

# **FAQ's for Students For the New Race & Ethnicity**

## **Re-survey for Staff & Faculty**

- **Why are we resurveying students, faculty, and staff racial and ethnic status?**
  - To comply with federal guidelines for reporting.
- **Why do we submit state and federal reports?**
  - Required by Maryland state law.
  - Required so that the institution can be eligible for federal financial aid.
- **What other types of reports use this racial and ethnic information?**
  - Internal requests (ex. department requests demographics of graduating seniors)
  - Grant proposals
  - College guides (ex. US News & World Report, Princeton Review, etc.)
- **What if I want to change my race and/or ethnicity to unknown?**
  - Unknown is not a direct choice for either the ethnicity (Are you Hispanic/Latino? Yes or No) or race (What is your race?). You can choose to have an unknown ethnicity or race by unselecting the options given.
- **Additional resources to explain race/ethnicity**
  - Association of Institutional Research
    - <http://www.airweb.org/page.asp?page=1500>
  - Federal Register
    - <http://edocket.access.gpo.gov/2007/pdf/E7-20613.pdf>
- **Where can I find additional information about reports Institutional Research submits?**
  - Check the Institutional Research web site:  
<http://www.smcm.edu/institutionalresearch/index.html>
- **Who do I ask for more information if I don't know the answer to a question or do not understand the question?**
  - Institutional Research web site:  
<http://www.smcm.edu/institutionalresearch/raceethnicity.html>
  - Elizabeth Clune, assistant director of institutional research
    - [eaclune@smcm.edu](mailto:eaclune@smcm.edu)
    - x4274
    - Glendening Hall 146 (downstairs business office suite by cashier)
- **What if I am in the Physical Plant and I missed the date that Mac McClintock administered the re-survey?**
  - Check with Mac in HR x 4309 or Glendening suite 170 about filling out the papers with him individually.