure students are aware of the forums moving forward.

Action Items

II.A. Endorsement of 2018 Performance Accountability Report

2018 Performance Accountability Report is a report required by the State of Maryland that assesses the College's progress on a variety of goals and objectives including academics, enrollment,

retention and graduation, financial aid, and student outcomes. The report provides data on specific metrics as well as narratives describing strengths and challenges. A motion was made, seconded, and endorsement of the item was approved unanimously. The Finance, Investment, and Audit Committee will present the action item to the full Board for approval.

II.B. Revision to the Quiet Hours Policy

The proposed changes to the Quiet Hours Policy were a result of the collective standards of students and administration. The proposed changes will allow for better alignment of the policy with enforcement practice. A motion was made, seconded, and the item was approved unanimously.

The meeting adjourned at 12:35 p.m.