

CENTER *for* **CAREER** &
PROFESSIONAL DEVELOPMENT

Courses • Coaching • Connections

SMCM Honors College Promise

***WE GUARANTEE* every student the opportunity to engage in research, internships, and/or international experiences.**

This promise is part of our Learning through Experiential and Applied Discovery (LEAD) program - which embeds professional development and experiential learning into the required curriculum.

What We Do



Courses

PROFESSIONAL PATHWAYS

PREPARE

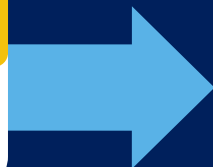
LEAD 111

Career & Network
Navigation I



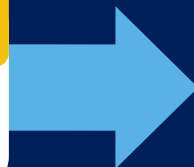
LEAD 112

Career & Network
Navigation II



LEAD 211

Honors College
Externship



LEAD 311

Career & Network
Navigation for
Transfer Students



APPLY

Launch Career!

Grad
School

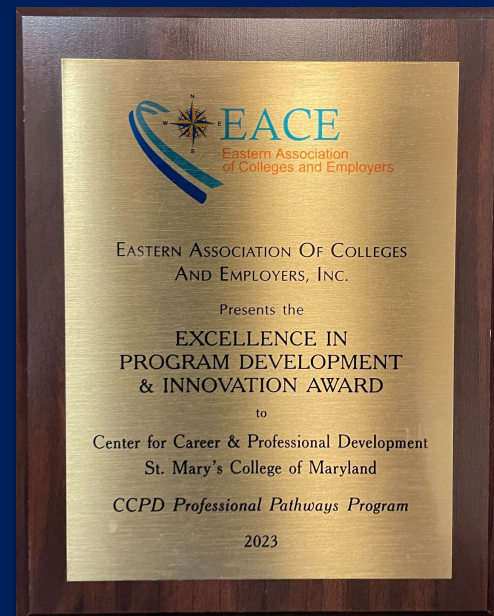
Internship



Our Award-Winning Program

The Professional Pathways initiative has been awarded the Eastern Association of Colleges and Employers (EACE) 2023 ***Excellence in Program Development & Innovation Award!***

The annual award honors outstanding program development in either recruiting or career services that can serve as a model program for others in the field to replicate. EACE represents over 200 colleges from the northern and mid-Atlantic regions.



Career Readiness Competencies



The National Association of Colleges and Employers (NACE) has identified eight career readiness competencies, each of which can be demonstrated in a variety of ways.



Career & self-development



Communication



Critical thinking



Equity & inclusion



Leadership



Professionalism



Teamwork



Technology

1st Year: LEAD 111 & LEAD 112

Career & Network Navigation

- **Discover Strengths:** Identify values, interests, skills, and strengths.
- **Build Resumes:** Create compelling, professional resumes.
- **Engage in Events:** Attend Career Week and Career & Internship Fair.
- **Develop Soft Skills:** Enhance communication and collaboration abilities.
- **Mentorship:** Join Mentor-a-Seahawk for professional guidance.
- **Master Interviews:** Build strong interview techniques.
- **Professional Branding:** Develop a unique professional identity.
- **Community Service:** Participate in Bay-to-Bay Service Days.
- **Career Planning:** Create a tailored career strategy.
- **Job Search Skills:** Master networking, interviews, and professional conversations.



Mentor-a-Seahawk Program

- Focus of LEAD 112 launched in partnership with Office of Alumni Relations to match every student with a Mentor that will last their academic career and into their professional career
- In Spring 2025, **~375 first-year students** were matched with **~270 alumni mentors** from around the world!
- SMCM Mentor-A-Seahawk was highlighted in a breakout session at the **2025 annual conference of the Eastern Association of Colleges and Employers (EACE)**



Volunteer Week: *Bay to Bay Service Days!*



Year 2+: LEAD 211

Honors College Externship

Specific to Career Fields

Taught by Industry Experts

Hands-On Experiences

Industry Specific Coursework



Fall 2025 LEAD 211 Classes



Careers in Law

Discover Navy
Opportunities

Careers in Marine
Science

Building Strong
Organizational
Cultures

Exploring
Environmental
Advocacy

Young
Professionals
in STEM

Helping Others:
Humanitarian
Services

Emergency
Medical Services

Self-Leadership &
Workplace
Wellness

K-12
Education

The World of
Writing

Careers in
Business
Administration

Museum
Operations &
Engagement

Sports
Leadership &
Management

Spring 2026 LEAD 211 Classes

Careers in Law

**Leadership
Matters**

**Launching Your
Tech Career**

**Business on the
Naval Base**

**Young
Professionals
in STEM**

**Self-Leadership
& Workplace
Wellness**

**Museum
Operations and
Engagement**

**Creative
Pathways:
Careers in the
Arts**

**The World of
Writing**

**Exploring
Environmental
Advocacy**

**K-12
Education**

**Helping Others:
Humanitarian
Services**

**Impacting
Cultures:
A Life of Service**

**Principles of
Project
Management**

Transfer & Dual Enrollment Students

LEAD 311: Career & Network Navigation for Transfer Students

Refine Career-Readiness Skills &
Knowledge

Improve Professional Documents

Engage in Life Design Initiatives

Connect with Alumni Mentors



What We Do



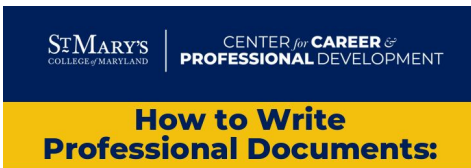
Coaching

Appointments & Workshops

Job Search

Resume & Cover
Letter

Career Advice



- Resume
- Cover Letter
- Reference List



Grad School Prep

Interview Prep

Deciding on a
Major & Career

What We Do



Connections



Employer Relations

600+ Active Contacts Across Various Industries • Building Bridges Locally & Globally



On-Campus Hiring Events

Career Week

Career & Internship Fair

33% attendees offered jobs, internships,
and/or interviews on the spot!

Employer Info & Networking Sessions

Employer Info Booths

Professional Pathways Panels

Internship Film Festival



Employer Site Visits

Morning at Morgan (SP25)

Where did they go?

JP Morgan Private Bank

What did they learn?

Mastering the Markets

Acing the Application & Interview Process



Internships





Internships can be...

For-Credit or Non-Credit • Paid or Unpaid • Signature Honors Internship Program (SHIP)



Signature Honors Internship Program (SHIP)



**Practical
Experience**

Skills Development

Career Exploration

Networking

**Increased
Employability**

Personal Growth

**Cost-Effective
Recruitment**

**Workforce
Development**

Typical Internship Structure

Academic Semester:

On-Campus (Paycheck)

- 15 weeks per semester
- 6-10 hours per week
- min wage \$15/hr

Off-Campus (Stipend)

- 15 weeks per semester
- 10-20 hours per week
- Avg \$2,500-4,000



Summer Session:

On-Campus (Paycheck)

- 10-12 weeks
- 32-40 hrs per week
- Min Wage \$15/hr

Off-Campus (Stipend)

- 8-10 weeks
- 32-40 hrs per week
- Avg \$4,000

Champions of Opportunity

— ◆ —

Annapolis Maritime Museum - ASEC - **Beltway Companies** - Boyden Gallery & Fine Art Collection
- **Calvert Marine Museum** - **Chesapeake Biological Lab University of MD Center for Environmental Science** - College of Southern Maryland - **Dream.US & Parker Dewey** - Genco Shipping & Trading - Historic Sotterley - **Historic St. Mary's City** - JP Morgan Chase Private Bank
- **Kate Chandler Campus Community Farm** - KBR Leadership Southern Maryland - **MIL Corp** - National Association of Resource Conservation & Development Councils (NARCDC) - National Security Agency - NAVAIR & NAWCAD - **Naval Systems, Inc (NSi)** - Patuxent River Naval Air Museum - **PEARL Program at Morgan State University** - **Resource Management Concepts, Inc. (RMC)** **PSi Pax** - Smithsonian Center for Folklife and Cultural Heritage - Southern Maryland Folklife Center - St. Mary's County Arts Council - St. Mary's County Chamber of Commerce - **St. Mary's County Government** - St. Mary's County Historical Society - The Maryland General Assembly of Annapolis - Textron - **Bell Helicopter** - **The Patuxent Partnership SoMD 2030 Workforce Development Program** - **The St. Mary's Washington Program** - Tri-County Council for Southern Maryland - **University of Maryland School of Medicine** - University of Maryland School of Pharmacy - Walt Disney World

How we help your student find **career opportunities**



Resources

SMCM Departments

SMC - Academic Departments

Departments

- [Anthropology](#) and [Sociology](#)
- [Art](#)
- [Biology](#)
- [Business Administration and Management](#)
- [Chemistry and Biochemistry](#)
- [Economics](#)
- [Educational Studies](#)
- [English](#)
- [Environmental Studies](#)
- [History](#)
- [Int. Languages & Cultures](#)
- [Marine Science](#)
- [Math & Computer Science](#)
- [Performing Arts](#)
- [Philosophy](#)
- [Physics and Materials Science](#)
- [Political Science and Public Policy](#)
- [Psychology](#)

Handshake

- An **online recruiting platform** that allows students to connect with employers
- Find information about **on-campus jobs and internships**
- In the fall, students can **create a profile** and add details about their skills, experiences, and career interests



CCPD Google Site

SHIP at SMCM -
Internship Opportunities

Opportunities Include:

On-Campus

Off-Campus

Remote

Future Student Worker

Will they want to work right away?

Be sure to review the I-9 form (Employment Eligibility Verification) and bring the appropriate **ORIGINAL** documents so there's no hiring delay!

The image shows two overlapping forms. The top form is the USCIS Form I-9, Employment Eligibility Verification, which is used by employers to determine if a new hire is authorized to work in the United States. It includes sections for employee information, employer information, and a list of acceptable documents. The bottom form is the Lists of Acceptable Documents, which provides a detailed list of documents that can be used to verify an employee's identity and employment authorization. The forms are presented in a way that shows how they relate to each other in the hiring process.

Recap



CCPD assists your student with...

Internship & Job Search

Resume and Cover Letter

Grad School Prep

Interview Prep

Declaring Major and Minor

CCPD provides your student with...

**Professional Pathways
LEAD Courses**

**Career and Networking
Events**

Career Readiness Tools

Internship Opportunities

Mentorship

Lifelong Career Support

Employer Connections

Increased Employability

Questions?

CENTER *for* **CAREER** & **PROFESSIONAL** DEVELOPMENT



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[smcmcareers](https://www.instagram.com/smcmcareers)