

OFFICE OF ACCESSIBILITY SERVICES 47645 College Drive St. Mary's City, MD 20686 www.smcm.edu TEL: 240-895-2250 EAX: 240-895-2234

## Student Authorization for Release of Information

I, (name of student) (Student ID) authorize the Office of Accessibility Services to:

• Reply to an EMAIL from	(legal name)
or	
• Speak with	(legal name)
ABOUT	
$\square$ whether I have submitted an initial Accommod	dation Request.
$\square$ whether I have completed an intake conversa	tion with the Office.
$\square$ whether I have been approved for accommod	dations, overall.
$\square$ whether I have renewed my accommodations	for the semester. $\square$
whether my accommodations are active for the o	current semester. $\square$
why was I not yet approved for an accommodati	on.
$\square$ whether I sent my accommodation letter to my	y professor. (which may not always be
known to our office)	
□ OTHER:	
OR	
$\square$ provide an email copy of the most recent app	roval letter to this email address:

This form (or a FERPA release) does NOT allow another individual to make accommodation requests on your behalf, or offer information about your experience with your disability/health need that the office must act on or otherwise address.



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Acknowledgement

	Student
Signature Date	
	Semester ID Number