



St. Mary's College of Maryland

at Historic St. Mary's City

Business Affairs Division
Office of Purchasing and Contracts

VENDOR REGISTRATION FORM

Thank you for your interest in doing business with St. Mary's College of Maryland. Please complete the following information and return to the Purchasing Office at the address or fax number below. If you have any questions, please feel free to contact us at (240) 895-3312.

Date: _____

GENERAL INFORMATION:

Vendor Name: _____

Mailing Address: _____

Web Site: _____

Email Address: _____

Phone Number: (____) _____ - _____

Fax Number: (____) _____ - _____

Vendor Sales Contact/Representative: _____

Vendor Federal Employer Identification or Social Security Number: _____

BUSINESS INFORMATION:

Type of Business:

Check only the **one** which **best** describes the type of your business:

Construction

Broker

Manufacturing

Factory/Business Representative

Retailer

Institution (Non-Government)

Service

Government

Wholesaler

Minority Business Enterprise Certification: If your business has been certified as a Minority Business Enterprise by the State of Maryland Department of Transportation, please list your MBE Certification number: _____

18952 E. Fisher Road
St. Mary's City, MD 20686
Telephone: 240-895-3312 Fax: 240-895-4916

