Long Paper Drop-Off Form

If you would like to have a Writing & Speaking Center tutor work with you on your SMP or another long paper, please fill out this form. Submit both your draft AND this form via e-mail to Mandy Taylor (apheatwole@smcm.edu). Mandy will arrange for a tutor to work with you, and the tutor will contact you about setting up an appointment. The tutor will need time to read your draft ahead of time, so your appointment may not take place until a week or so after you drop off your draft.

Name: __________________________________________
E-mail Address: __________________________________

Major or Class Discipline: ____________________________
Topic of Paper or SMP: _____________________________

What aspect(s) of writing (grammar, cohesion, coherence, structure, reasoning and content, etc.) would you like to work on?
___________________________________________________________________________________________________
___________________________________________________________________________________________________

In general, what days AND times are you available to meet?
_____________________________________
_____________________________________
_____________________________________

Is there anything else the tutor should know about your draft?
___________________________________________________________________________________________________
___________________________________________________________________________________________________