

## Purpose of this Handbook

This *Faculty Handbook* sets forth the policies of faculty governance as established by the vote of the faculty and approved by the Board of Trustees. These policies include policies and procedures for faculty appointment, evaluation and tenure; for organizing the administration of the faculty and the curriculum; for organizing the faculty senate, committees and meetings. Further, there are many College policies and procedures for community standards of behavior, benefits and workplace rules. All of them are included here as a ready source of guidance and information.

As used in this Handbook, the term “faculty member,” the word “faculty,” or similar phraseology, shall apply only to persons appointed to full-time teaching positions at St. Mary’s College of Maryland. Persons appointed to other teaching positions, such as part-time positions, National Teaching Fellows, summer school positions, evening school positions, non-allocated positions, teaching assistants and visiting appointments, shall be deemed to be “temporary faculty members.” The “temporary faculty member’s contract” shall formalize the appointment of all temporary faculty members, and such appointments shall be subject to the approval of the Board of Trustees. The appointment of the temporary faculty member shall automatically terminate at the end of the period stated in the temporary faculty member’s contract. No provision of this *Faculty Handbook* hereafter following shall apply to temporary Faculty members except as expressly provided.