SMCM MEDIA INSTRUCTIONS
GOODPASTER 117

PROJECTOR or TVs
*These devices require the remote and CANNOT be operated via the touch screen*

- Turn on the projector or TVs via the respective remote’s “ON” button
- For the PROJECTOR, select the correct input via its remote:
  - **RGB1 (Computer 1) = DESKTOP or LAPTOP**
  - **VIDEO = DVD/VCR**
- For the TVs, select the correct input via its remote:
  - **INPUT 7 = DESKTOP or LAPTOP**
  - **INPUT 3 = DVD/VCR**

DESKTOP vs LAPTOP
*These devices are selected via the switcher inside the lectern*

- Check that the projector is on **INPUT 1** or TVs on **INPUT 7** via remote
- Located the switcher inside the lectern and first select the “ALL” button
- Secondly, select the appropriate button labeled either “Desktop” or “Laptop”

DVD/VCR
*This media is still controlled by the touch screen*

- Check that the projector is on **RGB1** or TVs are on **INPUT 3** via remote
- Load your media in the DVD/VCR located in the rack in the closet
- Select the “DVD/VCR” button on the touch screen’s left-hand menu
- Select the touch screen’s “DVD Mode” or “VCR Mode” to use the controls accordingly

AUDIO
*Sound is still controlled by the touch screen*

- Select “PC Inputs” (computer sound) or “DVD/VCR” from left menu
- For “PC Inputs” (computer sound), then select the “Lectern PC” button
- Select the ORANGE “Speakers” button on the lower-right of the screen
- On the touch screen AND computer, check that volume is adjusted and not muted

*If you require training, encounter problems or have questions, please call the HELP desk (ext. 4357)*