

**BOARD OF TRUSTEES
ACADEMIC AFFAIRS COMMITTEE**

**OPEN SESSION
REPORT SUMMARY**

Date of Meeting: October 20, 2017

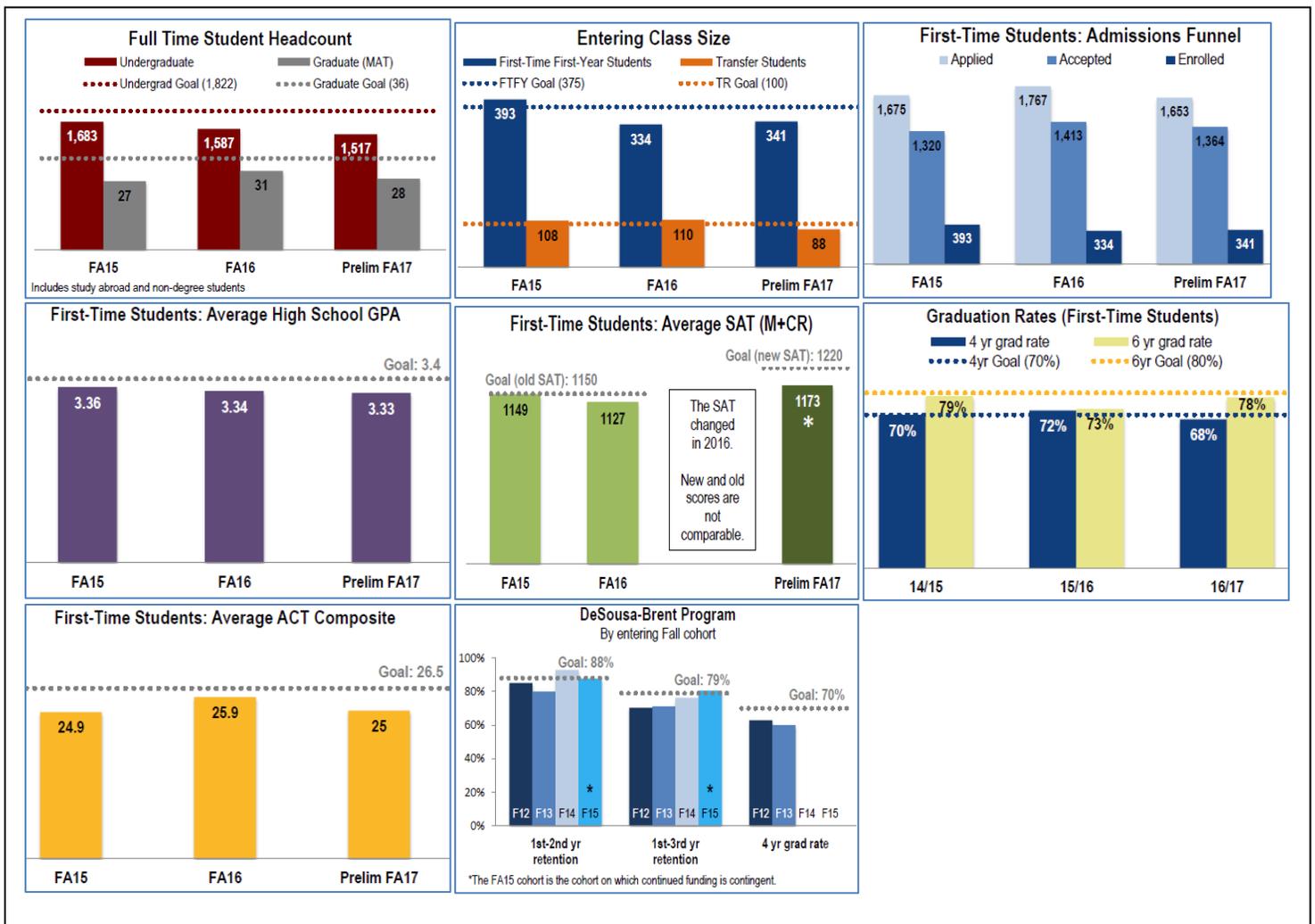
Date of Next Meeting: February 2, 2018

Committee Chair: Peter Bruns

Committee Members: John Bullock, Susan Dyer, Tim Heely, Board Chair Sven Holmes, Glen Ives, President Tuajuanda Jordan, Larry Leak '76, Ann McDaniel

Staff Member: Michael Wick

Dashboard Metrics



Executive Summary:

DISCUSSION ITEMS

Faculty Senate Report

An update is provided in response to the Board of Trustees' charge to explore curricular changes. A multi-level/multi-prong approach is outlined, along with a summary of upcoming work to be undertaken by the Senate this academic year.

DeSousa-Brent Scholars Program Report

Information is provided on the 2017 cohort of DeSousa-Brent Scholars. An update on the mandatory performance measures of the 2015 cohort, and the retention and student success efforts is presented.

Provost and Dean of Faculty Report

An overview of the Educational Master Plan will be presented.

Action Item(s) related to specific strategic plan goals as appropriate:

Action Item III.A. Endorsement of 2017 Performance Accountability Report

The Performance Accountability Report (PAR) is a report required by the State of Maryland that assesses the College's progress on a variety of goals and objectives.



**BOARD OF TRUSTEES
ACADEMIC AFFAIRS COMMITTEE
MEETING OF OCTOBER 20, 2017**

**OPEN SESSION
AGENDA**

- I. CALL TO ORDER**
- II. DISCUSSION ITEMS**
 - A. Dean of Faculty Report including Honors College 2.0 Development Update
 - B. DeSousa-Brent Scholars Program Report
 - C. Faculty Senate Report
- III. ACTION ITEMS**
 - A. Endorsement of 2017 Performance Accountability Report
- IV. INFORMATION ITEMS**
 - A. Minutes from meeting of May 12, 2017

The Committee expects to close a portion of the meeting.



BOARD OF TRUSTEES

ACADEMIC AFFAIRS COMMITTEE

OPEN SESSION MINUTES

Date of Meeting: May 12, 2017

Status of Minutes: Approved September 26, 2017

Committee Members Present: Chair Peter Bruns, Tim Heely, Board Chair Sven Holmes, Larry Leak '76, Ann McDaniel, President Tuajuanda Jordan

Committee Members Absent: Glen Ives

Others Present: David Boisvert, Allison Boyle, Leonard Brown, Cindy Broyles '79, Donny Bryan '73, Jim Cranmer, Karen Crawford, Carolyn Curry, Peg Duchesne '77, Elizabeth Graves '95, Kathy Grimes, Cynthia Gross, Gail Harmon, Justin Hoobler, Charles Jackson, David Kung, Kortet Mensah, Michael O'Brien '68, Joan Pickett, Sharon Phillips, Katherine Russell, Frederico J. Talley, Allan Wagaman '06, Michael Wick, John Wobensmith '93, Anna Yates

Executive Summary:

Meeting was called to order at 11:07 a.m. by Committee Chair Peter Bruns.

DISCUSSION ITEMS:

Faculty Senate Report

Faculty Senate President Karen Crawford summarized the work of the Senate, as well as, the issues and challenges they faced this year. Noted was the devastating impact felt across campus of losing six faculty colleagues to illnesses in a two-year period.

Faculty Merit Compensation Plan

The Senate worked tirelessly this year to develop the Faculty Merit Compensation Plan. Some faculty were unhappy with Phase 1, but the faculty gave unanimous support to Phase 2 of the Plan. Professor Crawford acknowledged the efforts of the faculty and administrators who contributed to the work on the Faculty Merit Compensation Plan.

Faculty Bylaws

Work will continue on elements of the Faculty bylaws that need to be completed in the fall.

Criminal Background Checks

The Faculty Issues Committee of the Senate was petitioned to clarify the policy on Criminal Background Checks as it pertains to retired emeritus faculty. Professor Crawford remarked that it will take time for emeritus faculty to adjust to this policy.

Other Discussion Items

There was discussion regarding the analysis of offerings at SMCM in comparison to peer and peer aspirants. The Academic Planning Committee (APC) provided the report to the Senate and the Provost for work on the

Academic Master Plan. Chair Bruns asked that the analysis be provided to the Committee for discussion at the Board retreat in September. The Committee also requested a report from the Senate on how the structure of the APC may need to be changed to facilitate a faster process.

Follow up Items

- Provide Committee with analysis report on course offerings vs. peers for discussion at the Fall, 2017 Board of Trustees meeting.
- Provide Committee with Senate report on structuring the Academic Planning Committee to facilitate a faster process for discussion at the Fall, 2017 Board of Trustees meeting.

DeSousa Brent Scholars Program Report

Dr. F.J. Talley, Director of the DeSousa Brent Scholars Program provided an update on the success of the 2015 cohort. The cohort remains on track to meet the mandatory goals for retention and graduation.

Summer Tuition Assistance

Summer Tuition Assistance was implemented for this summer, thanks to many people on campus who worked to accomplish this. Twenty students will be taking summer classes at SMCM, and 13 are planning to take classes at other institutions closer to their homes.

Academic Support

Study groups were formed in Biology, Math, Spanish and Chemistry and were mentored by undergraduate DeSousa Brent students. The Sophomore Passport program continued to keep students engaged by offering social and educational programs. A Junior Passport program was introduced in Spring, 2017. Two students who completed their passports in the spring semester will have their books provided by the DeSousa Brent program for the fall semester.

Recruitment

Recruitment for the 2017 cohort continues. 35 students applied to join the DeSousa Brent Scholars Program, with 32 selected to date. Approximately 40 students are expected to enroll for the 2017 cohort.

Dean of Faculty Report

Middle States Monitoring Report

Provost Wick updated the Committee on the Middle States Monitoring Report. Middle States conducted a Small Team Visit to the College on March 26-28, 2017. The Team submitted its report to the Middle States Commission for action at their June, 2017 meeting. The Team's



findings and recommendation to the Commission affirmed that the College continues to meet the Requirements of Affiliation under review.

Faculty Merit Compensation Plan

An overview of the Faculty Merit Compensation Plan (unanimously approved at the April 25th Faculty Meeting) was presented. The plan includes merit considerations in both annual salary adjustments and career milestone reviews (pre-tenure contract renewals, tenure and promotion, promotion to professor, and post-tenure reviews).

Equitable Education

Provost Wick outlined the results of a preliminary analysis of student success across racial and ethnic backgrounds. Student records from Fall, 2011 through Spring, 2016 were analyzed. The findings show inequalities in success rates between white and African American students. Inequalities between white and Hispanic students exist at a smaller rate. Additional analysis is needed to determine the strategies needed to close the equity gaps.

Faculty Recruitment

Thirteen tenure-track lines have been filled, and a fourteenth hire is pending. All positions will begin in fall of 2017.

Financial Aid Policy Revision

The College's financial aid policy was modified to reflect the federal eligibility requirements for receiving financial aid. The revised policy should allow more students to qualify for federal financial aid.

Action Items

Recommendation to Approve 2017 Candidates for Graduation was approved.

Recommendation to Approve 2017 MAT Candidates for Graduation was approved.

Meeting adjourned at 12:32 p.m.

Open Session reopened at 12:33 p.m.

Recommendation to Approve Revisions to SMCM's Residency Policy was approved.

Meeting adjourned at 12:35 p.m. to go into Closed Session

Committee Action Taken/Action in Progress: The proposed action items were approved by the Academic Affairs Committee at its meeting on May 12, 2017.

Recommendation to the Board: The Academic Affairs Committee recommended approval of the action items by the Board of Trustees at its meeting on May 12, 2017.