



St. Mary's College of Maryland
at Historic St. Mary's City

PAYMENT-DUE WORKSHEET - Spring 2011

This worksheet may be used to make adjustments to the tuition bill under the following conditions:

- All Financial Aid documentation has been completed
You have enrolled with Tuition Management Systems (TMS) Payment Plan
You are enrolled with a Prepaid College Trust Fund
You are adding or changing your meal plan

To avoid a late fee and possible cancellation from classes or housing, please pay by December 17, 2010. If you have any questions about your tuition bill, please contact the Business Office at StudentAccts@smcm.edu or call 240-895-4315/4303.

Student Name _____ Student ID # _____

A. Computed balance (as shown on the enclosed billing statement)..... \$ _____

B. Financial Aid Pending

Financial Aid listed as "Offered" on the tuition bill but not "Applied" may be deducted from the balance due ONLY if you have completed all Financial Aid documentation. If not completed, the "Offered Aid" will be cancelled by the Financial Aid Office and the balance must be paid by December 17, 2010. Necessary documentation includes the completion of a signed Financial Aid Award Letter and a Loan Authorization Form along with a completed and signed Master Promissory Note. Other documentation may include Verification, Outside Awards, and Tuition Waiver forms.

- 1. Subsidized Stafford Loan \$ _____
2. Unsubsidized Stafford Loan \$ _____
3. PLUS Loan \$ _____
4. Perkins Loan \$ _____
5. Other awards or waivers not on tuition bill (attach copy of award) \$ _____

C. Other Payment Options

- 6. Tuition Management Payment Plan amount (semester portion) \$ _____
7. Prepaid College Trust Fund (attach documentation) \$ _____

D. Sum of B+C (add Lines 1+2+3+4+5+6+7) \$ _____

E. Subtract Line D from Line A \$ _____

F. Meal plan changes only: add or subtract difference of new meal-plan cost +/- \$ _____

G. Add or Subtract Line F from Line E\$ _____

Line G is the amount due to the College for the spring semester. Please make check payable to SMCM.

Please be aware that you apply for financial aid for the entire year, but you receive aid per semester.

Questions: For tuition bill inquiries, contact the Business Office at StudentAccts@smcm.edu or call 240-895-4315/4303. For Financial aid inquiries, contact the Office of Financial Aid at FinAid@smcm.edu or call 240-895-3000.