



## Instructions for the St. Mary's College of Maryland Certification of Finances Form

(For International Undergraduate Applicants Only)

All F1 or J1 international applicants planning to enroll at St. Mary's College of Maryland must certify sufficient funds for educational expenses including tuition, fees, room, board, books, and personal expenses. To certify finances, the applicant must submit the Certificate of Finances Form with the original copies of requested documentation. If this form is not completed and received by St. Mary's College of Maryland, you will not receive the Certificate of Eligibility (I-20 for F1 or DS-2019 for J1).

### Estimated Expenses to be Certified for 12-13 Academic Year

TUITION & FEES	\$27,573
ROOM & BOARD	\$11,305
PERSONAL EXPENSES	\$3,500
<b>TOTAL</b>	<b>\$42,378</b>

### Types of Certification

Please note that the Certificate of Finances must show funding that is accessible to the student immediately. You may not show property, pension, trust funds, etc. In addition, you may not use loans as proof of funding. The Certificate of Finances is valid for six months only.

#### *Personal Savings*

Personal savings may be used for all or part of your financial support. Please indicate the name of your bank in the space provided on the Certificate of Finances Form. An official of the bank must attach a current bank balance statement to verify the cash amount you have indicated. If you are relying solely on personal savings, you must show funding for the entire duration of your studies.

#### *Parents and/or Sponsor*

If your parents or another sponsor are willing to sponsor all or part of your studies, they must indicate the amount of funds on the Certificate of Finances Form. Your sponsors must have an official of their bank attach a current bank statement to verify the amount of cash indicated. This amount must cover a minimum of one year of your estimated program expenses. They must also sign the bottom of the form below.

#### *Home Government or an International Organization*

If you will be sponsored by your home government or an international organization/foundation, indicate the name of the agency and include a letter, signed by an authorized representative detailing the terms of your award. The letter of the award should answer the following questions:

1. Will the sponsoring agency pay your tuition and fee expenses?
2. Will the agency provide you with living expenses? If yes, how much?
3. For how long is the sponsorship valid: one year, two years, or renewable until the degree is awarded?
4. Will the sponsors provide you with extra support should your spouse or child accompany you? If yes, how much?

#### *Other*

You may have other sources of income. Please note that these sources must be cash sources and accompanied by a certified letter and bank statement indicating the amount to be supplied.

### Signatures

The Certificate of Finances Form must be signed by both the student and any sponsors listed. Failure to do so will delay processing your application.

## Certification of Finances Form

<p>YOUR NAME      Mr. _____                               Ms. _____                               Mrs.    FAMILY (surname)      GIVEN (first)      MIDDLE                               Miss _____                               (Circle one)</p> <p>PERMANENT ADDRESS      _____</p> <p>MAILING ADDRESS      _____          (If different from above)</p>	<p>DATE OF BIRTH</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">MONTH</td> <td style="width: 33%;">DAY</td> <td style="width: 33%;">YEAR</td> </tr> </table> <p>PLACE OF BIRTH (country)</p> <p>COUNTRY OF CITIZENSHIP</p>	MONTH	DAY	YEAR	<p>EXPECTED VISA TYPE</p> <table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>F-1</td></tr> <tr><td><input type="checkbox"/></td><td>F-2</td></tr> <tr><td><input type="checkbox"/></td><td>J-1</td></tr> <tr><td><input type="checkbox"/></td><td>J-2</td></tr> <tr><td><input type="checkbox"/></td><td>G-1</td></tr> <tr><td><input type="checkbox"/></td><td>G-2</td></tr> <tr><td><input type="checkbox"/></td><td>G-3</td></tr> <tr><td><input type="checkbox"/></td><td>G-4</td></tr> <tr><td><input type="checkbox"/></td><td>H</td></tr> </table> <p>Other (specify) _____</p>	<input type="checkbox"/>	F-1	<input type="checkbox"/>	F-2	<input type="checkbox"/>	J-1	<input type="checkbox"/>	J-2	<input type="checkbox"/>	G-1	<input type="checkbox"/>	G-2	<input type="checkbox"/>	G-3	<input type="checkbox"/>	G-4	<input type="checkbox"/>	H
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SOURCE OF FUNDS	ASSURED SUPPORT	PROJECTED SUPPORT (include 5% cost increase per year)		
	FIRST YEAR	SECOND YEAR <small>(not required for students enrolling in a one-year exchange program)</small>	THIRD YEAR <small>(not required for students enrolling in a one-year exchange program)</small>	FOURTH YEAR <small>(not required for students enrolling in a one-year exchange program)</small>
<b>SELF SUPPORT</b> A bank official must attach a statement on the bank's stationary verifying the total amount available to you.				
<b>PARENT/SPONSOR</b> Attach a bank statement verifying eligibility to provide you with funds indicated here. He/she must also sign below.				
<b>GOVERNMENT OR SPONSORING AGENCY</b> Enclose a signed copy of award letter.				
<b>OTHER</b> Specify _____ Enclose appropriate signed official documentation.				
<b>TOTAL</b> The total should reach program expenses listed on attached instructions.				

**Student signature:**

I certify that the information provided above is correct and complete.

STUDENT NAME	STUDENT SIGNATURE	
DATE (MM/DD/YY)	SMCM ID	DATE OF BIRTH (MM/DD/YY)

**Parent/Sponsor Signature:**

My signature below certifies that I have read the information furnished by the applicant on this form, that it is a true and accurate statement and that the funds are available and will be provided to the applicant as required.

PARENT/SPONSOR NAME	PARENT/SPONSOR SIGNATURE	DATE (MM/DD/YY)
ADDRESS OF PARENT/SPONSOR		RELATIONSHIP OF SPONSOR TO STUDENT

**Send to:**

**New Students:**

Office of Admissions  
 St. Mary's College of Maryland  
 18952 East Fisher Road  
 St. Mary's City, MD 20686-3001  
 admissions@smcm.edu

**Returning and Exchange Students:**

Office of International Education  
 St. Mary's College of Maryland  
 18952 East Fisher Road  
 St. Mary's City, MD 20686-3001  
 ie@smcm.edu

