

## POSITION DESCRIPTION

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**TITLE: Assistant Archaeologist - (Contingent, temporary)**

**Collective Bargaining – Ineligible - Contingent**  
**Contingent positions are not eligible to participate in collective bargaining.**

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### **JOB SUMMARY:**

The Assistant Archaeologist will assist with fieldwork and laboratory processing for the Rappahannock Indigenous Cultural Landscape Survey. The successful candidate should have fieldwork experience and be able to work in outdoor and variable weather conditions in both wooded and open environments. Travel and overnight stays are required.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*(Note: These examples are intended only as illustrations of the various types of work performed in positions allocated to this class. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)*

- Responsible for following the policies and procedures as defined in the employee handbook.
- Assists with various archaeological-related duties, including field excavation and/or laboratory processing of artifacts.

### **MINIMUM QUALIFICATIONS:**

- Education: B.A. degree in history, anthropology, archaeology or related field with an archaeology field school.
- Excellent organizational and communication skills required.
- Must be able to work in a team-based, fast-paced environment.
- Some travel and overnight stays are required.
- Must possess a valid driver's license.
- Any combination of acceptable education and experience, which has provided the necessary knowledge and skills to fulfill the requirements of this position, may be considered.