

**St. Mary's College of Maryland**  
**Biennial Review, Alcohol and Other Drug Programs**  
**Academic Years 2016/2017 – 2017/2018**

**I. Introduction**

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require all institutions of higher education such as St. Mary's College of Maryland to certify that it has adopted and implemented programs to prevent the abuse of alcohol and the use or distribution of illicit drugs both by students and employees, on its premises and as a part of any of its activities. At a minimum, each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol.
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

The law further requires that the institution conduct a biennial review of its program with the following objectives: (1) determining the effectiveness of the policy and implementing changes to the Alcohol and Other Drug (AOD) program if they are needed; and (2) to ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to: (1) the number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of the institution's activities that are reported to campus officials; and (2) the number and type of sanctions the institution imposed on students or employees as a result of such violations and fatalities.

St. Mary's College of Maryland acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted to determine if the College fulfills the requirements of the above federal regulations.

The following campus offices provided information for this report:

- Athletics and Recreation
- Student Conduct
- Counseling and Psychological Services
- Student Activities
- Residence Life
- Human Resources
- Public Safety

**II. Policies**

## **For Students**

### **Alcohol**

The Alcohol policy for students is outlined in *To The Point*, the student handbook. The handbook is located on the College's website at [www.smcm.edu/tothepoint/index.html](http://www.smcm.edu/tothepoint/index.html). The policy is as follows:

Maryland law states that: (1) It is unlawful for any minor (a person under age 21) to possess or consume alcoholic beverages; (2) It is unlawful for any minor to misrepresent or lie about his/her age in order to obtain alcoholic beverages; (3) It is unlawful for any person to obtain alcoholic beverages on behalf of a minor; (4) It is unlawful for any person to consume alcoholic beverages in an open outside area unless authorized to do so by proper officials; (5) A person may not be intoxicated and endanger the safety of another person or property or be intoxicated and cause a public disturbance.

It is the responsibility of all faculty, staff, and students at St. Mary's College to uphold the conditions of this state law. Please refer to the College's medical amnesty and Good Samaritan policy where certain violations may be granted amnesty. The College also promotes an active, healthy, social life on campus and accommodates groups that request College facilities for events where alcohol is appropriate.

The Office of Public Safety and the dean of students' staff is responsible for interpreting and enforcing the following campus alcohol policy:

- I. No individual, regardless of age, may consume alcoholic beverages in public areas on the campus, such as the lounges, hallways of the residence halls, patios of townhouses, athletic fields, and other facilities and grounds.
- II. No individual, regardless of age, may be intoxicated and cause a disturbance and/or endanger the safety of him/herself, another person, and/or property.
- III. The sponsors of student events (dances, concerts, etc.) are responsible for keeping the event alcohol-free.
- IV. Individuals or groups sponsoring formal or informal events off-campus are responsible for upholding the Maryland alcohol law.
- V. Resident students of legal drinking age may possess and consume alcoholic beverages in the privacy of their rooms or townhouses. All alcohol must be kept within the possession of the 21-year-old student. Students who are 21 years of age may not offer or provide alcohol to those who are underage, including roommates. It is assumed that alcohol possessed by of-age students is for their personal use and for limited distribution to others who are of age to consume alcohol. Students who are of age and who choose to drink alcohol are strongly encouraged to drink responsibly and in moderation. Kegs and other similar multi-liter containers are prohibited.
- VI. No alcoholic beverages will be allowed at any event on campus unless: (1) The event is sponsored by the College for seniors, alumni, faculty-staff receptions, or any outside group; and (2) The event is held in a controlled space, such as the Alumni Lodge or the Blackistone Room. Requests to sponsor such events must be made through the Events Office and must be approved by the dean of students. College budget accounts (including SGA funds) are by definition State dollars and may not be used to purchase alcohol or provide adult beverage service in any circumstance.
- VII. Acting as a social host: A social host is any individual who provides a location for and/or facilitates opportunities for others to violate the College Alcohol Policy or other gathering-related policies. More

specifically, a social host is an individual who provides or shares alcohol with an underage guest in his/her residence or who hosts one or more guests in his/her residence who violate the College Alcohol Policy or other gathering-related policies (e.g., quiet hours, fire code, damage, failure to comply). Additional consequences are in place for those who make the choice to host events in their residence where a violation of College policy takes place. Hosts who provide a location for others to engage in policy violations assume a greater level of responsibility for these incidents. If a student is found responsible for acting as a social host as described above, the minimum fine for the violation begins at \$100 for a first offense and increases up to \$250 for subsequent violations (see Minimum Expected Sanctions for more information). Fines will be assessed per social host, and will not be divided among the room/apartment/townhouse residents.<sup>1</sup>

Students who are concerned about their use of alcohol or other drugs may speak with a counselor in Counseling Services for an assessment. Counseling Services are confidential and the staff therapist will recommend options for risk reduction, treatment and recovery. Students can find information about the health risks of alcohol use at <http://www.cdc.gov/alcohol/fact-sheets/alcohol-use.htm>.

## **Drugs**

The drug policy for students is also located in the student handbook and is as follows:

Students are expected to conform to the Maryland state law regarding possession of drugs and paraphernalia and the Student Code of Rights and Responsibilities which outlines expected standards for behavior, rights and responsibilities, student conduct policies, procedures for conduct violations, and sanctions. Please refer to the College's Medical Amnesty and Good Samaritan policy where certain violations may be granted amnesty.

Specific to illicit drugs, Article II, Section J states that the following misconduct is subject to disciplinary actions, up to and including expulsion and referral for prosecution, as provided for in this Code:

“J1. Use, possession, or distribution of narcotics or other controlled dangerous substances, and related paraphernalia on College premises, except as expressly permitted by law and College regulations.”

At the time of acceptance to the College, all new students are required to sign and return a statement acknowledging receipt of the College's policies and regulations concerning substance abuse.

Any student convicted of violating a criminal drug statute must notify the director of financial aid if that student is receiving any form of federal financial aid (for example, Pell Grants). Conviction on any drug-related charge is grounds for forfeiture of federal financial aid. Students who violate the standards of conduct shall be subject to written or verbal warning, restitution, restriction, forced relocation, work sanctions, counseling, disciplinary probation, disciplinary suspension, and/or dismissal from the College as stated in the Student Code of Rights and Responsibilities which is distributed annually to all students.

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<sup>1</sup> The College's Alcohol Policy was updated fall 2016 to include social host provision.

The College will take disciplinary action based on reasonable available information unless the student voluntarily seeks assistance. Such action will be independent of any civil or criminal process precipitated by the same incident.

Students who are concerned about their use of alcohol or other drugs may speak with a counselor in Counseling Services for an assessment. Counseling Services are confidential and the staff therapist will recommend options for risk reduction, treatment and recovery. Students can find information on the health risks of illicit drugs at <http://www.drugabuse.gov/publications/finder/t160/DrugFacts>.

### **Medical Amnesty and Good Samaritan Policy**

The purpose of this policy is to increase the likelihood that medical attention is provided to students who need it due to alcohol intoxication or use of drugs by removing impediments to seeking such assistance. This policy is intended for use in isolated situations; therefore, it does not excuse or protect those who flagrantly or repeatedly violate College policy.

**Good Samaritan Policy:** The spirit of the Good Samaritan is that we all have an ethical responsibility to help people in need. St. Mary's College expects that students will take an active role in protecting the safety and well-being of their peers and the College community. In order to promote this, when a student assists an individual who is intoxicated or under the influence of drugs in procuring medical assistance, that student may be granted amnesty from formal disciplinary action by the College for violating the alcohol or drug policies. The student may be required to attend an educational conference with the dean of students or designee to discuss the incident and his/her role in it, and may be required to complete follow-up if deemed necessary.

**Medical Amnesty Policy:** When a student is intoxicated or under the influence of drugs and seeks medical assistance, s/he may be granted amnesty from formal disciplinary action by the College for violating the alcohol or drug policies. Upon receiving a report that a student needs medical assistance, College staff will respond through the Office of Public Safety to obtain EMS services, and responding officials will use standard procedures for documenting information and collecting identification of all persons involved. Conduct charges will be deferred, and will be dismissed upon successful completion of an approved alcohol and/or drug intervention program, leaving the student with no disciplinary record. Failure to successfully complete an approved alcohol and/or intervention program will result in the processing of alcohol use or possession charges and, if proven, may result in more severe sanctions.

Representatives of a student organization who summon medical emergency assistance will be relieved from alcohol use or possession conduct charges under this protocol for their personal actions. Organization charges and consideration of conduct sanctions, if necessary, may be mitigated by the actions taken by representatives.

Criteria for granting amnesty may include but is not limited to: the severity of the incident, the student's disposition regarding the incident, whether the student has been granted amnesty in the past, and the student's previous conduct record. Amnesty will not be granted for incidents which occur off-campus and will not extend to other conduct violations associated with the incident, including but not limited to distribution of drugs, hazing,

vandalism, or sexual misconduct. Amnesty can only extend to College conduct processes and does not protect students from criminal or civil penalties.

Following receipt of an incident report by the Dean of Students office, the student will attend an educational conference with the dean of students or designee, which will serve to review the incident, the role of alcohol or drugs, and College policies. The following are examples of educational interventions that may be required for individuals who receive amnesty under this policy:

- a. The student may be required to obtain an alcohol or drug assessment from Counseling Services or from an off-campus certified addictions counselor (e.g. Walden-Sierra). If required to obtain an assessment, the student will provide a copy of the assessment report to the Dean of Students or designee. If the assessment indicates that further treatment is warranted, the program of treatment must be completed. The cost of the assessment (if any) and treatment is the responsibility of the student.
- b. The student may be required to attend the Peer2Peer Alcohol Education Class taught by the Peer Health Educators.
- c. Parental Notification Policy: The College notifies the parents/guardians of students whose consumption of alcohol or drugs results in the student being sent to the hospital.

### **Distribution of Student Policies**

The Dean of Students Office is responsible for distributing required information to all students at the beginning of each semester. This is done via students' College-provided email accounts. Each student is issued a College email account upon matriculation and this is the College's official form of communication with students. A sample distribution email is provided in Appendix A.

Additionally, every new student is required to sign the Alcohol Policy and Drug- Free Acknowledgement form, which states: "As a condition of my acceptance, I have read and agree to abide by the policies and regulations of St. Mary's College of Maryland concerning drug and alcohol use. I understand that violating these policies will subject me to the stated penalties."

### **For Employees**

The College policy regarding substance abuse and drug testing for faculty and staff can be found in the Employee Handbook, located on the College's website at: <http://www.smcm.edu/hr/wp-content/uploads/sites/43/2016/02/employee-handbook-feb-2016.pdf>. The policy reads as follows:

The College is committed to the development and maintenance of a drug-free environment and, in accordance with the Drug-Free Workplace Act of 1988, will not tolerate the unlawful possession or use of controlled substances on its premises. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in and on property owned or controlled by the College.

The use of alcohol on College premises, except as specifically authorized by College administration, is also prohibited. This prohibition includes, but is not limited to, driving vehicles while under the influence of alcohol or any other consumption of alcohol on College property.

Compliance with the provisions of this policy shall be a condition of employment. Disciplinary action up to and including termination of employment and/or satisfactory participation in a drug/alcohol rehabilitation program may be required of any employee who is found to be in violation of this policy.

In compliance with the Drug-Free Workplace Act of 1988, an employee must notify the Director of Human Resources within five calendar days of a conviction of any criminal drug statute violation that has occurred in or on the workplace premises.

Additionally, in compliance with the College's drug-testing policy, all College employees may be subject to drug testing for reasonable cause. Further, applicants hired into "sensitive" positions will be subject to drug testing. The College's drug-testing policy is available for review in the Office of Human Resources. The College's efforts to establish and maintain a drug-free workplace include dissemination of drug awareness information, as well as implementation and strict enforcement of this policy. The Office of Human Resources can provide appropriate referrals for assistance. Please refer to pages 35, 36, and 37 of the Employee Handbook Appendix for memorandums detailing the circumstances under which drug testing may be conducted.

### **Distribution of Employee Policies**

Policies are distributed to new hires and they sign acceptance. Thereafter, employees are notified if the policy is revised.

## **III. Prevention, Education and Training**

### **Maryland College Alcohol Survey**

During the spring 2018 semester, St. Mary's College participated in the Maryland College Alcohol Survey (MD-CAS) administered by the Maryland Collaborative to Reduce College Drinking and Related Problems (the Collaborative). The survey had a 23% response rate.

Key statistics from the survey data include:

- 63% of respondents reported binge drinking at least once in the past month. SMCM had the highest percentage of binge drinkers among schools who administered the survey.
  - 39% of respondents reported binge drinking one to four times in the last month and were classified as "high risk" drinkers.
  - 24% of respondents reported binge drinking 5 or more times in the last month and were classified as "very high risk" drinkers.
- Respondents reported various negative consequences of alcohol use: 62% reported having a hangover as a result of excessive drinking; 39% reported blacking out as a result of excessive drinking; 21% reported missing a class; 31% reported having unprotected sex; 17% reported having been taken advantage of sexually.
- Respondents also reported negative consequences as a result of other students' use: 75% reported having had to take care of another student who drank too much; 63% reported having their sleep interrupted; 51% reported having studying interrupted; and 28% reported experiencing an unwanted sexual advance.
- The majority of respondents (81% of 18-20 year old respondents and 61% of 21-25 year old respondents) reported using alcohol in on-campus locations (their own or someone else's residence hall room).

The findings from the MD-CAS survey did not significantly change from 2016, when the first survey was conducted, to 2018. In response to the data that exhibited a high proportion of high-risk alcohol use and resulting negative consequences at SMCM compared to other collaborative schools, the Vice President of Student Affairs/Dean of Students, Leonard Brown, plans to form an Alcohol Task Force during Academic Year 2018/2019 to review the data and develop recommendations for reducing high-risk alcohol use and associated consequences at SMCM.

### **Alcohol Screening and Assessments**

- I. Students may be referred and/or mandated to Counseling and Psychological Services (CAPS) for a full alcohol assessment by Health Services, Student Conduct, and other on-campus offices. They can also self-refer for assessment. The following assessments are utilized to create a better understanding of the level of alcohol use and plan for effective treatment:
  - College Adjustment Scale (CAS)
    - A 108 question inventory that measures levels of anxiety, depression, suicidal ideation, substance abuse, self-esteem, interpersonal problems, family problems, academic problems, and career problems.
  - Alcohol Use Inventory (AUI)
    - A 228 question inventory that assesses a student's level of alcohol use.
  - Substance Abuse Subtle Screening Inventory (SASSI-3)
    - A 94 question inventory that provides a thorough assesses a student's level of alcohol and drug dependence.

After completion of the assessments students meet with a member of CAPS to review the results and choose the most appropriate level of treatment which may include referral to community treatment facilities.

- II. In fall 2016 the College's Health Services, located in the Wellness Center, received training from the Maryland Collaborative to implement Screening, Brief Intervention and Referral to Treatment (SBIRT) for all students who utilize medical services at the Wellness Center. All students who use the services are screened to identify students who may be experiencing alcohol/drug use disorders and/or negative consequences associated with alcohol/drug use. When such students are identified, medical staff are trained to provide a brief intervention and an appropriate referral to treatment.

### **Peer Health Educators**

The Peer Health Educators (PHEs) provide education about alcohol and other drug use through partnering with the Office of Residence Life to present programming in the residence halls. PHEs provide direct contact experience and education with alcohol related issues for about 100 students per academic year.

PHEs also provide formal Peer2Peer educational presentations to students who have been sanctioned by the conduct board after an alcohol or marijuana violation. Attendance at the formal Peer2Peer presentations is approximately 10 students per academic year for the marijuana program and 20 for the alcohol program.

### **SAFE House**

The Office of Residence Life sponsors the Substance and Alcohol Free environment (SAFE) house. Students who live in this housing sign an agreement to abstain from using alcohol and other drugs while in their residence and

agree to not return to the residence under the influence of drugs or alcohol. Participation in the program has ranged from 30 to 40 students covering all four years of enrollment.

The students in the program also work to plan and implement late-night weekend programs that provide both SAFE House students and non-SAFE House students with alcohol-free social events on the weekends. These events may be small gatherings of 5 – 10 students for board games or a movie, and can range up to larger events, like the murder mystery night, which have drawn 70+ students.

### **Residence Life Staff Training**

Residence Life paraprofessional staff members are trained on alcohol and other drug issues during their first annual staff training (in August or January depending on which semester they are hired). Training information for the previous two academic years is provided below:

- Fall 2016 RA Training
  - Alcohol and Other Drugs
  - Behind Closed Doors
- Fall 2017 RA Training
  - Alcohol and Other Drugs
  - Behind Closed Doors
  - Bringing in the Bystander

### **Safe Ride**

Safe Ride is a student-run van service which transports students who have been drinking alcohol from The Green Door, a local off-campus drinking establishment, back to campus. The service is financially supported through the Student Government Association and is supervised by a staff member in the Office of Student Activities.

Safe Ride drivers receive state driver certification training from the Office of Public Safety and Blood and Bloodborne Pathogen training from the Health Center. All other training, including any training on alcohol and other drugs, is done on a peer-to-peer basis on the job.

Safe Ride generally runs each week night during the academic year and on Saturday nights when a large crowd is expected at the Green Door (for example, when a student or alumni band is playing or on Halloween).

For the 2016/2017 academic year, there is no utilization data available for Safe Ride. However, it can be assumed that it was utilized similarly to how it was utilized in the past and in 2017/2018. In 2017/2018 Safe Ride provided 188 transports with a total of 751 passengers.

### **Orientation Leader Training**

Orientation Leaders (OLs) are undergraduate students trained to assist new students during the Orientation period in acclimating to St. Mary's. OLs are trained annually on alcohol and drug use. Training information for the previous two academic years is provided below:

- Fall 2016 OL Training
  - 1-hour Alcohol Training

- 2-hour Opioid Training
- Fall 2017 OL Training
  - 1-hour Substance Abuse Training

### **Orientation Programming**

During New Student Orientation all new students attend sessions on the topic of alcohol and other drug use. Information regarding the orientation sessions for the previous two academic years is provided below:

- Fall 2016 Orientation Sessions
  - Rules and expectations regarding alcohol and drug use are reviewed with RA's at mandatory Residence Hall Meetings
  - "Sex Signals" – 90-minute session regarding alcohol and consent
  - "About Last Night" – 90-minute session comprised of skits addressing difficult situations in college, many of which focused on alcohol and other drug use
  - "Know Your IX: Basic Campus Resources" 30-minute session covered Title IX and involved conversations on drinking and drug use on campus.
- Fall 2017 Orientation Sessions
  - Rules and expectations regarding alcohol and drug use are reviewed with RA's at mandatory Residence Hall Meetings
  - 1-hour Substance Abuse interactive training, followed by 30-minutes of debrief conversations in small groups
  - "Sex Discussed Here" regarding alcohol and consent.

### **Other Prevention Training**

- September 22, 2016: Staff participated in "Reduce High-Risk Drinking on Your Campus" webinar sponsored by the Clery Center for Security on Campus.
- October 10, 2016: Student athletes attended "Alcohol and Athletic Performance" training with Dr. Arria from the Maryland Collaborative
- October 27, 2016: The offices of Student Activities and Public Safety sponsored a "Drunk Driving Simulator"
- August 16, 2017: Student athletes attended "Alcohol, Drugs, and Athletic Performance" training with Dr. Arria from the Maryland Collaborative
- November 2017: Student athletes attended "Alcohol, Drugs, and Athletic Performance" training with Dr. Arria from the Maryland Collaborative

### **Athletics and Recreation Policy for Student Athletes**

With the understanding that competing on an athletic team is a privilege, the St. Mary's College of Maryland Athletics Department expects our student-athletes to be role models and good representatives of their team, the department and the College. As such, alcohol and drug policies have been developed that reflect these ideals.

Along with following the college's published alcohol policies, the following policy has been adopted in regards to alcohol. While in-season, all student-athletes will follow a 48-hour policy. This means that no student-athlete

will consume alcohol within 48-hours of a game/match/meet. If a student-athlete is found responsible to have violated this rule or a published college rule in regards to alcohol, the following sanctions will be enforced:

- If out-of-season, the student-athlete will be given a warning and this will count as a first offense.
- If in-season, for a first offense the student-athlete will be suspended for one game/match/meet. It will be the next contest following the student-athlete either informing the coach or after the department has received notification from Student Conduct.
- A second offense, either in-season or out-of-season, will result in a suspension of two games/matches/meets. This will be served during the next two contests if in-season or the first two contests the following season following the student-athlete either informing the coach or after the department has received notification from Student Conduct.
- A meeting with the Athletic Director, Sport Supervisor and Head Coach will be conducted with the student to discuss their second offense and to make sure the student-athlete understands what is happening.
- A third offense in one academic year will result in the suspension for the rest of the season or the next season of competition.
- Alcohol offenses are only cumulative during the academic year; the student-athlete will begin with zero violations the next academic year even if he or she is required to miss the first or second game of the season due to suspension from the previous year. However, the Athletic Department does have the right to consider previous year offenses if it is an ongoing problem.

If a student-athlete is found responsible to have violated a published college rule in regard to drugs, the following sanctions will be enforced:

- A first offense, whether in-season or out-of-season, will result in a minimum suspension of two games/matches/meets to be served during the next two contests or the first two contests of the following season either after the student-athlete has notified their coach or the department has received notification from Student Conduct.
- A meeting with the Athletic Director, Sport Supervisor and Head Coach will be conducted with the student to discuss specifics of the incident & ramifications of second offense.
- In addition, the student-athlete will be required to schedule and attend a meeting with a counselor in the Wellness Center. The counselor will be asked to verify that the student-athlete attended the meeting; the specifics of the meeting will be between the counselor and the student-athlete.
- A second offense during the academic year will result in suspension for the rest of the season or the next season of competition.
- Similar to alcohol violations, drug violations occur on an annual basis. A student-athlete will begin the new academic year with zero violations. However, the Athletic Department does have the right to consider previous year offenses if it is an ongoing problem.

All student athletes must sign a form acknowledging receipt of the department's alcohol and drug policies. These forms are included as Appendices B and C.

#### **Maryland Collaborative and Community Alcohol Coalition Participation**

The Maryland Collaborative to Reduce College Drinking (the “Collaborative”) is a consortium of Maryland colleges that is guided by Public Health faculty from University of Maryland College Park and Johns Hopkins University. St. Mary’s joined the Collaborative in 2015 and has been working closely with them for the past three years. The Collaborative has helped strengthen campus prevention and intervention efforts. They also facilitated and analyzed the MD-CAS survey mentioned above.

The Community Alcohol Coalition (the “Coalition”) is a county run coalition funded by a grant from and organized by the St. Mary’s County Health Department. The Coalition brings together members of the liquor board, K-12 educators, parents, public health officials, and law enforcement to strategically address binge and underage drinking. The coalition has provided guidance on social media marketing campaigns targeted toward the reduction of binge drinking and has provided educational materials to the college. A representative from the college attends the Coalition’s monthly meetings.

#### **IV. Enforcement**

##### **Students**

Alcohol and drug policy violations by students are documented primarily by the Offices of Public Safety and Residence Life. Residence Life student staff are on duty in each residence area every evening and conduct rounds through the area; student staff document potential alcohol violations and call Public Safety staff for assistance if they suspect a drug violation. Public Safety staff patrol the campus and surrounding area 24/7/365 and document alcohol and drug violations, calling local law enforcement for assistance if needed.

Documentation of potential violations is sent to the Office of Student Conduct for adjudication. The Student Conduct Officer determines appropriate charges and administers the adjudication process for each case. Alcohol and drug violations have minimum expected sanctions if the student involved is found responsible:

- Alcohol violations (each case may be subject to an alcohol citation requiring a court appearance in Leonardtown, MD):
  1. Kegs and other similar multi-liter violations:  
First time: parent notification and housing contract revocation.  
Second time: parent notification and suspension from the College.
  2. Other alcohol violations:  
First time: warning, alcohol peer-2-peer education class, and parent notification<sup>2</sup>  
Second time: parent notification, disciplinary probation, and mandated assessment (referral to an alcohol treatment program may be recommended)  
Third time: parent notification and housing contract revocation or suspension from the College.
- Drug violations (each case may be subject to criminal charges requiring a court appearance in Leonardtown, MD):  
First time: parent notification, disciplinary probation, and marijuana peer-2-peer educational class  
Second time: parent notification and housing contract revocation or suspension.  
Third time: parent notification and expulsion.

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<sup>2</sup> In fall 2017 the minimum expected sanctions were changed to include parental notification for all first-time alcohol policy violations. During the 2016-2017 Academic Year, minimum expected sanctions were, 1. Warning and 2. Alcohol Education Class.

During the 2016 - 2017 academic year, there were 40 alcohol and 54 drug violations adjudicated by the Office of Student Conduct. 95% of the students involved in the alcohol violations and 69% of the students involved in the drug violations received the minimum expected sanctions. The number of violations adjudicated and the number of students assigned minimum expected sanctions increased significantly since the last Biennial Review. A full listing of these cases, including a description of the circumstances, sanctions, and mitigating/aggravating circumstances can be found in Appendices D and E.

Additionally, during the 2016 - 2017 academic year, 14 students were transported to the hospital for alcohol or drug intoxication and were granted medical amnesty.

During the 2017 - 2018 academic year, there were 22 alcohol and 54 drug violations adjudicated by the Office of Student Conduct. 55% of the students involved in the alcohol violations and 75% of the students involved in the drug violations received the minimum expected sanctions. A full listing of these cases, including a description of the circumstances, sanctions, and mitigating/aggravating circumstances can be found in Appendices F and G.

Additionally, during the 2017 - 2018 academic year, 20 students were transported to the hospital for alcohol or drug intoxication and were granted medical amnesty.

There were no fatalities on the campus or as part of the institution's activities that were reported to campus officials during the academic years 2016/2017 – 2017/2018 review period.

### **Employees**

During the academic year 2016/2017 – 2017/2018 biennial review period, there were no employee violations of the alcohol policy.

### **V. Summary and Recommendations**

The College has alcohol and drug policies in place for both students and employees that prohibit the use, possession, and distribution of alcohol and other drugs. Positive aspects of the College's alcohol and drug prevention program include: student leader training on alcohol and other drug issues, affinity housing for students who wish to abstain from drinking and avoid the negative consequences of other students' use, the Safe Ride program to prevent drunk driving by students, educational programming provided by the Peer Health Educators, and alternative programming provided by SAFE House students.

Based on the review process and the data received from the MD-CAS in 2016 and 2018, it is clear that the College would benefit from increasing the use of evidence-based strategies, both on the individual and environmental level, to reduce the level of excessive alcohol use and alcohol-related harm reported in the MD-CAS. In order to develop specific, evidence-based recommendations to reduce the negative consequences of alcohol and other drug use on campus, the Vice President of Student Affairs/Dean of Students will create a task force during the 2018/2019 AY. Task Force recommendations will be made to the Vice President of Student Affairs/Dean of Students, which will then be shared with the President's Executive Council and the Board of Trustees, Student Affairs Committee. Results from the Task Force will be documented in the next Biennial Review.

## **Appendix A – Notification of Campus Alcohol and Drug Policies**

*At the outset of each semester, Vice President of Student Affairs/Dean of Students, Leonard Brown, sends out a welcome message similar to the one below to provide information about important policies and resources. All members of the St. Mary's College Community are urged to familiarize themselves with the information provided in that message.*

Dear Students:

Welcome to the Fall 2015 semester. Please join me in welcoming all the new students to our community. In this message you will find information pertinent to the start of the new semester. I encourage you to take the time to review the information as it includes links to important policies and resources that will assist you in getting this academic year off to a great start. If you have questions, please feel free to reach out to members of our division. We are eager to work with you.

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- 6. Updates

### **Policy Information**

**To The Point**, the 2015-2016 Student Handbook can be found online here [To The Point Student Handbook](#). The handbook contains information to guide your daily life as a student and you are responsible for reviewing its contents. In addition to important policy information, the handbook provides information about various campus and academic life resources. I draw your attention to the following handbook items:

#### **Alcohol and Drug Policy**

The alcohol policy can be found at the following link – [Alcohol Policy](#). The Drug policy can be found at the following link – [Drug Policy](#).

#### **St. Mary's College of Maryland Anti-Harassment Statement**

The College is committed to maintaining an educational and work environment free from harassment and discrimination. The College will not tolerate harassment or discrimination of any kind, including harassment or discrimination based on sex, gender, gender identity, gender expression, or sexual orientation. The full and complete statement can be found here [Anti-Harassment Statement](#).

**The Sexual Misconduct Policy** is extremely important for you to review and can be found here [Sexual Misconduct Policy](#). Should you or someone you know need confidential support, information and advocacy these services are available at the Wellness Center in Chance Hall. To speak with someone please call [240-895-4289](#), Monday through Friday from 8:00am to 5:00p.m. Additionally, we have partnered with the Walden Sierra crisis hotline that is available 24 hours a day at [301-863-6661](#) or [1-888-912-7366](#).

The college's Director of Title IX Compliance and Title IX Coordinator, Michael Dunn, is located in Glendening Hall, room 254. His phone is [240-895-4105](#) and his email is [titleix@smcm.edu](mailto:titleix@smcm.edu).

**The Family Education Rights and Privacy Act (FERPA)** afford you certain rights with respect to your education records. Please refer to the Policies and Procedures section of the Student Handbook to review these rights. Specific information regarding FERPA can be found here [Privacy of Records](#).

**The Student Code and Student Rights and Responsibilities** [www.smcm.edu/campus-rights/](http://www.smcm.edu/campus-rights/) outlines the values and responsibilities associated with the St. Mary's community. This document serves as our student code of conduct and describes the college's procedures for responding to academic and social violations. As with the student handbook, you are responsible for reviewing its contents.

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. In Maryland, this information is accessible at the following website: <http://dpscs.md.gov/onlineservs/socem/default.shtml>.

### **Supporting Your Fellow Students**

I would like to ask you to join our division in making your and your classmates' experiences at St. Mary's a positive one. During the year, you may become aware of a fellow student or friend whose behavior raises concerns for their own well-being or that of others. If this does occur, I would like to make everyone aware of the appropriate steps to take.

Situations that don't seem to warrant immediate action but that concern you can be brought to my attention at **240-895-4208** or to the attention of other members of the Division of Student Affairs. If the situation seems urgent and in need of immediate attention, please call the Public Safety office at **240-895-4911**.

When providing information, please do so with as much detail as possible so that we may attend to the concern in the best possible manner. By working together as a community, we can ensure that those students who need some assistance receive it in a timely manner. If you have questions or concerns please feel free to contact me directly.

### **Diversity and Inclusion**

**YikYak** – The misuse of YikYak and other similar anonymous social media sites have been problematic for us in the recent past. While not all comments raise concern, a number of posts are hurtful to members of our community and serve to incite reaction rather than contribute to constructive dialogue about difficult issues in a manner consistent with the [St. Mary's Way](#). The difficult balance that we all must observe is the line between speech which intentionally dehumanizes others, and the right to free speech which is fundamental to our American democracy.

Life would be easier if the line between hate speech and free speech was definitive. The reality is that the line between them can be blurred. As an academic community, St. Mary's College is committed to protecting free speech as well as protecting all members of our community. The College's ability to investigate is limited when the speech is anonymous. Specific threats to others, however, will be investigated and when appropriate, even anonymous websites may provide the College with information to identify the individual making posts containing threats. If we find our policies have been violated, we are committed to the fair resolution of those complaints. If our policies have not been violated, we must accept that outcome as part of the process, regardless of how difficult it may be to do so.

Regardless of policy, we acknowledge that words and actions can be hurtful. As we continue to work towards living up to the values we set for ourselves as a community, we will face these difficult issues head on by creating opportunities for constructive dialogue and using our own expertise to educate each other about our diverse and changing world.

There are a host of events scheduled (Tim Wise September 24, Angela Davis October 29) as part of the [175th Anniversary Celebration](#) that address these topics. We invite and expect your participation as we accept the challenges inherent in the intersections of our differences.

### **Bias Response Team**

The Bias Response Team is a newly developed resource which serves as a tangible representation of St. Mary's commitment to foster an inclusive environment and to address instances of intolerance should they arise. New resources have been prepared and can be found here [Bias Response Team](#).

### **Religious holiday observances**

St. Mary's is fully committed to supporting the diverse faith traditions to which members of our community adhere. While classes will still be held, the administration and faculty make every effort not to schedule college-wide and/or public events on major religious holidays and we ask student organizations to do the same. St. Mary's students missing classes due to the observance of special religious holidays must inform faculty members in advance and make arrangements with them to make up missed work and assignments.

### **Safety on Campus**

Public Safety has moved and is now located in the Old Rectory building next to Calvert Hall! This move is one of the many ways we are working to continually working to improve safety on campus. Candidates for the Director of Public Safety will be on campus to interview in the next few weeks. Please look for the Public forums for each candidate for an opportunity to meet them and ask questions. Please take the time to review all of the important information available to you on the [Public Safety webpage](#).

### **Employment Scam**

Please be advised that some students have received emails advertising jobs for a personal assistant, and it claims students have been referred by the "University Employment Team." This is NOT a legitimate email and has been linked to fraudulent attempts to gain access

to student's personal and financial information. The messages come from a variety of email addresses. DO NOT respond and if you already have please notify Public Safety. Legitimate job opportunities will be sent by the SMCM Career Development Center and/or posted on the SMCM Seahawk Opportunity Network (OpNet).

#### **Bike Safety**

As a reminder, please be careful as you ride around our beautiful campus. Following traffic rules is essential, particularly around Route 5 and Mattapany. Your attention to this will make it safer for both people on bikes and vehicle traffic.

#### **Emergency Notification**

If you have not signed up for the [St. Mary's Emergency Notification System](#), we encourage you to do so as soon as possible. Everyone will receive emergency notifications and outreach messages by email, but Blackboard Connect also allows you to receive these messages by phone and text. The Emergency Notification system **DOES NOT** send messages related to openings, closings or delays caused by weather.

#### **Weather Notifications**

Should a weather event (snow, hurricane, etc) impact the normal operations of the college, the campus will be notified by email and a notice will be posted on the college's website. Please be sure to check the websites for updates or watch for an email from a campus administrator.

#### **Wellness Information**

The Wellness Center (formerly Health Services and Counseling and Psychological Services) is located in Chance Hall between Montgomery Hall and the St. Johns Historic Site Museum.

The Wellness Center hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday. A registered nurse is available during all clinic hours to assist with your concerns and offer basic information and self-care instructions.

We have MD/NP providers every weekday who see patients by appointment only during the hours listed below:

Monday - 10:00am - 2:00pm

Tuesday - 12:00pm - 4:00pm (21 and under)

Wednesday - 1:00pm - 5:00pm

Thursday - 10:00am - 2:00pm (21 and under)

Friday - 10:00am - 2:00pm

If urgent medical care is needed when Health Services is closed or when Doctors are not on campus, please refer to Emergency Resources on our web page for directions and hours of [local urgent care resources](#).

Counseling and Psychological Services has walk-in hours Monday through Friday from 1:00pm - 3:00pm in addition to offering scheduled appointment times. We can be reached at [240-895-4289](tel:240-895-4289).

#### **Updates**

The Student Package Room has merged with the Information Desk at the Campus Center and will now be known as the Package & Info Center. The location will be at the Information Desk in the main hallway of the Campus Center. The email is [ispackageinfo@smcm.edu](mailto:ispackageinfo@smcm.edu). With the volume of student packages that are received each semester (more than 11,000 packages just last fall!), and the time it takes to log in and sort the packages, the times you may pick up packages will remain the same, even though the Information Desk area will be open earlier. Packages may be picked up Monday-Friday, 2pm-9pm, and Saturday, 2pm-5pm.

New Faces

#### **The Wellness Center**

Anne Harvey-Diggs, Office Associate II

Margarita Slade, Office Associate I

Emily Lamoreau, Post-Master's Fellow

Victoria Ezeakolam, part-time Registered Nurse

Sonia Roy, part-time Registered Nurse

#### **Public Safety**

Officer Ira Barry

Officer Angelene Colas

To keep up to date, like my facebook page (SMCMDOS) or follow me on twitter (@LeonardBrownDOS).

On behalf of all of the staff members in the Division of Student Affairs, I wish you a productive and rewarding semester.

Leonard Brown Jr.

Vice-President for Student Affairs and Dean of Students

St. Mary's College of Maryland

## **Appendix B – Student Athlete Alcohol Policy**

### **Student-Athlete Alcohol Policy**

The student athletes who represent SMCM are a unique segment of the student population. Each student athlete (S/A) serves as an ambassador for the College, the Athletic Department, and his/her specific sport team(s).

With the role of representing SMCM both on and off campus and in and out of season, our S/A will be held to the following standards:

1. S/A under the age of 21 must obey state of Maryland laws concerning the consumption, possession and distribution of alcohol.
2. S/A 21 & over must obey the state of Maryland laws regarding the consumption, possession and distribution of alcohol and the use of a motor vehicle.
3. S/A who are of legal drinking age are prohibited from consuming alcohol within 48 hours prior to their intercollegiate varsity athletic contest.
4. Alcohol consumption is prohibited on any athletic team trip or official team function.

This policy is in addition to those set forth in the student handbook (*To the Point*) and by the head coaches of our varsity athletic teams. Head coaches may apply more restrictive policies if he/she chooses, so make sure you understand what your team policies are.

The Director of Athletics and/or head coach can be informed of violations by S/A through the following offices and agencies:

- Local, state, and/or federal law enforcement agencies
- The SMCM Office of Public Safety
- Student Conduct Board
- Office of Residence Life
- S/A self-report

Violation of the Student-Athlete Alcohol Policy will result in the following **department** course of action(s):

1<sup>st</sup> Offense (in-season) – 1 Game suspension to be served during the next scheduled regular season game/match/meet.

1<sup>st</sup> Offense (out-of-season) – No department action may be taken but a warning will be given. However, it will count as a first offense

2<sup>nd</sup> Offense – 2 Game suspension to be served during the next 2 scheduled regular season games/matches/meets; longer suspension possible. Meeting with AD, head coach, sport supervisor and player to discuss ramifications of 3<sup>rd</sup> offense.

3<sup>rd</sup> Offense – Suspension for rest of year or next season of competition.

Any such penalties will be in addition to those imposed by the Student Conduct Board. Alcohol offenses accumulate on an annual basis. However, multiple offenses over academic years may be considered when setting penalties. Repeat violators could be subject to more severe penalties at the discretion of the Director of Athletics.

If the S/A self-reports the violation before the athletics department receives notification from the Student Conduct Board, that may be taken into account when determining the penalty and is strongly encouraged. Any suspension will be served as soon as the S/A notifies the head coach or the athletics department receives notification.

## **Acknowledgement Statement**

“I have read the above policy and understand all its parts.”

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PRINT NAME

SIGN NAME

## **Appendix C – Student-Athlete Drug Policy**

### **Student-Athlete Drug Policy**

Drug use & distribution of drugs are illegal activities and as such are considered high risk behaviors for any member of society & the SMCM campus. In addition, drug use runs counter to the goals of our athletic programs as we strive to put competitive championship teams together comprised of healthy, well conditioned, & committed college student athletes.

The student athletes who represent SMCM are a unique segment of the student population. Each student athlete (S/A) serves as an ambassador for the College, the Athletic Department, and his/her specific sport team(s).

With the role of representing SMCM both on and off campus and in and out of season, our S/A will be held to the following standards:

1. All S/A must obey state of Maryland and federal laws concerning possession, distribution and use of illicit & illegal drugs.
2. The S/A may be subject to criminal prosecution.
3. The S/A will be required to be assessed by a member of the Counseling Center. The director of the Counseling Center will determine the appropriate course of treatment.

These policies are in addition to those set forth in the student handbook (*To the Point*) and by the head coaches of our varsity athletic teams. Head coaches may apply more restrictive policies if he/she chooses, so make sure you understand what your team policies are.

The Director of Athletics and/or head coach can be informed of violations by S/A through the following offices and agencies:

- Local, state, and/or federal law enforcement agencies
- The SMCM Office of Public Safety
- Student Conduct Board
- Office of Residence Life
- S/A self-report

Violation of the Student-Athlete Drug Policy will result in the following **department** course of action(s):

1<sup>st</sup> Offense – Minimum 2 game suspension to be served during the next scheduled regular season games/matches/meets. Meeting with AD, head coach, sport supervisor and player to discuss specifics of the incident & ramifications of 2<sup>nd</sup> offense.

2<sup>nd</sup> Offense – Suspension for rest of year or next season of competition.

Any such penalties will be in addition to those imposed by the Student Conduct Board. Drug offenses accumulate on an annual basis. However, multiple offenses over academic years may be considered when

setting penalties. Repeat violators will be subject to more severe penalties at the discretion of the Director of Athletics.

Any suspension will be served as soon as the S/A notifies the head coach or the athletics department receives notification.

## **Acknowledgement Statement**

“I have read the above policy and understand all its parts.”

---

PRINT NAME

SIGN NAME

## Appendix D – AY 2016/2017 Alcohol Violations

Case #	Description	Sanctions	Mitigating/Aggravating Circumstances
00131-2016	Medical Amnesty		
00161-2016	Underage student; intoxicated	Mandated Assessment	
00087-001-2017	Of-age student w/open container	Probation; community service	Repeat policy violations
00171-003-2016	Underage alcohol consumption	Warning; Alcohol Education Class	
00006-002-2017	Alcohol found in underage student's room	Warning	
00122-002-2016	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00210-001-2016	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00055-002-2017	Alcohol found in underage student's room	Alcohol Education Class; Parent Notification; Disciplinary Probation; Educational Project	Repeat policy violations
00046-001-2017	Underage alcohol consumption	Warning; Alcohol Education Class	
00210-002-2016	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00096-001-2017	Underage student intoxicated	Warning; Alcohol Education Class	
00188-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00171-005-2016	Underage alcohol consumption	Warning; Alcohol Education Class	
00145-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00180-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00164-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00014-001-2017	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00055-001-2017	Alcohol found in underage student's room	Parent notification; Disciplinary Probation; Educational Project	Second alcohol violation
00211-002-2016	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00226-001-2016	Alcohol found in underage student's room	Warning	

00220-002-2016	Alcohol found in underage student's room	Parent notification; Disciplinary Probation; Alcohol Education Class	Repeat policy violations
00099-001-2017	Underage student intoxicated	Warning; Alcohol Education Class	
00204-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00171-002-2016	Underage alcohol consumption	Warning; Alcohol Education Class	
00179-001-2016	Underage alcohol consumption	Disciplinary Probation; Community Service; Educational Project	Multiple policy violations
00220-001-2016	Alcohol found in underage student's room	Alcohol Education Class; Disciplinary Probation; Parent Notification	Multiple policy violations
00149-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00171-001-2016	Underage alcohol consumption	Warning; Alcohol Education Class	
00211-001-2016	Alcohol found in underage student's room	Warning; Alcohol Education Class	
00189-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00053-001-2017	Underage student intoxicated	Warning; Alcohol Education Class	
00128-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00203-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00134-001-2016	Underage student intoxicated	Warning; Alcohol Education Class	
00022-001-2017	Alcohol found in underage student's room	Disciplinary Probation; Mandated Assessment; Parent Notification	Multiple and repeated policy violations
00123-001-2016	Underage student intoxicated	Mandated Assessment	Multiple policy violations
00148-001-2016	Underage student intoxicated	Warning; Alcohol Education Class; Disciplinary Probation; Community Service	Multiple policy violations
00220-003-2016	Alcohol found in underage student's room	Disciplinary Probation;	Multiple and repeated policy violations

		Community Service; Mandated Assessments	
00165-001-2016	Underage alcohol possession	Alcohol Education Class; Disciplinary Probation; Community Service	Multiple policy violations

**Highlighted case number** indicates that the student involved did not receive at least the minimum expected sanction for the alcohol violation. This occurred in 2 of the 40 cases (5% compared to 43% from the last Biennial Review).

**Appendix E – AY 2016/2017 Drug Violations**

<b>Case #</b>	<b>Description</b>	<b>Sanctions</b>	<b>Mitigating/Aggravating Circumstances</b>
00018-001-2017	Marijuana paraphernalia	Disciplinary Probation; Marijuana Education Class; Parental Notification; Community Service	
00191-001-2016	Marijuana paraphernalia	Disciplinary Probation; Marijuana Education Class	
00135-001-2016	Marijuana paraphernalia	Parent Notification; Marijuana Education Class	
00014-002-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00136-001-2017	Marijuana paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00007-002-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00036-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Marijuana Education Class	
00127-002-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00198-002-2016	Marijuana use and paraphernalia	Community Service; Disciplinary Probation; Parent Notification; Housing Reassignment; Suspended Suspension	Second Violation
00039-002-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00007-003-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00175-003-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00050-003-2017	Marijuana paraphernalia	Disciplinary Probation; Marijuana Education Class	
00021-001-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00220-002-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00187-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	

00118-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00205-001-2016	Marijuana paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00158-002-2016	Marijuana use	Disciplinary Probation; Parent Notification	
00036-002-2017	Marijuana use and paraphernalia	Disciplinary Probation; Marijuana Education Class	
00021-002-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00035-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00043-001-2017	Marijuana paraphernalia	Mandated assessments, Parent Notification	Multiple Violations
00220-001-2016	Marijuana paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00091-001-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00178-001-2016	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00039-001-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00198-001-2016	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00029-001-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00091-002-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00100-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00050-001-2017	Marijuana paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00118-002-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00019-001-2017	Marijuana paraphernalia	Mandated Assessments; Parent Notification	Second Violation

00227-001-2016	Marijuana paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00036-003-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00208-002-2016	Marijuana paraphernalia	Disciplinary Probation; Marijuana Education Class	
00050-002-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00183-002-2016	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00172-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00175-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Mandated Assessments	Second Violation
00118-003-2016	Marijuana use and paraphernalia	Disciplinary Probation; Community Service; Marijuana Education Class	
00119-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00175-002-2016	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00022-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Parent Notification; Mandated Assessments	Second Violation
00021-003-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
00151-001-2016	Marijuana use and paraphernalia	Disciplinary Probation; Marijuana Education Class	
00206-002-2016	Marijuana paraphernalia	Parent Notification; Disciplinary Probation; Community Service	Second Violation
00220-003-2016	Marijuana use and paraphernalia	Disciplinary Probation; Community Service; Mandated Assessments	Third Violation
00051-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Marijuana Education Class	
00058-001-2017	Marijuana use and paraphernalia	Disciplinary Probation; Mandated Assessments; Revocation of Senior Week Activities	Second Violation
00063-001-2017	Marijuana use and paraphernalia	Housing Revocation	Third Violation
00039-003-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	

00007-001-2017	Marijuana use	Disciplinary Probation; Parent Notification; Marijuana Education Class	
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**Highlighted case number** indicates that the student involved did not receive the minimum expected sanction for the drug violation. This occurred in 17 of the 54 cases (31% compared to 75% from the last Biennial Review).

**Appendix F – AY 2017/2018 Alcohol Violations**

<b>Case #</b>	<b>Description</b>	<b>Sanctions</b>	<b>Mitigating/Aggravating Circumstances</b>
00034-001-2018	Alcohol found in underage student's room	Parent Notification; Disciplinary Probation; Community Service	Multiple Violations
00026-001-2018	Driving under the influence	Disciplinary Probation; Revocation of Parking Privileges; Restitution	
00170-001-2017	Open container	Disciplinary Probation; Community Service	
00204-001-2017	Underage alcohol consumption	Warning; Parent Notification	
00046-001-2018	Alcohol found in underage student's room	Parent Notification; Disciplinary Probation; Educational Project	
00270-001-2017	Open container	Disciplinary Probation	
00195-001-2017	Alcohol found in underage student's room	Warning; Disciplinary Probation	
00258-002-2017	Alcohol found in underage student's room	Warning; Parent Notification	
00065-001-2018	Alcohol found in underage student's room	Parent Notification; Disciplinary Probation; Alcohol Education Class	
00171-001-2017	Open container	Disciplinary Probation	
00255-001-2017	Possession of alcohol by a minor	Parent Notification; Warning; Alcohol Education Class	
00058-001-2018	Alcohol found in underage student's room	Warning; Education Project	
00134-001-2017	Underage student intoxicated	Parent Notification; Warning; Alcohol Education Class	
00133-001-2017	Underage student intoxicated	Parent Notification; Warning; Alcohol Education Class	
00143-001-2017	Underage student intoxicated	Parent Notification; Warning; Alcohol Education Class	
00054-002-2018	Alcohol found in underage student's room	Parent Notification; Warning; Alcohol Education Class	
00266-003-2017	Alcohol found in underage student's room	Parent Notification; Warning	

00176-001-2017	Underage alcohol consumption	Parent Notification; Warning	
00147-001-2017	Possession of alcohol by a minor	Parent Notification; Warning; Alcohol Education Class	
00055-002-2018	Alcohol found in underage student's room	Parent Notification; Warning; Alcohol Education Class	
00135-001-2017	Alcohol found in underage student's room	Disciplinary Probation; Parent Notification; Community Service; Educational Project	Multiple Violations
00064-001-2018	Alcohol found in underage student's room	Disciplinary Probation; Parent Notification; Alcohol Education Class	Multiple Violations

Highlighted case number indicates that the student involved did not receive the minimum expected sanction for the alcohol violation. This occurred in 10 of the 22 cases (45%).

## Appendix G – AY 2017/2018 Drug Violations

Case #	Description	Sanctions	Mitigating/Aggravating Circumstances
00034-001-2018	Student smoking marijuana & in possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Community Service; Parent Notification	Multiple Violations
00034-002-2018	Student smoking marijuana & in possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00244-004-2017	Possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00006-001-2018	Possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00075-003-2018	Marijuana use	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00136-001-2017	Possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00060-001-2018	Marijuana use and possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00041-001-2018	Possession of paraphernalia	Disciplinary Probation	
00056-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class	
00029-001-2018	Possession of marijuana	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00203-001-2017	Marijuana use and possession of paraphernalia & marijuana	Disciplinary Probation; Parent Notification	
00248-004-2017	Possession of marijuana & paraphernalia	Parent Notification; Disciplinary Probation; Educational Project	Second violation

00195-002-2017	Possession of marijuana & paraphernalia	Warning; Disciplinary Probation	
00005-001-2018	Possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00039-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00075-001-2018	Marijuana use	Parent Notification; Disciplinary Probation; Community Service; Mandated Assessments	Second Violation
00271-001-2017	Possession of marijuana	Marijuana Education Class	
00248-007-2017	Possession and distribution of marijuana	Disciplinary Probation; Marijuana Education Class; Parent Notification; Educational Project	
00144-001-2017	Marijuana use, possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00175-001-2017	Possession of marijuana	Disciplinary Probation; Community Service; Parent Notification	
00269-001-2017	Possession of paraphernalia	Disciplinary Probation; Parent Notification	
00065-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00009-001-2018	Marijuana use, possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00153-001-2017	Possession of marijuana & paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00068-001-2018	Possession of paraphernalia	Marijuana Education Class	
00177-001-2017	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00016-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education	

		Class; Parent Notification	
00132-001-2017	Marijuana use	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00006-002-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00040-002-2018	Marijuana use, possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00038-003-2018	Possession of marijuana	Expulsion	Multiple violations
00132-003-2017	Marijuana use	None	
00038-004-2018	Possession of marijuana	Withdrawal with agreement not to return to the College	Multiple violations
00248-001-2017	Marijuana use	Disciplinary Probation; Educational Project; Parent Notification	
00043-002-2018	Possession of marijuana and paraphernalia	Disciplinary Probation	
00244-001-2017	Marijuana use	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00040-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00201-001-2017	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00132-002-2017	Marijuana use	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00144-002-2017	Marijuana use, possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00161-001-2017	Possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00244-002-2017	Possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education	

		Class; Parent Notification	
00248-003-2017	Possession of marijuana and paraphernalia	Disciplinary Probation; Educational Project; Parent Notification	
00209-001-2017	Marijuana use; Possession of marijuana and paraphernalia	Disciplinary Probation; Parent Notification	
00135-001-2017	Possession of paraphernalia	Disciplinary Probation; Parent Notification; Community Service; Educational Project	Second violation
00005-002-2018	Possession of marijuana	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00075-002-2018	Possession and distribution of marijuana; marijuana use; possession of paraphernalia	Parent Notification; Disciplinary Suspension; Mandated Assessments	
00069-001-2018	Possession of paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00033-001-2018	Marijuana use; Possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00064-001-2018	Possession of marijuana and paraphernalia	Disciplinary Probation; Marijuana Education Class; Parent Notification	
00034-003-2018	Marijuana use	Marijuana Education Class	
00084-001-2018	Drug use	Mandated Assessments	Second violation
00248-006-2017	Possession of marijuana and paraphernalia	Disciplinary Probation; Educational Project; Parent Notification	

Highlighted case number indicates that the student involved did not receive the minimum expected sanction for the drug violation. This occurred in 13 of the 53 cases (25%).