Staff Senate Committees

Any staff member may join Staff Senate committees – contact chairs if you are interested!

Professional Development
Tommy Cable (chair), Kevin Clark, Jim Cramer, Alan Lutton, Kelley Hernandez, Jim McGuire, Catherine Pratson

Elections
Angie Draheim (chair), Kyle Bishop, Kelley Hernandez

Communications
April Ryan (Chair), Angie Draheim, Kathy Lewin, Stephanie Somervile, Chris Burch

Awards & Recognition
Beth Byrd (chair), Robin Bates* Kyle Bishop, Dana Burke, Uzla Chowdhury* 16th, Kathy Lewin, Sherry Woodridge

* Joe Carroll award only

Bylaws
Dan Schell (chair), Cheryl Colson, Angie Draheim, Adam Wortlow

Social Connections
Manisha Wilcox (chair), Faye Gravas, Steve Gregory, Mary Johnston, Francis Raley, Lisa Smith, Leslie Tucker

Upcoming Events
Staff Senate Meetings. Any staff member may attend Staff Senate meetings so mark your calendars and plan to join us! All Senate meetings 10 am-12 pm in the Glendening Annex unless otherwise noted.

3/11; 4/1; 4/22; 5/20 (Staff Association Mtg – St. Mary’s Hall; 8/5; 8/24

Late February: All-Day Supervisor Training Session, more info to come

Sat, Feb 28: 6 pm-4 am in the Michael P. O’Brien Athletic and Recreation Center; 6th Annual American Cancer Society SMCM Relay for Life, Create a team, join an existing team, plan to walk as an individual, and/or donate today at www.relayforlife.org/smcmd

Direct questions to Joanne Goldwater or Lisa Coté

OR

April Ryan

Staff Appreciation Night during the Men’s & Women’s Basketball games

Marsha Wilcox, Mary Johnston, Faye Gravas, and Leslie Tucker planning Staff Appreciation Night during the Men’s & Women’s Basketball games on Feb 18. Find out who named Solomon the Seahawk on page 2!

Staff Social Connections Committee braved the bitter cold to deliver sweet treats for Valentine’s Day!

The Staff Social Connections Committee

Who is your favorite couple from literature, tv, or film?

Cliff & Claire Huxtable from the Cosby show

- Kriatana Plater-Jones

Jill & Sally from the Nightmare Before Christmas

- Shelby Kalm

Bones & Booth from Bones

- Nairn Moran

Carl & Ellie Frederickson from Up

- Adam Wortlow

Mork & Mindy - Mary Grube

Mr. & Mrs. Smith - Kathy Lewin (“Nothing says love like trying to assassinate each other.”)

Kermit & Miss Piggy

- April Ryan

Late February: All-Day Supervisor Training Session, more info to come

Tues, Mar 31: @ 2 pm in the library foyer, and plan to walk as an individual, and/or donate today at www.relayforlife.org/smcmd

Contact Clint Neill, Assistant Director of Student Activities, for all gender and sexual minorities and an advocate for LGBTQ members in the workplace, Contact Clint Neill, Assistant Director of Student Activities, at clNeill@smcm.edu or 410-545-4209.

Sat, Apr 7 & 8: Professional Development Workshops by Keith Merkey, more info to come

Sat, Apr 18: Admissions Open House and World Carnival

Sat, Apr 25: Southern Maryland Celtic Festival at Jefferson Patterson Park

http://www.cssm.org/events/festival/

Sat, Apr 25 @ 7:30 pm in the ARC—9th Annual Twin lecture “An Evening with Aasif Mandvi”

Let Us Hear From You!
Email your suggestions, questions, or concerns to mkgrrue@smcm.edu

OR complete the anonymous feedback form available on our web site.

SMCM News Staff

SMCM Staff News

ISSUE

February 2015

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Staff Senate Committee P.4
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SMCM Staff News

Thanks to all who attended the Staff Association Meeting on Jan 28! Our proposed amendments passed and will now go on to Dr. Jordan for review before bringing them to the Board of Trustees in May.

In case you haven’t heard, Ross Conover was the winner in the recent election to fill an at-large senate seat vacancy. Congratulations, Ross! If your pick wasn’t voted in remember to keep them in mind for when 11 elections (8 area, 3 at-large) are conducted in May.

The Professional Development Committee wants you to know:

Trying to balance work and professional development can be quite the struggle. Hence the need for a professional development plan. It not only helps you organize the person you are, but helps you focus on how you can be a better you. Even more important, you can brainstorm what you want from your career and in turn how you can make your job work for you. Here are some strategies to help get you started:

1. Acknowledge what you bring to the table. As the saying goes, “take pride in your work.” And that’s exactly what you should do! Make a list of all your strengths at your job, and be specific. Don’t just state “organized a large project in a timely manner,” rather something more descriptive and quantitative as in you raised your company revenue by 5% in one year, or tackled eight boxes of filing in an hour.

2. Recognize there is always room for improvement. One way to do this is to analyze your job description. Do you do the bare minimum to meet the description, or do you go beyond the duties assigned to your position? Taking this initiative gives you a starting point of where you can sharpen your skills or acquire new ones related to your career.

3. Build that network. Engage with others beyond the office/dept. If not for professional reasons, do it just to make a connection. But odds are if you are able to create a contact list of people associated with what you do, you may end up bouncing great ideas around that can help your organization down the road. It can be as simple as other colleagues in different departments, to LISTSEV, seminars, and conferences.

4. Take initiative to take on more (within reason). By inquiring with your manager about how else you can help in the field you are exhibiting great leadership skills. These skills not only show your ability to multitask and manage, but with positive results you can boost your confidence. This boost will be the fuel to keep you motivated for personal growth. Just make sure to keep it within your realm of what you can handle.

5. Set your goals. Whether they are more current or long term, goals allow you to keep whatever you’re trying to achieve in focus. And anytime you can grant a goal with some type of reward makes it that much better!

These tips, along with other useful tools for professional development can be found on the American Management Association© website www.amanet.org

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Staff Spotlight: Pengui Aud, Events & Conference Coordinator

How long have you been at SMCM? Over the course of 18 or 19 years, I have lived off and on the campus. I started out with the Wood company foodservice for the campus. I transitioned to Bon Appetit in 1997 when they were awarded the foodservice contract. From there I traveled to other accounts and worked or helped out, but always made my way back to St. Mary’s.

What path led you to St. Mary’s? Quite simply, I applied for a job and here I am today. It has been easy to stay. This campus is so beautiful, and the students, faculty and staff are extremely welcoming. Overall, this is an exceptional place to be.

What do you do by day? I work in DPC as an events and conference coordinator. My areas of expertise are in event decor and operating the Events Management System (EMS).

What do you do with your evenings/weekends? I am currently working on a double masters degree. I am pursuing Human Resource Management and a MBA. That takes up a lot of time. Otherwise I spend the time with my spouse and family.

What is your favorite off-campus lunch spot? St. James Deli is the best, and so close to campus. It’s a huge hit in our office.

What would colleagues be surprised to find out about you? I own a non profit charity organization that supports the needs of children in the community and surrounding states. We have been operating since 2009 and have helped a lot of kids in our immediate area. We provide back to school backpacks which is our biggest challenge. I have surprised many how kids are in need. At the same time it is fun to go shopping for the items on the school lists and pack the backpacks. I think it shows the kids that people really do care about them and their education. This also takes some of the burden off of the teachers from spending their own money on extra supplies.

What is the most interesting/surprising job you’ve ever had? My best job, is my charity foundation called The Deep Foundation. [describe above]

Staff Spotlight: Lisa Coté, Coordinator of Orientation & Service

How long have you been at SMCM? I started contractually in March of 2013, so if you count that, then I’ve been here for almost two years (plus the four years I was in school). If you don’t count that, then I’ve been here since May of 2013, which means I’ve been here for about 1½ years.

What path led you to St. Mary’s? I loved my time as a student here so much, that I always hoped to come back and work for the college. The position I’m in now was actually the reason I went into Student Affairs, so I was beyond excited when I was offered the job.

What do you do by day? A bit of everything! I work on Orientation, Service and Social Change programming, co-advising a couple clubs (Relay For Life, with Joanne Goldwater, and Habitat for Humanity, with Dan Schell), advising SafeRide, advising the Class of 2018, serving on the LGBTQ Student Services Advisory Committee, serving on a few Division of Student Affairs initiative committees, and clocking up with students as they wander through the office. I’ve also recently agreed to be a part of the Sexual Assault Prevention and Awareness Team, and signed up to be a member of the working group concerning Equality and the Embodiment of Our Ethos, so I’m really excited to see what will come from these two new groups.

What do you do with your evenings/weekends? A good portion of the meetings for the clubs I advise are in the evenings, so I’m always in a few places at one time. At the same time it’s fun to go shop for the girls, to go out with the girls, or to just relax with a good book or watch Netflix at home, especially before work. I try to get there between meetings in the evenings. On the weekends when I don’t have events for work, I usually hang out with other staff members and alumni in the area, spend some time watching Netflix and hanging out with Remy the cat, or drive to Connecticut to visit my 96-year-old grandfather.

What is your favorite off-campus lunch spot? I love St. Inigoes General Store- their Turkey Reubens are one of my favorite foods.

What would colleagues be surprised to find out about you? I named Solomon the Seahawk when I was a student. The mascot didn’t have a name, so they had a competition to name it. Another student and I suggested Solomon, and we won!

What is the most interesting/surprising job you’ve ever had? My last job was coordinating a low ropes course on a college campus. I was pretty surprised! I took the job since I’m not really an outdoors person, and a large part of the responsibilities included spending time in the woods and outside in general. I was also pretty surprised by how much I ended up enjoying the position and that I actually kind of liked being in the woods.

Welcome to St. Mary’s!

Athletics & Recreation
Jennifer R. Anderson, Assistant Athletic Trainer

Communications & Marketing
Cheryl Bates-Lee, Associate Vice President of Strategic Communications and Marketing

Office of Information Technology
Jacob D. Wallace, Network Administrator

Public Safety
Nathan P. Townsend, PS Officer

Share your news via the form at http://www.smcm.edu/staff/newsletters.html or provide your senator with an update to pass along!

Monthly Staff Recognition Award Winners

December 2014 - Rachel Honig, advocate and staff therapist

Rachel is a contractual employee who regularly works outside her contracted hours to support students and the campus community. She is willing and enthusiastic about taking on new job responsibilities such as supervising two student groups, the Peer Health Educators and the SMARTTies. Additionally, Rachel routinely advocates for students for a variety of reasons in order to help them access resources and obtain the support they need.

January 2015 - Lisa Smith, administrative assistant, Office of Planning and Facilities

Lisa works hard to build community on campus and to celebrate success. She volunteers time and baking talents to the college in many ways and builds bridges between different groups of people. She is a good role model for the staff.

Nominated a worthy staff member today? Nominees receive 5 FREE tickets to the Great Room. Nomination forms for the monthly award are available in department offices and online. They are due the 3rd Friday of every month to Beth Byrd (eabryd@smcm.edu or Alumni House).

Campus Reminders

As of January 1, 2015 the private mileage reimbursement rate increased from $0.60 to $0.75.

Campus Childcare Connections: Staff and faculty can request access to the current babysitter list by using the link provided or contacting the Career center at careercenter@smcm.edu. The Career Center does not screen or match students with faculty/staff, and scheduling, payment, etc. is between the individuals.

Need to make edits to your website? Be sure to use the new online Web Help Desk request system. https://smcm-web.zendesk.com/hc/en-us

"Compensation and tolerance are not a sign of weakness, but a sign of strength." - Dalai Lama

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If you receive one of these letters, please pass it on! A simple act of kindness can go a long way in making someone’s day.
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**Staff Spotlight: Cheryl Bates**

She is a good role model for the staff.

**Staff Spotlight: Robert Marks**

He has successfully completed his H1B work visa petition and licensing exam for 100tons (with a sail endorsement). Congratulations to Capt. Rick!

Robert Marks has completed the USCG's Master, 100ton Master, and Second Mate licenses, and the 100ton Limited Power License.

**Welcome to St. Mary’s!**

**Athletics & Recreation** Jennifer R. Anderson, Assistant Athletic Trainer

**Communications & Marketing** Cheryl Bates-Lee, Associate Vice President of Strategic Communications and Marketing

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**Public Safety** Nathan P. Townsend, PS Officer

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**Staff Spotlight: Jennifer Marsh, Network Administrator**

Jennifer Marsh earned her MS in I/O Psychology from North Central University in December 2014.

Jennifer is a Network Administrator for the Office of Information Technology at St. Mary’s College who demonstrates sustainability contributing to the spirit still resonates in our work.

She volunteers her time to celebrate success.

Jennifer Marsh has successfully completed her H-1B visa petition and licensing exam for 100tons (with a sail endorsement). Congratulations to Capt. Rick!

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