

**“REVISED” 10-MONTH EMPLOYEE
HOLIDAY SCHEDULE FOR CALENDAR YEAR 2021**

"REVISED due to change in the academic semester Spring break"

St. Mary’s College of Maryland will be **CLOSED** and 10-month employees occupying permanent positions will be paid for the following 14 (fourteen) holidays.

<u>HOLIDAY</u>	<u>DATE</u>
New Year’s Day	Friday, January 1
Floating Holiday <i>(Although the College is open for business on this day, a holiday is earned in observance of Martin Luther King’s Birthday. It may be used on or after that date with supervisory approval.)</i>	Monday, January 18
Spring Break Day	Friday, March 5
Memorial Day	Monday, May 31
Labor Day	Monday, September 6
Thanksgiving Break	Wednesday, November 24 Thursday, November 25 Friday, November 26
Holiday Break	Friday, December 24 Monday, December 27 Tuesday, December 28 Wednesday, December 29 Thursday, December 30 Friday, December 31

* * * * *

New Year's Day 2022	Monday, January 3
---------------------	-------------------

Notes: The holiday balance that appears on your timesheet includes only unused FLOATING HOLIDAY hours. All other holidays are earned and used on the days the College is closed, and thus will not appear as part of the balance on your timesheet.

The maximum annual leave allowed to be carried over for non-bargaining employees is 160 hours from one *fiscal year* to the next.