A. General Information

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Institution Name	St. Mary's College of Maryland	St. Mary's College of Maryland
IPEDS ID	163912	163912
OPE ID	00209500	00209500
Address	18952 E. Fisher Rd. St. Mary's City, MD 20686 3001	18952 E. Fisher Rd. St. Mary's City, MD 20686 3001
Telephone	240 895 2000	240 895 2000
Fax	240 895 4462	240 895 4462
Website	www.smcm.edu	www.smcm.edu
Consumer Info Website*		www.smcm.edu/heoa/index.html
Control	Public	Public
Affiliation Type	Government-State	Government-State
Affiliated Organization:		Maryland
Carnegie Classification	Baccalaureate - Arts & Sciences	Baccalaureate - Arts & Sciences
Calendar	Semester	Semester
Degree Granting Authority	State/State Office, Maryland	State/State Office, Maryland
Licensed to Operate in	MD	MD

Related Entities

Name, State, Country	none	none

Approved Degree Levels

Indicate the number of programs of study that your institution currently offers within each approved degree or certificate level. The degree levels reported here should be the degrees or certificates currently offered by the institution and approved within the scope of accreditation. The degree or certificate levels reported in the IP must match the institution's approved degree or certificate levels. Please ensure these are accurate as changes to degree or certificate levels fall under MSCHE Substantive Change policy.

	Data on File		IP Data	
	Approved	Number of Programs	Approved	Number of Programs
Postsecondary Certificate (< 1 year)	no	0	no	0
Postsecondary Certificate (>=1 year, < 2 years)	no	0	no	0
Associate's	no	0	no	0
Postsecondary Certificate (>= 2 years, < 4 years)	no	0	no	0
Bachelor's	yes	23	yes	23
Postbaccalaureate Certificate	yes	2	yes	2
Master's	yes	1	yes	1
Post-Master's Certificate	no	0	no	0
Doctor's - Professional Practice	no	0	no	0
Doctor's - Research/Scholarship	no	0	no	0
Doctor's - Other	no	0	no	0

Initial Accreditation	1959	1959
Last Reaffirmed	2010	2010
Next Self-Study Visit	2015-16	2015-16
Next Periodic Review Report (PRR)	June 2021	June 2021
MSCHE Staff Liaison	Dr. Tito Guerrero	Dr. Tito Guerrero

Notes

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[0177] **St. Mary's College of Maryland**

B. Key Contacts

Key Contact	Data on File (as of 4/2/2014)	IP Data (2013-14)
Chief Executive Officer	Dr. Ian Newbould *Interim President* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 4410 Fax: none Email: inewbould@smcm.edu	Dr. Ian Newbould *Interim President* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 4410 Fax: none Email: inewbould@smcm.edu
Chief Academic Officer	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu
Chief Financial Officer	none	Charles (Chip) Jackson *Vice President for Business and Finance* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 4413 Fax: none Email: ccjackson@smcm.edu
Chief Information Technology Officer	Dr. Michael Gass *Assistant Vice President for Information Technology* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 3655 Fax: none Email: cmgass@smcm.edu	Dr. Michael Gass *Assistant Vice President for Information Technology* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 3655 Fax: none Email: cmgass@smcm.edu

Accreditation Liaison Officer	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu
Coordinator of Distance Education	none	none
Coordinator of Outcomes Assessment	Dr. Elizabeth Williams *Dean of the Core Curriculum and First Year Experience* 18952 E. Fisher Rd. St. Mary's City, MD 20686-3001 Phone: 240 895 4467 Fax: 240 895 2234 Email: enwilliams@smcm.edu	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu
Coordinator of Institutional Research Functions	Mrs. Elizabeth Clune-Kneuer *Associate Director of Institutional Research* 18952 E. Fisher Rd. St. Mary's City, MD 20686-3001 Phone: 240 895 4274 Fax: 240 895 4472 Email: eaclune@smcm.edu	Mrs. Elizabeth Clune-Kneuer *Associate Director of Institutional Research* 18952 E. Fisher Rd. St. Mary's City, MD 20686-3001 Phone: 240 895 4274 Fax: 240 895 4472 Email: eaclune@smcm.edu
Chair: Self-Study Steering Committee	Mr. Mark Heidrich *Assistant Vice President for Academic Administration* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 2103 Fax: none Email: mheidrich@smcm.edu	Mr. Mark Heidrich *Assistant Vice President for Academic Administration* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 2103 Fax: none Email: mheidrich@smcm.edu
Co-Chair: Self-Study Steering Committee	Dr. Cynthia Koenig *Associate Professor of Psychology* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 4344 Fax: none Email: cskoenig@smcm.edu	Dr. Cynthia Koenig *Associate Professor of Psychology* 18952 E. Fisher Rd. St. Mary's City, MD 206863001 Phone: 240 895 4344 Fax: none Email: cskoenig@smcm.edu
Person in the President's Office To Whom MSCHE Invoices Should be Sent	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu	Dr. Beth Rushing *Vice President for Academic Affairs and Dean of Faculty* 18952 E. Fisher Rd St. Mary's City, MD 20686 Phone: 240 895 4389 Fax: none Email: brushing@smcm.edu
Person Who Should Receive a Copy of MSCHE Invoices (Optional)	Mrs. Elizabeth Clune-Kneuer *Associate Director of Institutional Research* 18952 E. Fisher Rd. St. Mary's City, MD 20686-3001	Mrs. Elizabeth Clune-Kneuer *Associate Director of Institutional Research* 18952 E. Fisher Rd. St. Mary's City, MD 20686-3001

Phone: 240 895 4274
Fax: 240 895 4472
Email: eaclune@smcm.edu

Phone: 240 895 4274
Fax: 240 895 4472
Email: eaclune@smcm.edu

Person Completing IP Financials

Mr. Gabriel Mbomeh
*Director of
Accounting/Comptroller*
18952 E. Fisher Rd.
St. Mary's City, MD 20686-3001

Mr. Gabriel Mbomeh
*Director of
Accounting/Comptroller*
18952 E. Fisher Rd.
St. Mary's City, MD 20686-3001

Phone: 240 895 4305
Fax: 240 895 4281
Email: gambomeh@smcm.edu

Phone: 240 895 4305
Fax: 240 895 4281
Email: gambomeh@smcm.edu

Person Completing IP (Key User)

Mrs. Elizabeth Clune-Kneuer
*Associate Director of Institutional
Research*
18952 E. Fisher Rd.
St. Mary's City, MD 20686-3001

Mrs. Elizabeth Clune-Kneuer
*Associate Director of Institutional
Research*
18952 E. Fisher Rd.
St. Mary's City, MD 20686-3001

Phone: 240 895 4274
Fax: 240 895 4472
Email: eaclune@smcm.edu

Phone: 240 895 4274
Fax: 240 895 4472
Email: eaclune@smcm.edu

☐ **Click here to indicate that you have reviewed and updated the entire list of Key Contacts above.**

(Required to "Lock Down" the IP data)

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[0177] **St. Mary's College of Maryland**

C. Graduation Data

1. Awards Granted

Report all degrees or other formal awards conferred by your institution between July 1, 2012, and June 30, 2013. If an individual received two degrees at different levels during the specified time period, report each degree in the appropriate category.

Please see the instructions for specific inclusions and exclusions.

Awards	Data on File (as of 4/2/2014)	IP Data (2013-14)
Postsecondary Certificate (less than 1 year)	0	0
Postsecondary Certificate (>= 1 year, < 2 years)	0	0
Associate's	0	0
Postsecondary Certificate (>= 2 years, < 4 years)	0	0
Bachelor's	444	450
Postbaccalaureate Certificate	0	0
Master's	26	28
Post-Master's Certificate	0	0
Doctor's - Professional Practice	0	0
Doctor's - Research/Scholarship	0	0
Doctor's - Other	0	0

Screening Questions

Does your institution have undergraduate programs?	yes	yes
Does your institution serve only transfer students? See instructions if the answer is yes.	no	no

2. Completers

This section requests completion data on two separate cohorts (150% and 200%) of full-time, first-time, degree/certificate-seeking undergraduate students enrolled in your institution during the specified fall term or academic year. Students must be enrolled full-time in courses that lead to a credit-bearing degree, diploma, certificate or other formal award. Count completers only once and indicate the highest degree level earned. Report the status of these students as of August 31 of the reporting year. Please see the instructions to identify students for inclusion in the specific cohorts.

Completers of Programs of <= 2 Years	Data on File (as of 4/2/2014)	IP Data (2013-14)
150% of expected time to completion		
Total number of students in the Fall 2010 cohort	0	0
Number completed within 150%	0	0
Total transfers out	0	0
Total number of Fall 2010 cohort still enrolled	0	0
200% of expected time to completion		
Total number of students in the Fall 2009 cohort	0	0
Number completed within 200%	0	0
Total transfers out	0	0
Total number of Fall 2009 cohort still enrolled	0	0
Completers of Programs of > 2 and <= 4 Years		
150% of expected time to completion		
Total number of students in the Fall 2007 cohort	428	464
Number completed within 150%	345	368
Total transfers out	41	86
Total number of Fall 2007 cohort still enrolled	0	0
200% of expected time to completion		
Total number of students in the Fall 2005 cohort	431	488
Number completed within 200%	331	387
Total transfers out	33	49
Total number of Fall 2005 cohort still enrolled	1	0

Notes

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D. Enrollment (Unduplicated)

1. Fall Enrollment (fall 2013)

	Data on File (as of 4/2/2014)		IP Data (2013-14)	
	Undergraduate	Graduate	Undergraduate	Graduate
Total credit hours of all part-time students	404	5	383	48
Minimum credit load to be considered a full time student per semester	12	9	12	9
Full-Time Head Count	1837	30	1762	27
Part-Time Head Count	64	2	57	12

2. Credit Enrollment (fall 2013)

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Number of Students matriculated, enrolled in degree programs (Undergraduate + Graduate)	1894	1821
Number of Students not matriculated, enrolled in credit-bearing courses	39	37

3. Non-Credit Enrollment (Prior Year)

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Number of Students enrolled in non-credit, graduate level courses	0	0
Number of Students enrolled in non-credit, undergraduate level and other continuing education (excluding avocational) courses	0	0
Number of Students in non-credit avocational continuing education courses	0	0

Notes

Fall 2013 enrollment has declined. This is valid and correct.

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E. Distance and Correspondence Education

Distance education means education that uses one or more technologies to deliver instructions to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor. See the Instructions for a full explanation.

Part 1. Distance Education

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Did your institution, in the most recent prior year (July 1, 2012 - June 30, 2013), offer distance education courses, as defined in the Instructions?	No	No

Part 2. Correspondence Education

Correspondence education means: (1) Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor; (2) Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student; (3) Correspondence courses are typically self-paced; and (4) Correspondence education is not Distance education.

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Did your institution, in the most recent prior year (July 1, 2012 - June 30, 2013), offer Correspondence education courses?	No	No

Notes

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F. Other Regional, National, and Specialized Accreditation

1. Accreditors Recognized by the U.S. Department of Education

Please list any other accrediting organizations that accredit your institution or its programs.
Please separate each accreditor by a semi-colon (;). **Please do not exceed 7500 characters and avoid the use of acronyms when at all possible.**

Data on File (as of 4/2/2014)	**IP Data (2013-14)**
Accreditors Recognized by U.S. Secretary of Education	**Accreditors Recognized by U.S. Secretary of Education**
- none	none

2. Other Accreditors

Please list any other accrediting organizations that accredit your institution or its programs.
Please separate each accreditor by semi-colon (;).

American Chemical Society; Maryland State Department of Education (MSDE)

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G. Instructional Personnel (as of fall 2013)

Data on File	**IP Data**

	(as of 4/2/2014)		(2013-14)	
	Full-Time Headcount	Part-Time Headcount	Full-Time Headcount	Part-Time Headcount
Total Faculty	143	79	153	50

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H. Related Educational Activities

H-1. Study Abroad

This section is only required if your institution's Self-Study Visit is scheduled for 2014-15 or 2015-16.

Note:
Your institution's next Self-Study Visit is scheduled for 2015-16.

	Data on File (as of 4/2/2014)	IP Data (2013-14)
Country	Argentina	Argentina
Number of Sites	1	1
Total Students at All Sites	8	5
Country	Gambia	Gambia
Number of Sites	1	1
Total Students at All Sites	14	33

Notes

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H-2. Branch Campuses

Data on File **(as of 4/2/2014)**	**IP Data** **(2013-14)**
No Branch Campuses.	No Branch Campuses.

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H-3. Additional Locations

<table>
<tr><td>**Data on File**
(as of 4/2/2014)</td><td>**IP Data**
(2013-14)</td></tr>
<tr><td>No Additional Locations.</td><td>No Additional Locations.</td></tr>
</table>

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H-4. Other Instructional Sites

<table>
<tr><td>**Data on File**
(as of 4/2/2014)</td><td>**IP Data**
(2013-14)</td></tr>
<tr><td>No Other Instructional Sites.</td><td></td></tr>
</table>

I. Financial Information (Part 1)

REMINDER: Please make sure to use the TAB key instead of the ENTER key to navigate from field to field. The ENTER key will cause the data to be submitted (i.e., clicking on the Update button).

Report the same data for Educational and General (E&G) expenses on the Institutional Profile that your institution reports to the Integrated Postsecondary Higher Education Data Systems (IPEDS). The IPEDS Part and Line numbers are noted for each data element listed.

Verify the beginning and ending date for your institution's fiscal year. The default dates are 7/1/2012 through 6/30/2013 (the most recent year for which you would have audited financial statements). If your institution uses different dates, please change the default dates accordingly. For example, enter 1/1/2013 through 12/31/2013.

Report financial data in whole dollars. Round cents to the nearest whole dollar. For example, enter 124, not 123.65.
Do not enter data in thousands of dollars. For example, enter 1,250,000, not 1,250.
Enter negative numbers using a minus sign. For example, enter -100,000, not (100,000).

Complete every field for which you have financial data. Fields marked with an asterisk are required. You will not be able to "lock down" your data and submit the Institutional Profile if these fields are not completed.

Shaded information cannot be modified online. * denotes a required field.

	Data on File Fiscal Year Ending 2012	IP Data Fiscal Year Ending 2013

Which reporting standard is used to prepare your institution's financial statements? Your selection determines the value in the column IPEDS Part-Line below.
    FASB (Financial Accounting Standards Board)
    GASB (Governmental Accounting Standards Board)
	GASB	GASB

Note: For Private and International institutions the value is set automatically and the field is disabled. The FASB Reporting Standard is the approximate equivalent of the standard used by International institutions.

Is your institution's Auditor's report on financial statements Qualified or Unqualified?			Unqualified	Unqualified
Fiscal Year Begin			7/1/2011	7/1/2012
Fiscal Year End			6/30/2012	6/30/2013
Does your institution allocate Operation & Maintenance of Plant expense?			Yes	No
Does your institution allocate Depreciation Expense?			Yes	No

	IPEDS Part-Line	**Data on File Fiscal Year Ending 2012 Expenses**	**Includes O&M**	**IP Data Fiscal Year Ending 2013 Expenses**
1. Instruction	**C-01**	$28,348,720	$3,767,173	$26,827,245
2. Research	**C-02**	$344,962	$45,841	$505,794
3. Public Services	**C-03**	$180,995	$24,052	$187,876
4. Academic Support	**C-05**	$3,325,955	$441,976	$2,794,087
5. Student Services	**C-06**	$8,024,101	$1,066,298	$7,715,729
6. Institutional Support	**C-07**	$14,475,094	$1,923,550	$14,982,810
7. Scholarships and Fellowships	**C-10**	$1,897,241	$0	$1,861,493
8. Operation and Maintenance of Plant	**C-Col 4**		$7,268,890	$4,440,502
9. Depreciation Expense*	**C-Col 5**			$5,318,782
Total E&G Expenses*		$56,597,068		$64,634,318

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I. Financial Information (Part 2)

REMINDER: Please make sure to use the TAB key instead of the ENTER key to navigate from field to field. The ENTER key will cause the data to be submitted (i.e., clicking on the Update button).

Report the same data on the Institutional Profile in Section 2A below that your institution reports to IPEDS. The IPEDS Part and Line numbers are noted for each data element listed.

Report the data on the Institutional Profile in Section 2B below which can be obtained from your institution's audited financial statements and/or supporting documents.

Report financial data in whole dollars. Round cents to the nearest whole dollar. For example, enter 124, not 123.65.
Do not enter data in thousands of dollars. For example, enter 1,250,000, not 1,250.

Complete every field for which you have financial data. Fields marked with an asterisk are required. You will not be able to "lock down" your data and submit the Institutional Profile if these fields are not completed.

Shaded information cannot be modified online.

	IPEDS Part-Line	Data on File Fiscal Year	IP Data Fiscal Year

		Ending 2012	Ending 2013
SECTION 2A -- Data from IPEDS			
Depreciable Capital Assets, net	**A-31**	$144,770,065	$143,119,611
Total Assets	**A-06**	$162,167,120	$163,008,442
Long-Term Debt (Current Portion)	**A-07**	$1,853,777	$1,771,227
Long-Term Debt (Non-Current)	**A-10**	$35,045,337	$33,242,358
Unrestricted Net Assets	**A-17**	$6,411,770	$7,314,083
Restricted Net Assets (Expendable)		$108,099	$287,184
Restricted Net Assets (Non-Expendable)		$1,000,117	$1,000,117
Invested in Capital Assets, net of related debt	**A-14**	$111,058,624	$111,295,287
Change in Net Assets	**D-03**	$427,023	$2,352,541
Net Assets (Beginning of Year)	**D-04**	$119,188,311	$118,578,610
Adjustment to Net Assets (Beginning of Year)	**D-05**	($1,036,724)	($1,034,480)
Net Assets (End of Year)	**D-06**	$118,578,610	$119,896,671
Discounts/Allowances (Applied to Tuition & Fees)	**E-08**	$5,842,654	$5,972,622
Tuition and Fees Revenue (Net of Discounts/Allowances)	**B-01**	$25,191,662	$24,545,384
Depreciation Expense	**C-Col 5**	$5,507,417	$5,318,782
SECTION 2B -- Data from Audited Financial Statements and Supporting Documents			
Total Operating Revenue		$48,258,990	$48,265,042
Total Operating Expense		$66,861,722	$65,097,138
Operating Income/Loss		($18,602,732)	$16,832,096
Deposits Held by Bond Trustees		$1,580	$1,582
Principal Payments on Long Term Debt		$3,227,199	$1,924,322
Interest Expense on Long Term Debt		$1,833,482	$1,269,644

Notes

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[0177] **St. Mary's College of Maryland**

K. Required Attachments

Please upload the required attachments listed below as soon as all of the items are available but no later than **April 18, 2014**. **NOTE: Each file name needs to include the institution name** (can be abbreviated), **key words for each file** (examples in italics below) **and the fiscal year ending date.**

- A copy of the institution's fiscal year 2013 Audited Financial Statements [**AFS**], including any Management Letter [**Mgmt**] that the auditors may have attached to the statements.

- A copy of the Finance section of the institution's IPEDS submission [**IPEDS**] for fiscal year 2013 (if you submit annual financial data to IPEDS).

- A copy of the institution's current Catalog [**Catalog**], PDF format preferred. If the catalog is not available in a digital/electronic format, kindly mail in a printed version.

File Type   **Example File Name**

Audited Financial Statements	InstitutionName-AFS 6-30-13
Management Letter	InstitutionName-Mgmt 6-30-13
IPEDS Submission	InstitutionName-IPEDS 6-30-13
Catalog	InstitutionName-Catalog

Upload Files

To upload electronic versions of the documents listed above do the following: **(Note: documents can only be uploaded one at a time.)**

1. Click on the **Add File** link below to display the **Select File to Upload** popup window.
2. Click on the **Browse** button to display the **File Upload** popup.
3. Locate the file to be uploaded in the **File Upload** popup window.
4. Double click on the file or single click on the file and then click on the Open button.
5. The **Select File to Upload** popup window will become the active window and the full pathname of the selected file will be displayed in the textbox.
6. Click on the **Upload** button to upload the selected file to the MSCHE server.
7. The **Select File to Upload** popup window will display a message once the file has been successfully loaded.
8. Close the popup window and repeat steps 1 to 7 to upload another file.
9. The selected file will be listed in the table below after it has been successfully uploaded.

Uploaded Files

File Name	File Type	File Size	Last Updated
St Mary's College of MarylandAuditedFinancialStatementsandManagementLetter;06-30-13.pdf	Adobe Acrobat Document	647.06 KB	2/10/2014 5:02:42 PM
StMarysCollegeofMaryland-Catalog; 02-10-14.docx	Office Open XML Document	12.48 KB	2/10/2014 4:33:17 PM
StMarysCollegeofMaryland-IPEDSFinanceFY13; 03-12-14.pdf	Adobe Acrobat Document	170.6 KB	3/12/2014 8:14:36 AM

If you are not able to upload the required attachments, please contact:

Mr. Tze Joe
Information Technology Coordinator
tjoe@msche.org