

Emergency procedures

Crisis Information for Faculty and Staff- Joanne Goldwater publication

The information below is designed to give you information that you might find helpful when confronted with a difficult student situation.

Psychological Issues

Counseling Center, Chance Hall, Ext. 4289

Monday – Friday, 8 a.m. – 5 p.m.:

Psychological emergency during business hours:

- Call 4289.

Psychological emergency after business hours:

- Call Public Safety at ext. 4911 and ask the dispatcher to contact the assistant director (TBD).
- Provide information such as a callback number and a brief explanation of the situation.
- If neither is available, the On-Call Professional (OCP) should be contacted (see below).
- A staff member from the Counseling Center or the OCP will contact you or respond directly to the situation ASAP, typically within 15 minutes

If a disruptive, psychotic or suicidal student does NOT respond to your attempts to stabilize the situation:

- **Call Public Safety, 4911.**

Your and the student's safety comes first.

Crisis Situations:

Expressing wish to harm self or others; disruptive behavior in class or office; loss of contact with reality.

Non-crisis Situations:

Dramatic change in grade, mood, absences, class interactions or hygiene/dressing; relationship, family, roommate, financial or other problems; repeated requests for special attention, i.e., extensions, additional office hours.

Current Staff:

Ms. Shawn MacDonald, assistant director of counseling services, counselor (effective 9/1/06)
TBD, consulting psychiatrist (frequency on-campus to be determined)

Please note that due to confidentiality laws, staff will not be able to communicate back to faculty about a referred student. We recommend that faculty follow up with the student after a referral by “checking in” with the student, i.e., “How are things going for you?” The Counseling Center staff can provide faculty with advice, support, and intervention.

Medical Emergencies

Health Center, Chance Hall, Ext. 4289

Mondays – Fridays, 8 a.m. – 5 p.m.

Life-threatening situations:

- Call or send someone to call 9-911 (local emergency response from an on-campus phone).
- Then, call Public Safety (ext. 4911) to let them know that an ambulance is enroute to your location.
- Provide all the information that is requested, especially the location of the person needing medical attention.
- If you know first aid or CPR, use your skills. If not, try to seek assistance from someone nearby until medical help arrives.
- Health Center staff do not perform routine “house calls;” but they can be requested to a scene if and when there is a true medical emergency during normal work hours. Examples of emergencies include: Profuse bleeding, diabetic incidents, heart attack, stroke, difficulty breathing or no breathing or pulse, chest pain or pressure, severe allergic reaction (anaphylaxis), severe asthma attack, seizure activity, injury to head, neck, back (person should not be moved), severe fracture (person should not be moved)

Non-life-threatening situations:

- Call Public Safety at ext. 4911.
- If the student can walk, he or she should be encouraged to go to the Health Center in Chance Hall during normal business hours.

Current Staff:

Dwight Schafer, CRNP, director of health services
Alberta Hickman, RN, assistant director of health services
TBD, consulting physician (once a week)

Please note that the Health Center staff will not discuss a student's medical care with faculty unless the student has provided written consent.

Crime

Office of Public Safety, 24 hours a day, 365 days a year.

Crime in progress:

- Call 4911 immediately.

Crime after the fact:

If you become aware of a crime (including hate crimes and sexual assaults) after the fact, encourage the student (or employee or visitor) to contact Public Safety to file a report about the incident. Filing a report does not necessarily obligate the student to follow-through with judicial action (on-campus) or legal action (off-campus). It provides a mechanism for follow-up if desired at a later date.

On-Call Professional (OCP)

A member of the Student Affairs staff is on-call after normal work hours (after 5 p.m. and throughout the weekend) to respond to problems every night that students are on campus as well as during vacations. Each of OCPs has a Masters degree in counseling, student development or a related field and is trained to respond to emergency situations involving students. These staff members are accessible by pager and/or cell phone.

To reach an OCP:

- Call Public Safety at ext. 4911 and ask the dispatcher to page the On-Call Professional.
- Provide information such as a callback number and a brief explanation of the situation.
- The OCP will contact you or respond directly to the situation ASAP, typically within 15 minutes.

Current Staff:

- Joanne Goldwater, assistant dean for residential life (Anne Arundel 102, ext. 4207)
- TBD, assistant director of residence life (Anne Arundel 102, ext. 4207)
- Elizabeth Clune, area coordinator – residence life (Dorchester 205, ext. 4623)
- Kelly Smolinsky, area coordinator – residence life (Dorchester 255, ext. 4655)
- Shaun Grahe, assistant director of student activities/coordinator of judicial programs (Campus Center 150, ext. 4209)
- TBD, coordinator of orientation and service (TBD)