Preparing for an Exam

Part 1: The Set-Up

Test/Subject: _______   Date/Time of Exam: ____________   Available Prep Days: __

List all topics, class dates, readings, assignments included on test (be specific and list all of them):

- Do I know which topics the test will cover?  □ Yes.  □ No. (Who can I ask?)
- What clarifications do I need from my professor? __________________________
- Do I have all the necessary books, lecture notes, etc.?  □ Yes.  □ No. (Where do I go?)
- What do I need to collect? __________________________
- Who do I know in my class that I can form a study group with? ______________
- Do I have their contact information?  □ Yes.  □ No. (Who can I ask?)
- What reading do I still need to do? __________________________

Part 2: Getting Organized to Study

- What information seems most important? __________________________
- Is there a study guide? (If not, make your own!)
- How can I break up each topic into sections to learn? __________________________
  - How many sections are there total? __________________________
  - How much time will I need to learn/test myself on each section ________
- What is the best location(s) for me to study? __________________________
- What are the best methods for me to learn this information __________________________

Study Plan

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