

Web Services Team	prepared for the Web Advisory Committee	Version 2.0
		March 12, 2008
		SMBailey

Project List

Scope

Based on the criteria embraced and established by the Web Advisory Committee at its meeting on December 7, 2007, the current project list for the Web Services Team has been broken into several phases and levels of priorities. This list is not to be considered comprehensive, as project requests continue to come into the office and continue to be evaluated and placed into the queue. This list can be used as a general guide for the requests that have been submitted before the date of this document and as an example of the application of the criteria and analysis process used to determine priority level for projects in general. Any change in priority or timeline after the draft of this document will be communicated to those individuals responsible for the initial request or the “project owners.”

Contingencies

The attached timeline and projections are based on the Team’s current level of staffing with the use of some strategic contractual help to try and move more projects along. If more manpower resources are added to the team, timelines will be adjusted and communicated to project owners. Conversely, if time or team members (including student interns) are reduced, the timelines and projections will be re-evaluated and communicated to the project owners based on available resources.

In addition to these factors, the timeliness and availability of project owners to respond and/or provide clarification or information to the Web Services Team about their projects will greatly impact timelines and deliverables of the listed projects. If, for any reason, a project owner or the requesting department/office cannot devote their own time or resources to respond or fulfill a request for the Web Services Team, the project will be placed on hold until a response or the requested information (such as content, or pictures, written consent for launch, etc) is provided to the team.

For instance, if templates or pages are sent to the project owner for review and approval, work will halt on that aspect of the project or the project as a whole until a response is received. When such a decision point is reached and feedback required before the project can proceed, any potential halt in progress will be communicated by the Web Services Team to the project owner so they are aware of any impact on the timeline. If it becomes clear after a reasonable waiting period that the project owner is unable to devote time or effort to meeting the request for information, the project will be placed on hold and removed from the projected timeline until the project owner asks to have it reinstated. When reinstating a project, the Web Services Team leader (Webmaster) will measure the project against the criteria and analysis process as if it were a new request before reinserting it into the timeline.

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Immediate Priorities

Design/Site Creation

- Provost's Office/Faculty Resources
- **Academic Services**
- International Education
- Emergency Action Plan Site
- **Admissions**
- **Core Curriculum/First Year Experience**
- **Student Welcome** (PMP Committee Driven)

Academic Departments

- Chemistry
- Biology - minimal progress
- Economics - minimal progress/on hold

Functionality

- **Alumni Directory & Business-to-Business listings** (Phase I Dev., Testing, & Launch)
- **Reunion Weekend** - registration launches
March 19

Third Phase Priorities

Design/Site Creation

- Service & Social Change
- Career Services
- Multicultural Affairs
- The Gambia
- Oxford
- Center for the Study of Democracy

Academic Departments

- Math/CS
- Physics
- Psychology

Functionality

- Alumni Phase II

Second Phase Priorities

Design/Site Creation

- **Public Safety**
- CTSS/Tech Services
- Student Activities
- Sexual Assault
- Counseling Services/Health Services split
- President's Page
- Financial Aid - content reworked in Feb.

Academic Departments

- Environmental Studies - on hold
- Sociology - on hold
- Educational Studies
- WGSX

Functionality

- Generic, Simple Event Registration
- Admissions "Personalization" features
- Lifelong Learning/Professional Programs
Course Registration

Fourth Phase Priorities

Design/Site Creation

- Campus Sustainability
- Facilities
- Maryland Heritage Project
- Publications (including Mulberry Tree & RG)
- Nitze Scholars
- Physical Plant
- The Point News

Academic Departments

- Music

Functionality

- Financial Aid (?)

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- International Education (Phase II)

- CARS tie-ins/bridge for all previous projects

The “Parking Lot”

No Discovery/Formal Request

- **Athletics**
- **Anthropology**
- Alba
- MAT Program

Functionality

- Residence Life Database for RA administrative forms
- Photo Gallery
- Committee Minutes
- More WebCams
- Streaming Video Options

Completed

- TFMS Department
- Judicial Board
- Lifelong Learning/Professional Programs
- Online Registration for Scholar, Nitze Scholar, and Accepted Student Days
- GovCup Relaunch/reskin
- Reunion Weekend - Site Updated