

POSITION DESCRIPTION

TITLE: Assistant Field Hockey Coach – (Part-Time, Contingent)

Collective Bargaining - Ineligible - Contingent
Contingent positions are not eligible to participate in collective bargaining.

JOB SUMMARY:

The Part-Time Assistant Field Hockey Coach is responsible for serving as an assistant coach in a competitive NCAA Division III field hockey program. Duties for the Part-Time Assistant Field Hockey Coach position include assisting in all areas of coaching the field hockey team including, but not limited to, organizing and planning practices and game strategies, and video breakdown and editing. This position reports to the Head Field Hockey Coach.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(Note: These examples are intended only as illustrations of the various types of work performed in positions allocated to this class. The omission of specific statements of duties does not exclude them from the position if work is similar, related, or a logical assignment to the position.)

- Responsible for following the policies and procedures as defined in the employee handbook.
- Assists in organizing and conducting effective training sessions.
- Organizes and runs drills and training sessions.
- Reviews and upholds all NCAA, UEC, and SMCM rules, regulations and policies.
- Demonstrates a high level of leadership, sportsmanship, and personal and ethical conduct becoming of a public honors college, the UEC, the NCAA and the appropriate professional coaching association.
- Reviews annually the NCAA, UEC, and sport rules.
- Communicates and cooperates with the training staff regarding athlete medical clearance, injury prevention, rehabilitation and the status of injured athletes.
- Communicates and cooperates with the Sports Information Director regarding the promotion of the team and individuals.
- Communicates, cooperates and assists the athletic and institutional staff with the daily management of the sport program.
- Serve as a Campus Security Authority in accordance with the Clery Act.

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MINIMUM QUALIFICATIONS:

- Education: Bachelor's degree preferred.
- Experience: College playing and/or college coaching experience preferred, including video breakdown and editing
- Knowledge of NCAA and UEC rules and regulations.
- Must possess a valid driver's license.
- Ability to travel, work nights and weekends.
- Ability to lift approximately thirty (30) pounds.
- Minimum availability is 20 per week.
- Any combination of acceptable education and experience, which has provided the necessary knowledge and skills to fulfill the requirements of this position, may be considered.