

## SAMPLE BUDGETS

Below you'll find three sample budgets to guide you in assembling your application for the Sullivan Museum Scholars Award. You may request up to \$3,000 in total funds for projects related to the goals and objectives of a minor in the Museum Studies Program. You can ask for support for as many projects as you would like, although total costs cannot exceed \$3000.

Proposed budgets do not have to be extensive, but they do have to be realistic. For example, full-time students generally cannot work more than 10 or 15 hours per week during the semester, so a budget that lists 20 hours or more for that time period would not be considered realistic.

For questions about budget development, contact Julia A. King at [jking@smcm.edu](mailto:jking@smcm.edu).

### PROPOSED BUDGET SAMPLE ONE

Internship, National Museum of the Toothpick	
Spring semester, 10 hours per week, 10 weeks	
100 hours @ 10.00 per hour	\$1000.00
Summer, 40 hours per week, 5 weeks	
200 hours @ 10.00 per hour	<u>\$2000.00</u>
	TOTAL
	\$3000.00

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### PROPOSED BUDGET SAMPLE TWO

Internship, The Paperclip Museum	
Summer, 40 hours per week, 5 weeks	
200 hours @ 10.00 per hour	\$2000.00
American Association of Museums Conference	
Registration (\$250) and Hotel (\$500)	<u>\$ 750.00</u>
	TOTAL
	\$2750.00

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### PROPOSED BUDGET SAMPLE THREE

Exhibit design and fabrication, the Lexington Park	
Museum of Fine Arts	
Lumber	\$ 500.00
Paint and supplies	\$ 100.00
Printing/Silk screening	\$ 500.00
Program printing	<u>\$ 200.00</u>
	TOTAL
	\$1300.00