

## Documentation Form for Mental Health Disabilities

This information submitted to Accessibility Services should reflect the most currently available information. **This Mental Health Disability Documentation Form should:**

- a) **Be completed by a qualified professional.**
- b) **Be completed as clearly and thoroughly as possible.** Incomplete responses and illegible handwriting may require additional follow up.
- c) **Be supplemented with reports which may include psycho-educational or neuropsychological reports, if applicable.** Please do not provide case notes or rating scales without a narrative that explains the results.

Submit Information to:

Office of Accessibility Services

Glendening Hall 230  
St. Mary's College of Maryland  
47645 College Drive  
St. Mary's City, MD 20686

FAX: 240-895-2234  
PHONE: 240-895-2250

SMCM Student Name:

SMCM Student ID:

Date form is being completed:

1. Clinician's date of first contact with this student:

2. Clinician's date of last contact with this student:

3. Are you:

The diagnosing clinician, but you are no longer treating the individual

The diagnosing clinician who is still treating the individual

The clinician currently treating the condition, but you are using a diagnosis provided by another clinician

4. Please state the complete diagnosis/diagnoses:

5. How was the diagnosis established? Please check all relevant items below:

Structured or Unstructured interview

Medical tests

Interviews with other person

Medical History

Behavioral Observations

Developmental History

Other (Please specify):

6. Describe the limitations that are created as a result of this diagnosis, with specific attention to ways those limitations influence classroom and learning behaviors.

7. Describe the **strategies and supports that have previously worked** to address academic limitations. Provide rationales.

8. Describe any limitations that could impact housing/dining.
  
9. Describe the **strategies and supports that have previously worked** to address living Limitations. Provide rationales.
  
10. Discuss any **side effects related to treatment or medication** that may be relevant to identifying accommodations.
  
11. Provide any **additional information you feel is pertinent** or may be of use in identifying appropriate accommodations.

### Provider Information

ProviderName (Print):

Provider Signature:

License or Certification #:

Address:

Phone:

FAX: