

July 30, 2008

To: The Faculty

From: Larry E. Vote, provost

Re: Important Dates of Interest to All Faculty Including Religious Holidays

The following schedule of events and deadlines is a supplement to the academic calendar put out by the registrar's office. It includes a few key dates from the academic calendar and deadlines set by my office. You will continue to receive the regular notices that come out for many of these events.

Fall 2008

Aug 14-15 New Faculty Orientation

Aug 15 Faculty evaluation files for fall 2008 3-year evaluation due to department chair

Aug 15 Annual self-reports and electronic copy of CV due to department chair and provost

Aug 18-21 Teaching Excellence Workshops (all faculty)

Aug 29 Welcome Faculty Dinner (DPC at 5 pm)

Aug 28-Sept 1 New Student Orientation

Sept 2 Classes begin

Sept 19 Paid leave proposals for 2009-2010 due to department chair

Oct 3-5 Family Weekend and Homecoming

Oct 24 Faculty development proposals due (FY09 second round)

Nov 3-7 Advising (Nov 4: all-day advising; no classes)

Dec 12 St. Mary's Projects (archive copy) due in registrar's office

Dec 19 Department budget and planning report due to provost

Dec 22 Grades due by noon

Spring 2009

Jan 5 Faculty evaluation files for spring 2009 tenure and promotion due to department chair

TBA Faculty Recognition Dinner

Feb 27 Nominations due for Dodge Awards

Feb 27 Nominations deadline for Awards Convocation

Mar 24 Faculty development proposals due to Office of the Provost (FY10 first round)

Mar 30-Apr 3	Advising (Mar 31: all-day advising; no classes)
Apr 25	Awards Convocation
May 1	St. Mary's Projects (archive copy) due in registrar's office
May 4-5	St. Mary's Project Presentations Days
May 13	Senior grades due by noon
May 16	Commencement
May 18	Final grades due by noon

Religious Holidays and Related Matters

The following information is provided so that you have prior information should you be asked for special consideration on religious holidays. In the Jewish and Muslim traditions, all Sabbaths and holidays begin at sundown the day prior to the holiday and end at nightfall the last day of the holiday.

Sept 2	Start of Ramadan (Muslim: The holiest month in the Muslim calendar, when Muslims fast between sun-up and sun-down)
Sept 29-30	Rosh Hashanah (Jewish New Year).
Oct 8-9	Yom Kippur (Jewish Day of Atonement)
Oct 14-21	*Sukkot (Jewish: Tabernacles)
Oct 2	Eid-al-Fitr (Muslim: End of Ramadan; date is approximate with sighting of the moon)
Oct 28	Diwali (Hindu: Hindu New Year, and Festival of Lights; date is approximate with sighting of the moon)
Dec 9	Eid-al-Adha (Muslim: Date is approximate with sighting of moon)
Dec 25	Christmas
Dec 26-Jan 1	Kwanzaa (African/African-American/Multi-Faith)
Dec 22-29	Hanukkah (Jewish: Feast of Lights)
Feb 25	Ash Wednesday (beginning of Lent for Roman Catholics and Protestants)
Mar 10	Purim (Jewish)
Apr 9-16	*Passover (Jewish)
Apr 10-12	Good Friday to Easter (Roman Catholic and Protestants)

*While both Sukkot and Passover last eight days, only the first two days and the last two days may affect school attendance.

Monthly Observances of Ethnic Traditions

September	National Hispanic Heritage Month
November	National American Indian Heritage Month
February	Black History Month
March	Women's History Month