ISSUE

February 2014

SMCM Staff News

How Do Staff Beat the Winter Blues?



Tina Garner singing happy songs and writing poetry

Beth Rushing—As long as there's sunshine, I'm ok.

Susan Bennett—sit by the fireplace with a good book

Jim McGuire—I go on weekend trips to explore new areas, such as short hiking trips. Ever been to Swallow Falls State Park?

Tommy Cable—arts & crafts with the kids

Stephanie Somerville make popcorn and watch old movies

Ann Rodgers—cooking, cleaning, lending a helping hand for others in need

Adam Werblow—skiing, NFL & popcorn, oyster roast with my son

Tasha Love—gym workout

Galen Hench—DoTA2 (*Defense of the Ancients, an* online multiplayer game)

Lee Skutka—movie day, baking, & mahjong

Beth Byrd-knitting

Catherine Pratson—crafts!

Kathy Lewin—making cookies with my kids

Lindsey Siferd—Law & Order marathons & beer

Danielle Doubt—Hot chocolate with mini marshmallows

Joanne Goldwater—I love to cook comfort food and drink hot chocolate!



Joanne Goldwater was so happy with her Valentine's Day treat delivery from the Social Connections Committee and Staff Senate that she signed "I love you!" We love you too, Joanne!

The beginning of the SP14 semester sure has been interesting between all the snow days, snow delays, and rescheduled meetings. Nonetheless, your Staff Senate has been hard at work:

- In conjunction with staff of the ARC, the Social Connections Committee organized a Staff Appreciation Night on Feb 12. It was great to recognize staff contributions and help cheer on our Seahawk Men's and Womens' Basketball players at the same time.
- Social Connections spread love in the form of candy and smiles around campus on Feb 14. If good morale is infectious– we sincerely hope you caught it while it was going around! Coming up next is a Spring event (with FREE pizza) during the week of Spring Break. See page 4 for details.
- The Professional Development Committee created opportunities for staff to learn about filling out FAFSAs, utilizing Photoshop, and how to write more effectively. They are planning Excel workshops and finalizing plans for the launch of the new Staff Mentoring Program.
- The Bylaws Committee has been carefully reviewing staff senate policies and procedures and will be recommending some changes for the purposes of clarification and some restructuring. They'll be calling for the Staff Association to vote on changes later in the semester.

So...stay warm and stay tuned. Spring weather will be here to stay soon (we hope!) and with it more good things to come.











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Hats Off to Our Incredible Staff!

Monthly Staff Recognition Award Winners

December 2013 Ashley Stopera, Graphic Designer

"Ashley has worked like a dog since July to make the kind of impact for Admissions that needed to be made. She worked weekends, evenings, and in multiple capacities (photographer, web consultant, designer) and still found ways to be creative and bring fun to her projects. Ashley is a role model in diplomacy and is a fantastic team player"

January 2013 Danielle Doubt, Admissions Counselor

"Danielle is a natural leader who works well under pressure and consistently gets her work done on tight deadlines."

"She is selfless and always gives credit to the entire admissions team; she is such a team player!"

Nominate a worthy staff member today! Winners receive 5 FREE tickets to the Great Room.

Nomination forms for the monthly award are available in department offices and online. They are due the 3rd Friday of every month to Beth Byrd (eabyrd@smcm.edu or Alumni House).

Nominations are now being accepted for the 2014 Joe Carroll

award. For details visit http://www.smcm.edu/ staffsenate/ JoeCarrollAward.html

Staff Spotlight: Meet Kent Randall, Archivist



How long have you been at SMCM? Since March 2013.

What path led you to St. Mary's?

I was looking to return to a smaller school so that I could once again be a "lone arranger," which is the official term in the archives world for somebody that works in a small unit. I have been interested in colonial history for many years and the history of the *Monument School* is fascinating. After meeting the friendly people at St. Mary's I was hooked!

What do you do by day?

As archivist, I process and describe the materials, help other people find the materials, and strive to make them discoverable. I am also a librarian, and assist with the information literacy mission of the library and school. Sometimes people say to me, "it must be fun to look at old stuff all day," but the reality is that it is more involved than that. But, I have to admit, it really is as fun as it sounds to look at old stuff for some of the work days.

What do you do with your evenings/weekends?

I am a fan of music and the outdoors.

What is your favorite off-campus lunch spot? Courtney's.

What would colleagues be surprised to find out about you? I collect musical instruments. My favorites are a charango and a bowed psaltery.

What is the most interesting/surprising job you've ever had?

I once worked as a Master Control Operator for the nation's smallest NBC affiliate. This included running outside and clearing snowdrifts off of satellites in between commercial breaks. If you were in the Upper Peninsula of Michigan or Northeast Wisconsin circa 1999 and saw accidental color bars during Days of Our Lives, you might have seen my handiwork.

Staff Spotlight: Meet Danielle Doubt

Winner of the Staff Recognition Award for January 2014



How long have you been at SMCM?

I graduated St. Mary's in 2012, and began working at the school as an Admissions Counselor in July of 2013.

What path led you to St. Mary's?

I attended high school in Ohio, but a family friend graduated from SMCM in the 1980's and encouraged me to apply. After I visited the campus on an Accepted Student Day I knew I wanted to attend the school.

What do you do by day?

Well, this winter, I spent most days reading application files.

What do you do with your evenings/weekends?

Visit friends, watch Arrested Development, go on bike rides, runs, etc.

What is your favorite off-campus lunch spot?

Hmmm. It is definitely a toss-up between St. James Deli, Blue Wind, Bollywood, and the Coffee Quarter. They are all so delicious!

What would colleagues be surprised to find out about you?

I got third place in the National Junior Olympics 5k race walking event when I was 14. That is probably my biggest/weirdest claim to fame.

What is the most interesting/surprising job you've ever had?

Once I worked on a Christmas tree farm with my friends. I was fifteen at the time, and I was pretty bad at it. I was fired about a month in when I accidentally mowed over a field of baby Christmas trees.

Welcome to St. Mary's!

Advancement	Donald Bowman, Interim Vice President for Advancement
Office of the President	Kristen McGeeney, Title IX Coordinator
Schaefer Hall	Sara DeSavage, Research Associate in Physics

Office NEWs

The Office of Student Activities has announced the opening of a campus food pantry in the Commuter Kitchen (Campus Center 146) and would greatly appreciate donations!

How it works

The pantry is a **need-based** opportunity for students who are unable to afford food otherwise. It will be run on a "**give what you can, take what you need**" basis. They will need consistent donations from the campus community to ensure this program's success.

How to Give

Donation boxes will be located in buildings throughout campus (residence halls, Campus Center, Glendening, and academic buildings). Donations can also be brought to the Office of Student Activities (CC143) during business hours.

Why do we need this?

Attending college can be very costly, and food insecurity is a growing problem among the college student population. We want to ensure that students have a source of nutrition despite their financial situation.

Questions?

Contact Service & Social Change Programs in the Office of Student Activities -- volunteering@smcm.edu or x4209.

Human Resources Announces Changes to Evaluation Procedures

After much discussion **minor modifications to the annual performance review process** are being implemented beginning in 2014. The modifications as outlined below have been adopted in an effort to continually improve the performance assessment process.

Effective immediately:

- 1. Employee mid year reviews are required only for new employees after completion of their first 6 months of employment. Mid year reviews are optional for all other employees.
- 2. Annual self evaluations are required for administrative/exempt employees only. Annual self evaluations are optional for staff/non-exempt employees.
- 3. The due date for employee annual reviews has been extended to November 1.
- The employee review of a direct supervisor will now be sent directly to Human Resources to provide anonymity.

The updated performance review forms can be found on the shared N drive in the Human Resources folder and by using this link - <u>http://www.smcm.edu/hr/forms.html</u>

The intent of these minor changes is to enhance our annual performance review process. Annual reviews can be a valuable tool to understand your own job performance and to set future workplace goals with your supervisor. Your thoughtful input and participation in this process is important and encouraged.

NEWs from Bon Appétit!

Congratulations!

David Sushinsky, Director of

Alumni Relations, and Katie Siguenza '08 got engaged just before the holidays. Dave shares the engagement story: "My friend and I strung up 2,000 white Christmas lights in a tree near the Garden of Remembrance and connected them to a clapper. I invited her to bring the dog to walk around campus like we've done many times before and when we came close to the tree I clapped twice and voila! The lights went on and I popped the question. And thankfully she said ves."



Kate Shirey, Assistant Director of the Career Center, welcomed

the birth of her daughter on Dec 29, 2013. Josephine Lucille was 5 lbs, 10 oz & 19.75."

Linda Wallace, Director of the Health Center, welcomed the birth of her third



grandson on Jan 20. Collin Wallace Moran was 2 weeks late but showed up in 2 hours and beat the doctor to the hospital! He weighed 7 lbs, 13 oz and has a shock of black hair. He joins brothers Sean Aiden (4) and Rory Patrick (21 mos.) who live in Alta Loma, CA.



Lucy Myers, Fiscal Associate in Kent Hall, welcomed the birth of her first grandchild on Jan 27. Avery Grace was 7 lbs,12 oz & 20."

Family Meal Rates in the Great Room

Please refer to the Staff Senate Website for more information.

Had enough of the winter scene?

Look around campus and find these perpetual reminders of spring.





St. Mary's by the Numbers:

8 the number of staff who have earned a PhD

9 the number of staff who have earned an Associate's Degree

39 the number of staff who have earned a Master's Degree

30 the number of staff who have earned a BA or MAT degree from SMCM

56 the number of staff who have earned a Bachelor's Degree

Note: Counts according to the AY13-14 catalog; reflect highest degree earned

Let Us Hear From You!

Email your suggestions, questions, or concerns to mkgrube@smcm.edu

Staff Senate AY13-14: Tony Brooks, Dana Burke, Beth Byrd, Tommy Cable, Dana Cullison, Cindy Dale, Angie Draheim, Faye Graves, Mary Grube (President), Mary Johnston, Andy Keiper, Kathy Lewin, Alan Lutton, Katie Newkirk, Francis Raley, Leslie Tucker, Linda Wallace, Adam Werblow, Marsha Wilcox

Staff Senate Committees

Professional Development

Alan Lutton (chair), Cindy Dale, Andy Keiper, Jim McGuire

Elections

Angie Draheim (chair), Tommy Cable, Adam Werblow

Communications

Angie Draheim (chair), Kathy Lewin, Katie Newkirk

Awards & Recognition

Beth Byrd (co-chair), Robin Bates, Tony Brooks, Andy Keiper, Kathy Lewin, Linda Wallace, Sherrie Wooldridge

Bylaws

Mary Grube (co-chair), Angie Draheim (co-chair), Dana Burke, Andy Keiper, Adam Werblow

Social Connections

Marsha Wilcox (chair), Dana Cullison, Faye Graves, Sahra Grube, Mary Johnston, Katie Newkirk, Leslie Tucker, Francis Raley, Derek Young

Staff Senate Mission Statement

St. Mary's College of Maryland is committed to developing and recognizing the contributions of the full range of its professionals as they work toward achieving the college's mission. The St. Mary's College of Maryland staff senate shall be the official representative body of the college staff. The senate offers a voice for all staff, endeavors to enhance the day-to-day work environment, and promotes a sense of community and respect across campus by fostering open communication with the college president, senior administration, faculty, students and the board of trustees.

Upcoming Events

Thurs, Feb 27 @ 8 pm in Auerbach Auditorium of St. Mary's Hall. Beverly Babcock will join Brian Ganz in a performance of Chopin's Piano Concerto No. 1 in E minor.

SP14 Staff Senate Meetings. Any staff member may attend Staff Senate meetings so mark your calendars and plan to join us! All meetings 10 am-12 pm in the Library Board Room unless otherwise noted. **3/12; 4/2; 4/23; 5/14; 6/4; 6/25 (GL Annex)**



Sat, Mar 1, 2014 starting @ 6 pm (and lasting until Mar 2 @ 6 am); The 5th Annual American Cancer Society SMCM Relay for Life will be held in the Michael P. O'Brien ARC. We'd love for more staff and faculty to get involved so please plan to stop by this family-friendly event for as long as you can. You can also join one of the 23 existing fundraising teams or start your own! Just visit www.relayforlife.org/smcm. If you have any questions, contact Lisa Coté, Coordinator of Orientation and Service Programs (x4209, Imcote@smcm.edu), or Joanne Goldwater (x4207, jagoldwater@smcm.edu) for more information.

Wed, March 19; 11 am-1 pm in Daugherty-Palmer Commons; Staff Spring Fling. Pizza, beverages, and cookies will be provided! Please RSVP by March 5 using the link below, <u>https://docs.google.com/a/smcm.edu/</u> formsd/1hyHn3oTXGsC86 KzccnH3gyP0XKiJ2PACnEFVs6aLk8/viewform



Marsha Wilcox discusses What You Need to Know about Financial Aid' at the Staff FAFSA Informational Meeting on Feb 6.



Andrew Keiper offers a Photoshop Tutorial. The next one is Feb 26 at 1pm in the Digital Media Lab (Library 317).